

Dated this 6th Day of September 2018

NOTICE IS HEREBY GIVEN that a meeting of the FINANCE AND AMENITIES COMMITTEE will be held in the COUNCIL CHAMBER at MAGHULL TOWN HALL on WEDNESDAY 12th SEPTEMBER 2018

The meeting will commence at 7pm (or at rise of Full Council, whichever is the later)

Note: DECLARATIONS OF INTEREST – If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the Chief Executive at least 24 hours in advance of the meeting.

A G E N D A

- 1 Apologies for Absence
- 2 Declarations of Interest
- 3 Public Participation
- 4 To confirm the Minutes of Finance and Amenities Committee held 4th July 2018 (Pages 1 – 5)

Finance

- 5 **Treasurer's Report and Financial Statements as at 31 July 2018** – Members are asked to consider the report (Pages 6-11)
- 6 **Electrical Work at Maghull Town Hall** - Members are asked to consider the report (Pages 12-16)
- 7 **2018/19 Football Season** - Members are asked to consider the report (Pages 17-19)

Amenities

- 8 **Demolition of Scout Hut at Moorhey Park**– Members are asked to consider the report (Pages 20-46)
- 9 **Recording Table for Operations, Service Requests and Resident's Complaints** - Members are asked to consider the report (Pages 47-52)
- 10 **Tree Survey 2018** - Members are asked to note the report (Pages 53-57)

PTO

- 11 **Sefton MBC Public Spaces Protection Order (Dog Control)** - Members are asked to consider the report (Pages 58-85)
- 12 **Maghull Community Association (formerly Running Horses FC)** - Members are asked to note the verbal report
- 13 **Maghull Football Club** – Members are asked to note the verbal report
- 14 **Chair's Report** – Verbal report for noting only.

A handwritten signature in black ink, appearing to read 'A. McIntyre', with a stylized flourish at the end.

Miss A. McIntyre
Chief Executive

MAGHULL TOWN COUNCIL
FINANCE & AMENITIES COMMITTEE MEETING
HELD 4th JULY 2018

PRESENT - Councillor McKinley (In the Chair) and Councillors (Cllrs): June Burns, Carragher, Duffy, Esterson, Hart, J. Sayers and Y. Sayers.

ALSO PRESENT – A. McIntyre (Chief Executive) and S. Larking (minutes)

1. **APOLOGIES FOR ABSENCE** – Apologies received from Cllr Josh Burns, Byrne, Carlsen, J. Deegan, R. Deegan, Desmond, Mullen, Shaw and A. Spencer (Business Development and Contracts Manager) and D. Healey (Finance Officer)
2. **DECLARATION OF INTERESTS** – None received.
3. **PUBLIC PARTICIPATION** – None notified.
4. **MINUTES OF THE PREVIOUS MEETING** - **RESOLVED** that the Minutes of the meeting held on 7th March 2018 were approved as a correct record.

FINANCE

5. **TREASURER'S REPORT AND FINANCIAL STATEMENTS AS AT 31st MAY 2018**

The Chief Executive reported that the budget was in a good position as it was the start of the new financial year.

Cllrs expressed their disappointment that £124,000 of approved expenditure from reserves, in the last financial year, was shown as an overspend. The use of reserves had been discussed in detail and approved by Cllrs. It was noted that this was the advice of the previous Auditor. The Chief Executive reported that budget re-assignments would be discussed with the new Auditor. Members of Audit and Governance Committee could raise with the Auditor at the training session on 18th July.

RESOLVED that the Treasurer's Report and Financial Statements as at 31st May 2018 be noted.

AMENITIES

6. **DEMOLITION OF SCOUT HUT, MOORHEY PARK**

The Chief Executive reported that Cllrs had requested a written report on plans to demolish the Scout Hut, Moorhey Park. A Fire Safety assessment had found that the building does not comply with current fire and safety standards. To make the building complaint would require considerable expenditure.

Cllrs noted that the report included 2 sets of recommendations on pages 10 and 13. It was agreed that the recommendations on page 13, which included approval for demolition, would be deleted for the purpose of the discussion. Approval was given to undertake a demolition survey and to obtain costs for demolition.

RESOLVED that

1. Approval for contractors to undertake a demolition survey of the Scout Hut, Moorhey Park
2. Approval for officers to obtain costs for the demolition of the Scout Hut, Moorhey Park
3. The report be noted

7. RECORDING TABLE FOR OPERATIONS, SERVICE REQUESTS AND RESIDENTS' COMPLAINTS

The Chief Executive reported that the recording table provides a record of service request and complaints and how quickly issues are resolved. Most complaints are about trees and hedges. Working with Knowsley Council on a tree survey. Concerns about willow trees in Glen Park. Woodland management plans for Balls Woods, Glen Park and Dodds Park. Will seek grants from the Forestry Commission.

Key points made by Cllrs in discussion:

- Some figures in table/report do not add up. Accuracy of performance monitoring very important
- Need clear explanations as can lead to misconceptions e.g. on page 32 it is not clear what 76% resolved relates to
- Add another column to show how many service request/complaints carried forward to add to requests/complaints received
- Add another level of data e.g. how many complaints about trees/hedges
- Granular detail important to help understand the increasing number of complaints; could be due to engagement with residents or because poorer at doing job

In response the Chief Executive made the following points:

- The tables and report will be updated
- Engaging more with residents. Work on hedges visible. Council's website clearer about responsibilities

Cllr June Burns reported she had received a complaint that the grass at Red Lion Close had not been cut. The Chief Executive confirmed that responsibility for maintaining the open space at Red Lion Close was with the owners and was not the Town Council's responsibility.

RESOLVED that

1. The report be noted

8. CHAIRS REPORT

No report given

CHAIRMAN

Report to:	Finance & Amenities Committee
Date of Meeting:	12 th September 2018
Agenda Item Number	5
Subject:	Treasurer's Report and Financial Statements as at 31 st July 2018.
Report of:	Finance Officer
Exempt / Confidential Report:	No

Summary

Members are asked to consider the attached appendices giving the current position of the Council's budget. As the budgets are only 4 months there are no major issues as yet identified. The top part of each sheet shows the income it is a minus sign as most of the income has not yet been received.

Recommendation(s)

Finance & Amenities Committee is requested to:-

- 1. Note the contents of this report.**

Reasons for Recommendation(s)

The report is for noting only.

Alternative Options Considered and Rejected

None.

What will it cost and how will it be financed?

(A) Revenue
N/A

(B) Capital
N/A

Implementation Date for Decision

Immediately following the conclusion of Finance & Amenities Committee.

Appendices

Town Hall Income and Expenditure,
Facilities Income and Expenditure,
Community Support & Engagement Income and Expenditure,
Maghull Radio Station Income and Expenditure.

Background Papers

None

Contact Officer	Debbie Healey – Finance Officer
Telephone Number	0151 526 3705
Email Address	Debbie Healey@ maghull-tc.gov.uk

Background

Town Hall Budget – the Council Chamber Room Hire nominal code (4101) has received more income than anticipated and Misc Income nominal code (4395) is showing a higher income as the Council has received a refund of £8,714.08 from Water Plus.

The Town Hall expenditure is largely underspent; again this is due to it being only 4 months into the financial year. Nominal code (5101) CCTV has overspent due to an increase in purchasing more equipment. This follows the upgrade to the system earlier in the year.

There is also an overspend on the lift nominal code (5106). The expenditure in both of these nominal codes will be need to be looked at during the budget process 19/20. Overheads bank charges (7082). There is insufficient in the budget so again this will need to increase in 19/20. Subscriptions nominal code (7254) has overspent, the budget is for all subscriptions including those for the facilities team.

Facilities Budget – The facilities income is currently showing an underspend due to it only being 4 months of the financial year and not all income has been received. It is anticipated that this will correct during the year.

Nominal code Neighbourhood Activities (5330) this is for the standpipe for Maghull in Bloom; previously it has been coded to community support and engagement and possibly it should be transferred back to that budget. Overheads nominal code (7200) insurance is the full insurance for the year and will need to be increased next financial year. The Council will come to the end of its three year contract with Aviva Insurers and will be seeking an equally advantageous arrangement in the future. Nominal code (7308) Gas for Moorhey. The Council did not pay for utilities for the Scout Hut at Moorhey Park and so no budget was allocated. The utilities will be disconnected should the Hut be demolished.

Nominal code (7311) Water for Ballswood no budget, again this will be paid by the new tenant when the lease is completed.

Nominal code (7319) Leases this has overspent due to a continual payment of the Ransomes mowers lease; this has now been resolved and trackers for the vans are being coded to this budget.

Community Support & Engagement – Nominal code (4391) Festival Events Income there has been a reduction in income compared to the previous financial year. However, overall the budget is underspent.

Nominal code Misc expenditure code (7846) is for the £100.00 float which has now been paid back into the budget.

Maghull Radio Station – No budget was allocated however a balance was carried forward and the members pay a subscription fee. A spreadsheet is provided to the radio station showing the expenditure so they are aware before they make any commitments. Maghull Radio Station does not pay anything towards our overheads e.g. gas, electricity, water or pays rent. Maghull Radio must continue to bid for funding and be aware their financial position.

TOWN HALL	Department 1			
Codes				
	<u>INCOME</u>	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
			<u>MTH 4</u>	<u>MTH 4</u>
<u>INCOME</u>				
4001	PRECEPT	338,673.00	241,095.00	-97,578.00
4010	BANK INTEREST	1,000.00	0.00	-1,000.00
4101	COUNCIL CHAMBER ROOM HIRE	300.00	375.03	75.03
4102	POLICE STATION LEASE	11,000.00	5,500.00	-5,500.00
4103	ACTIVITIES ROOM	4,500.00	2,873.29	-1,626.71
4330	BOWLS INDOOR	1,070.00	0.00	-1,070.00
4395	MISC. INCOME	1,040.00	11,790.11	10,750.11
4396	SOLAR PANEL INCOME	3,500.00	724.18	-2,775.82
4301	ADMIN CHARGE FOR F/SUITE	1,200.00	0.00	-1,200.00
4300	FUNCTION SUITE LEASE		7,474.61	-12,525.39
4353	CRICKET CLUB LEASE	2,000.00	2,000.00	0.00
		384,283.00	271,832.22	-112,450.78
<u>EXPENDITURE</u>				
	<u>SUPPLIERS</u>			
5100	SECURITY	58,300.00	16,640.81	41,659.19
5101	CCTV	1,070.00	1,667.00	-597.00
5102	ALARM	2,300.00	38.00	2,262.00
5103	FIRE	1,600.00	295.15	1,304.85
5104	AIR-CON	200.00	0.00	200.00
5105	BOILER	0.00	0.00	0.00
5106	LIFT	2,500.00	2,989.32	-489.32
5107	CLEANING SERVICES	21,000.00	7,487.00	13,513.00
5108	HYGIENE	3,000.00	915.33	2,084.67
5109	PEST CONTROL	500.00	214.95	285.05
5110	KITCHEN CLEANSING	1,030.00	799.56	230.44
5111	WASTE DISPOSAL	200.00	50.00	150.00
5116	CLEANING SUPPLIES	500.00	243.06	256.94
		92,200.00	31,340.18	60,859.82
	<u>OVERHEADS</u>			
7000	BROADBAND	2,707	0.00	2,707.00
7002	TELEPHONES	3,500	114.28	3,385.72
7003	MOBILE PHONES	200	-36.07	236.07
7010	POSTAGE	100	5.47	94.53
7021	STATIONERY	1,400	372.95	1,027.05
7031	PRINTING	50	0.00	50.00
7036	BOOKS/TECHNICAL PUBLICATIONS	50	0.00	50.00
7041	OFFICE EQUIPMENT & FURNITURE	1,040	256.92	783.08
7061	IT	5,200	153.81	5,046.19
7068	SAGE	2,000	693.24	1,306.76

7071	PHOTOCOPIER	2,000	832.54	1,167.46
7082	BANK CHARGES	100	326.01	-226.01
7100	SALARIES	113,921	37,283.27	76,637.73
7106	EMPLOYER'S NI	10,124	3,239.16	6,884.84
7107	PENSIONS	22,329	7,307.54	15,021.46
7200	INSURANCE FEES	22,300	5,912.28	16,387.72
7221	PROFESSIONAL FEES	1,500	-892.30	2,392.30
7224	AUDIT FEES	2,835	0.00	2,835.00
7232	WEBSITE DEVELOPMENT	216	60.00	156.00
7236	PERSONNEL CONSULTANCY	5,500	0.00	5,500.00
7237	TRAINING	3,000	0.00	3,000.00
7254	SUBSCRIPTIONS	2,000	3,571.14	-1,571.14
7300	RATES	20,000	7,296.00	12,704.00
7303	ELECTRICITY	9,400	5,626.36	3,773.64
7308	GAS	6,000	1,453.91	4,546.09
7309	WASTEWATER & METERED WATER	4,775	2,213.25	2,561.75
7320	CIVIC HOSPITALITY	400	87.50	312.50
7359	MAYOR'S ALLOWANCE	2,000	514.71	1,485.29
7801	CONFERENCES/TRAVEL/SUBS	200	0.00	200.00
7810	LICENCES	2,000	357.82	1,642.18
7823	PHOTOGRAPHS	300	290.75	9.25
7846	MISCELLANEOUS EXPENDITURE	334	28.00	306.00
		247,481.00	77,068.54	170,412.46
	LOANS			
7916	2000 PROJECTS LOAN	7,008.37	3,652.70	3,355.67
7967	2000 PROJECTS INTEREST	1,383.79	543.38	840.41
7918	LIFT REPLACEMENT LOAN	8,686.80	4,503.66	4,183.14
7968	LIFT REPLACEMENT INTEREST	3,953.68	1,816.58	2,137.10
7919	PROJECTS 2009 LOAN	5,816.94	2,999.97	2,816.97
7969	PROJECTS 2009 INTEREST	3,838.22	1,827.61	2,010.61
7920	ROOF SIDES & SOLAR PANELS LOAN	6,565.78	0.00	6,565.78
7960	ROOF SIDES & SOLAR PANELS INT	7,348.28	0.00	7,348.28
		44,601.86	15,343.90	29,257.96

Facilities		Department 2		
Codes				
	INCOME	Budget	Actual	Variance
			MTH 4	MTH 4
INCOME				
4001	PRECEPT	272,185.00	241,094.00	-31,091.00
4321	PLAYING FIELDS	3,500.00	300.00	-3,800.00
4331	BOWLS OUTDOOR	1,070.00	1,128.40	58.40
4345	TENNIS CLUB	1,200.00	1,070.17	-129.83
4346	TENNIS OTHER (Fencing)	168.00	140.00	-28.00
4350	RENT BOWLING HUT	2,500.00	2,500.00	0.00
4351	ATC RENT	1,500.00	1,500.00	0.00
4352	RENT MOORHEY ROAD		-	0.00
4354	FACILITIES INCOME	26,500.00	9,533.60	-16,966.40
		308,623.00	256,666.17	-51,956.83
EXPENDITURE				
	SUPPLIERS			
5112	WATER QUALITY	1,500.00	423.20	1,076.80
5113	ELECTRICAL SAFETY	600.00	0.00	600.00
5114	HEALTH & SAFETY GENERAL	500.00	20.00	480.00
5115	PLAYGROUND INSPECTIONS	700.00	658.35	41.65
5200	ENGINEERING - NEW EQUIPMENT	1,200.00	0.00	1,200.00
5201	EQUIPMENT REPAIRS	2,200.00	300.33	1,899.67
5202	ENGINEERING - CONSUMABLES	1,500.00	742.98	757.02
5203	PLAY EQUIPMENT REPAIRS	2,000.00	229.00	1,771.00
5204	PARKS MANAGEMENT	7,951.00	479.95	7,471.05
5205	FOOTBALL PITCHES	1,000.00	0.00	1,000.00
5206	BOWLING GREENS	1,500.00	223.00	1,277.00
5207	GROUND MAINTENANCE - CONSUMABLES	1,000.00	398.36	601.64
5330	NEIGHBOURHOOD ACTIVITIES	0.00	93.19	-93.19
		21,651.00	3,568.36	18,175.83
	OVERHEADS			
7003	MOBILE PHONES	1,000.00	513.47	486.53
7029	UNIFORMS	1,536.00	444.49	1,091.51
7100	SALARIES	206,772.00	65,403.88	141,368.12
7106	EMPLOYER'S NI	16,313.00	5,290.21	11,022.79
7107	PENSIONS	22,748.00	5,969.48	16,778.52
7200	INSURANCE	6,000.00	6,514.46	-514.46
7301	RATES - GARAGE	3,216.00	1,388.82	1,827.18
7302	RATES - JUDO HUT	650.00	198.00	452.00
7304	ELECTRIC - GLENN PARK	315.00	153.98	161.02
7305	ELECTRIC - PIMBLEY	445.00	52.46	392.54
7306	ELECTRIC - WHINNEYBROOKE	150.00	0.00	150.00

7307	ELECTRIC - BALLSWOOD & MOORHEY	150.00	102.15	47.85
7308	GAS - MOORHEY	0.00	200.81	-200.81
7310	WATER - GARAGE	700.00	474.71	225.29
7311	WATER - BALLSWOOD	0.00	791.17	-791.17
7312	WATER - WHINNYBROOKE	100.00	0.00	100.00
7313	WATER - PIMBLEY	100.00	86.99	13.01
7314	WATER - GLENN PARK	100.00	50.92	49.08
7315	FLEET REPAIRS	2,342.00	1,120.36	1,221.64
7316	VEHICLE TAX	800.00	0.00	800.00
7317	DIESEL	4,400.00	1,646.88	2,753.12
7318	RED DIESEL	4,000.00	1,143.90	2,856.10
7319	LEASES	635.00	6,307.00	-5,672.00
7851	ASSET MAINTENANCE	12,000.00	6,971.18	5,028.82
		284,472.00	104,825.32	179,646.68

<u>Community Support</u>		Department 3		
Codes				
<u>INCOME</u>		<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
			MTH 4	MTH 4
<u>INCOME</u>				
4001	PRECEPT	32,490.00	32,490.00	0.00
4391	FESTIVAL EVENTS INCOME	2,510.00	764.00	-1,746.00
4392	FIREWORK DISPLAY	5,000.00	0.00	-5,000.00
4395	MISCELLANEOUS INCOME	0.00	301.50	301.50
		40,000.00	33,555.50	-6,444.50
<u>EXPENDITURE</u>				
<u>SUPPLIERS</u>				
5330	NEIGHBOURHOOD ACTIVITIES	11,500.00	3,560.77	7,939.23
5331	EVENTS	10,000.00	4,916.00	5,084.00
5332	FIREWORK DISPLAY	9,300.00	5,115.00	4,185.00
5333	CHRISTMAS ACTIVITIES	1,200.00	0.00	1,200.00
5334	YOUTH PROVISION	8,000.00	3,093.46	4,906.54
		40,000.00	16,685.23	23,314.77
<u>OVERHEADS</u>				
7846	MISCELLANEOUS EXPENDITURE	0.00	100.00	-100.00

11

<u>Radio Station</u>	<u>Department 7</u>			
Codes				
	<u>INCOME</u>	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
			MTH 4	MTH 4
<u>INCOME</u>				
4111	MAGHULL COMMUNITY RADIO	0.00	6,458.00	6,458.00
		0.00	6,458.00	6,458.00
<u>EXPENDITURE</u>				
	<u>SUPPLIERS</u>			
		0.00	0.00	0.00
	<u>OVERHEADS</u>			
7000	BROADBAND	0.00	185.00	-185.00
7002	TELEPHONES	0.00	208.70	-208.70
7041	OFFICE EQUIPMENT & FURNITURE	0.00	41.38	-41.38
7254	SUBSCRIPTIONS	0.00	200.00	-200.00
7810	LICENCES	0.00		0.00
7846	MISC XPENDITURE	0.00		0.00
7200	INSURANCE	0.00	168.00	-168.00
		0.00	803.08	-803.08
TOTAL		0.00	5,654.92	5,654.92

Report to: Finance & Amenities Committee
Date of Meeting: 12th September 2018
Agenda Item Number 6
Subject: Town Hall Electrical Testing
Report of: Chief Executive
Exempt / Confidential No
Report:

Summary

A periodic electrical test of the Town Hall and garage has been undertaken. The results of the inspection are available to consider and a quote has been obtained for remedial works.

Maghull Town Council Priority	Yes/No
1. Development of a Neighbourhood Plan	No
2. Financial Prudence	Yes
3. Implementation of a Green Strategy	No
4. Development and consolidation of leisure and community activities	No
5. Develop services for older residents and those who may be socially isolated	No
6. Develop services for younger people	No
7. Expansion of apprenticeship programme and community-based learning	No
8. Closer collaboration with Voluntary, Community and Faith Sector	No
9. Development of Maghull Business and Community Forum	No

Recommendation(s)

1. Members note the result of the periodic electrical testing of the Town Hall and garage;
2. Members agree to the remedial works;
3. The report be noted.

Reasons for Recommendation(s)

It is a statutory requirement that the electrical systems are tested every five years and, if necessary, remedial works are undertaken.

Alternative Options Considered and Rejected

None

What will it cost and how will it be financed?

(A) Revenue

The costs will be funded from reserves.

(B) Capital

None

Implications of Recommendations:

Financial Implications	The cost of the periodic testing was £5,000 ex VAT. The indicative costs for the remedial works are £2,000 ex VAT
Resource Implications	None
Legal Implications	British Standard 7671 – Requirements for Electrical Installations
Equality & Diversity Implications	None

Implementation Date for Decision

Following Finance & Amenities Committee

Appendices

Periodic Electrical Testing Report – Main Findings

Background Papers

None

Contact Officer	Angela McIntyre
Telephone Number	0151 526 3705
Email Address	Angela.mcintyre@maghull-tc.gov.uk

1. Background

The Council is required to have a period electrical test of its electrical installations at five yearly intervals. The most recent has just been undertaken. This has given an overall assessment as "Satisfactory". However, some remedial works are needed and which include items 1, 2 and 8-20 on the attached list.

Items 3 and 7 require a complete shutdown which may affect either the price quoted or the functioning of the Town Hall. Officers may need to seek a temporary home during the period of the shutdown. Full notice will be given to councillors and residents.

Recommendation(s):-

1. **Members note the result of the periodic electrical testing of the Town Hall and garage;**
2. **Members agree to the remedial works;**
3. **The report be noted.**

ELECTRICAL INSTALLATION CONDITION REPORT

Contractor's Reference Number

CRN/ N/A

Issued in accordance with British Standard 7671 - Requirements for Electrical Installations by an Approved Contractor or Conforming Body enrolled with NICEIC, Warwick House, Houghton Hall Park, Houghton Regis, Dunstable LU5 5ZX

Original (To the person ordering the work)

A. DETAILS OF THE CLIENT

Client: Sefton security services
Address: 209 Linacre Lane
Bootle
Lancashire
Postcode: L20 6AD

B. PURPOSE OF THE REPORT

This report must be used only for reporting on the condition of an existing installation.

Purpose for which this report is required: Report requested because installation has never been tested

Date(s) on which inspection and testing were carried out: 18/06/2018 -- 20/07/2018

C. DETAILS OF THE INSTALLATION

Occupier: Maghull Town Hall
Address: Hall Lane
Maghull
Liverpool
Lancashire
Postcode: L31 7BB

Estimated age of the electrical installation: 30 years
Description of premises: domestic, commercial, industrial, other (Please state) Commercial
Evidence of alterations or additions: no
If yes, estimated age: N/A years

Date of previous inspection: Unknown
Electrical Installation Certificate No or previous Periodic Inspection or Condition Report No: N/A

Records of installation available: no
Records held by: Unknown

D. EXTENT OF THE INSTALLATION AND LIMITATIONS ON THE INSPECTION AND TESTING

Extent of the electrical installation covered by this report:

All DB,s lights and power

Agreed limitations including the reasons, if any, on the inspection and testing:

Agreed with: SEFTON

Operational limitations including the reasons (see page No. 33)

- 1.could not do any DEAD tests on mccb DB-could not isolate..2.MCCB DB circuits 1L1,L2,L3- 4L1,L2,L3 5L1,L2,L3-NO R2 tests circuits to far away.
- 3.Could not gain access to police station to test...4.63a outside socket isolated and made safe..5.DB,Main sw/rm 1L1 cnf(could not find

The inspection and testing have been carried out in accordance with BS 7671, as amended. Cables concealed within trunking and conduits, or cables and conduits concealed under floors, in inaccessible roof spaces and generally within the fabric of the building or underground, have not been visually inspected unless specifically agreed between the client and inspector prior to the inspection.

E. SUMMARY OF THE CONDITION OF THE INSTALLATION

General condition of the installation (in terms of electrical safety):

The installation is generally in a good condition

Summary of the condition of the installation continued on additional pages? No ☒ Yes Specify page No(s):

Overall assessment of the installation: SATISFACTORY / (Delete as appropriate)

* An 'Unsatisfactory' assessment indicates that dangerous (CODE C1) and/or potentially dangerous (CODE C2) conditions have been identified, or that Further investigation without delay (FI) is required

This report should have been reviewed and confirmed by the registered Qualified Supervisor of the Approved Contractor responsible for issuing it. (See declaration on page 2)

Page 1 of 34

This report is based on the model forms shown in Appendix 6 of BS 7671
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Please see the 'Notes for Recipients' on the reverse of this page.

ELECTRICAL INSTALLATION CONDITION REPORT

F OBSERVATIONS AND RECOMMENDATIONS FOR ACTIONS TO BE TAKEN

Referring to the attached schedules of inspection and test results, and subject to the limitations at D:

There are no items adversely affecting electrical safety

or

The following observations and recommendations for action are made

✓

Item No	Observations	Code*
1	1.2 cable entry holes to bldg.	C3
2	5.18 no warning labels	F/I
3	6.2 cables laying on false ceilings	F/I
4	6.17.2 MCB's feeding sockets	C3
5	6.17.3 All switch drops buried in walls	F/I
6	8.7.4 signs of heat damage	C3
7	MCC DB L10-first floor DB - supply is onto bus bar side of mccb	C3
8	Garage DB L3+L4 40a MCB's need downrating to 32a	C3
9	Garage DB 2x20mm holes at bottom	C3
10	Garage DB L6 grey core no earth sleeving	C3
11	Garage DB L5 32a MCB needs downrating to 16a	C3
12	Porta cabin DB hole in back of DB needs sealing	F/I
13	Porta cabin DB L3 32a needs downrating to 20a	C3
14	4 way 3 phase DB 1L1,1L2,1L3 63a socket outside.Isolated and made safe	C2
15	Tennis pavilion 30a isolator switch feeding DB heat damaged needs replacing	C3
16	Tennis pavilion DB needs refixing to wall	C3
17	Garage DB. Porta cabin supply, no cpc sleeving on grey core	C3
18	Security office DB L10 30a mcb needs downrating to 20a	C3
19	DB Behind bar 1L1..1L3..2L1..6L1..8L3.. mcbs need to be rcbos	C3

Additional pages? No Yes ✓ Specify page No(s): 34

† One of the following codes, as appropriate, has been allocated to each of the observations made above to indicate to the person(s) responsible for the installation the degree of urgency for remedial action

Code C1 'Danger present'. Risk of injury. Immediate remedial action required.

Code C2 'Potentially dangerous'. Urgent remedial action required.

Code C3 'Improvement recommended'.

Code FI 'Further investigation required without delay'.

Immediate remedial action required for items:

Urgent remedial action required for items:

14

Further investigation required without delay for items:

2-3, 5, 12

Improvement recommended for items:

1, 4, 6-11, 13, 15-19

Please see the reverse of this page for guidance regarding the Classification codes.

G. DECLARATION

I/We, being the person(s) responsible for the inspection and testing of the electrical installation (as indicated by my/our signatures below), particulars of which are described on page 1 (see C), having exercised reasonable skill and care when carrying out the inspection and testing, hereby declare that the information in this report, including the observations (see F) and the attached schedules (see H), provides an accurate assessment of the condition of the electrical installation taking into account the stated extent of the installation and the limitations of the inspection and testing (see D).

I/We further declare that in my/our judgement, the overall assessment of the installation in terms of its suitability for continued use is

SATISFACTORY / (see F) at the time the inspection was carried out, and that it should be further inspected as recommended (see I).

Delete as appropriate

* An 'Unsatisfactory' assessment indicates that dangerous (CODE C1) and/or potentially dangerous (CODE C2) conditions have been identified, or that Further investigation without delay (FI) is required.

INSPECTION, TESTING AND ASSESSMENT BY:

REPORT REVIEWED AND CONFIRMED BY:

Signature:

Signature:

Name (CAPITALS) JAMES A CARTHY

Name (CAPITALS) JAMES A CARTHY

Position: QS

(Registered Qualified Supervisor for the Approved Contractor at J)

Date: 06/08/2018

Date: 06/08/2018

Report to: Finance & Amenities Committee
Date of Meeting: 12th September 2018
Agenda Item Number 7
Subject: 2018/19 Football Season
Report of: Operations, Contracts & Business Development Manager
Exempt / Confidential Report: No

Summary

To provide members with an update of proposals for the 2018/19 football season.

Maghull Town Council Priority	Yes/No
1. Development of a Neighbourhood Plan	No
2. Financial Prudence	No
3. Implementation of a Green Strategy	No
4. Development and consolidation of leisure and community activities	Yes
5. Develop services for older residents and those who may be socially isolated	Yes
6. Develop services for younger people	Yes
7. Expansion of apprenticeship programme and community-based learning	No
8. Closer collaboration with Voluntary, Community and Faith Sector	No
9. Development of Maghull Business and Community Forum	No

Recommendation(s)

Finance & Amenities Committee is requested to:-

1. Approve the recommendation of officers not to provide football pitches on Pimbley Playing Fields for the 2018/19 season.
2. Note the contents of this report

Reasons for Recommendation(s)

The decision to close down football pitches for the 2018/19 season relates to concerns regarding the health and safety of players, officials and spectators in light of poor on site drainage, high footfall on pitches and inadequate maintenance of pitches owing to a lack of equipment.

Alternative Options Considered and Rejected

That football pitches are not closed down during the 2018/19 season, with closedown being required midway through the season (as in 2017/18), or that an injury is sustained by a player, official or spectator.

What will it cost and how will it be financed?

(A) Revenue

None

(B) Capital

None

Implications of Recommendations:

Financial Implications	The 2018/19 budget set an income target of £3,500.00 to be generated from football pitch hire. As a result of pitch close-down, £800.00 will be generated, in addition to fees payable for pre-season games. As a result of pitch close-down, a saving will be generated within the 2018/19 Facilities Budget insofar as it will not be necessary to purchase consumables to mark-in football pitches. However, this saving will not be to the same level as income lost as a result of pitch close-down.
Resource Implications	Officers will be deployed to complete other works.
Legal Implications	None.
Equality & Diversity Implications	None.

Implementation Date for Decision

Immediately following the conclusion of Finance & Amenities Committee.

Appendices

None

Background Papers

None

Contact Officer	Alex Spencer - Operations, Contracts & Business Development Manager
Telephone Number	0151 526 3705
Email Address	Alex.spencer@maghull-tc.gov.uk

1. Background

Maghull Town Council is committed to providing a strong recreation offer within the town. The provision of football pitches falls within this offer.

During the 2017/18 football season, as a result of heavy rainfall, poor site draining, high footfall and inadequate maintenance owing to a lack of suitable machinery (to

19

remove standing water and repair divots), officers took the decision to close down all football pitches midway through the season; having considered risks to the health and safety of players, officials and spectators. Whilst this decision caused significant disruption to teams and affiliated leagues, it was necessary in order to ensure health and safety.

Maghull Town Council has consulted with the County Football Association and local football leagues; and concerns have been expressed regarding the standard of pitches to be provided for the 2018/19 season.

All parties are in agreement that football pitches provided by the council (with the exception of a single junior football pitch located at Ballswood; and adult pitch located at Old Hall Playing Field) should be closed for the 2018/19 season, in order to address drainage issues, assess the suitability of sites where football is played, and to purchase/hire equipment to adequately maintain pitches both during and after the playing season. Closedown of pitches will also provide an opportunity for pitches to recover from over 15 years of play.

The decision to close football pitches for the entire season is not taken lightly. However, given concerns expressed by all parties, it is intended that closedown will provide time to put right where things have gone wrong; in order to ensure that the standard of playing surfaces improves, maintenance levels increase, and future decisions to close midway through the football season are not necessary.

Teams who have previously hired football pitches have been notified of this decision, and have been requested to make alternative arrangements for the 2018/19 in liaison with their respective league. As an organisation, we have pledged to keep teams informed about developments, with a view to teams returning in the 2019/20 season.

With regards to pre-season football matches, officers have agreed to provide football pitches currently being used by two local teams. This decision has been taken on the basis that we continue to experience good weather where standing water is not an issue, footfall on pitches is less (1 game per week as opposed to 3 games in the course of a weekend) and officers can complete minor repairs where divots arise. As per 2017/18 charging schedule, a fee of £30.00 per match applies for each pre-season game.

Recommendation(s):-

Finance & Amenities Committee is requested to:-

1. Approve the recommendation of officers not to provide football pitches for the 2018/19 season.
2. Note the contents of this report

Report to: Finance & Amenities Committee
Date of Meeting: 12th September 2018
Agenda Item Number 8
Subject: Demolition of Scout Hut at Moorhey Park
Report of: Operations, Contracts & Business Development Manager
Exempt / Confidential Report: No

Summary

To provide members with an update regarding the proposed demolition of Scout Hut located within Moorhey Park

Maghull Town Council Priority	Yes/No
1. Development of a Neighbourhood Plan	No
2. Financial Prudence	Yes
3. Implementation of a Green Strategy	No
4. Development and consolidation of leisure and community activities	Yes
5. Develop services for older residents and those who may be socially isolated	No
6. Develop services for younger people	No
7. Expansion of apprenticeship programme and community-based learning	No
8. Closer collaboration with Voluntary, Community and Faith Sector	No
9. Development of Maghull Business and Community Forum	No

Recommendation(s)

Finance & Amenities Committee is requested to:-

1. Consider the Demolition Survey Report completed by Scope iT on 25th and 26th July 2018
2. Note the contents of this report

Reasons for Recommendation(s)

Alternative Options Considered and Rejected

What will it cost and how will it be financed?

(A) Revenue

Costs for demolition survey and ongoing quarterly utility standing charges to be met by 2018/19 Facilities Budget.

(B) Capital

None

Implications of Recommendations:

Financial Implications	Costs for demolition survey and ongoing quarterly utility standing charges to be met by 2018/19 Facilities Budget. Costs for the demolition of Moorhey Scout Hut are still to be determined; and no budget has been identified for demolition works to be completed during 2018/19.
Resource Implications	Officers complete regular inspection of building to ensure that it is secure.
Legal Implications	Building Act 1984
Equality & Diversity Implications	None

Implementation Date for Decision

Immediately following the conclusion of Finance & Amenities Committee.

Appendices

Demolition Survey Completed by Scope iT on 25th July 2018

Background Papers

Finance & Amenities Committee Report – 4th July 2018.

Contact Officer	Alex Spencer - Operations, Contracts & Business Development Manager
Telephone Number	0151 526 3705
Email Address	Alex.spencer@maghull-tc.gov.uk

1. Background

Maghull Town Council is the owner of the Scout Hut located within Moorhey Park, Maghull

The building is of timber, pre-fabricated construction; and has been vacant since 10th January 2018.

At a meeting of Finance and Amenities Committee on 4th July 2018, Members received a report stating that a fire risk assessment of the Scout Hut had been completed; which detailed that a number of alterations to the building were required in order to become compliant with relevant fire and safety regulations.

Although the author of the report did not state the cost of these alterations, the author stated :

“Consideration should be taken as to the practicality of spending what would be a considerable amount of money to bring this building up to current regulations in order to re-let. The building in its current state should not be re-leased as it is not compliant with fire and safety regulations”

In addition to the report produced by the appointed fire safety inspector, Maghull Town Council insurers have confirmed that given the construction and condition of the building, it is too high a risk to be insured.

Officers also indicated that, despite the asset being vacant, Maghull Town Council continued to incur costs for utility standing charges – as a minimum £176.00 per quarter.

Members therefore accepted the recommendations of officers that a contractor should be appointed to conduct a demolition survey of the building, and that costs for demolition should be obtained.

Between 25th and 26th July 2018, Scope iT completed a survey of the building as a pre-cursor to demolition. The purpose of the survey was to determine whether asbestos containing material was on site; in order to more effectively manage site control and operations, prior to any potential demolition works.

Following analysis of a number of samples taken from site, the report produced by Scope iT indicated that no asbestos material was present at the Scout Hut.

Officers continue the process of ascertaining costs for the demolition of the building, which given constraints on 2018/19 budgets, is unlikely to commence before the end of the 2018/19 financial year.

Recommendation(s):-

Finance & Amenities Committee is requested to:-

1. Consider the Demolition Survey Report completed by Scope iT on 25th and 26th July 2018
2. Note the contents of this report

Scope iT

Client Details

- Client: Maghull Town Council
- Client Contact: Slobhan Larking

Scope iT Ltd

- Project Manager: Liam Mcpherson
- Lead Surveyor: Adam Burke
- Approved by: Liam Mcpherson

Summary Overview

- No Asbestos Containing Materials have been identified.

THIS REPORT SHOULD BE READ IN ITS ENTIRETY.

Key Areas of the Report

- [Executive Summary](#)
- [Building Register](#)
- [Site Plans](#)



9066

Demolition Survey

Job Number: J017783

UPRN:

Site Address: Scout Hut, Moorhey Park,
Rear of 116 Grosvenor Road, Maghull,
L31 5NW



Scope iT



Unit 14 The Quad
Atherleigh Business Park
Gibfield Park Avenue Atherton
Manchester M46 0SY



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Contents

1. Executive summary
2. Contract review
3. Introduction and scope of works
4. Agreed exclusions and caveats
5. Survey methodology, risk assessments and recommendations

[Appendix A](#) Building Register

[Appendix B](#) Bulk Analysis Results

[Appendix C](#) Site Plan

[Appendix D](#) General Building Comments

[Appendix E](#) Contractors Sign Off Sheet

1.Executive summary

Asbestos containing materials have been identified during the Demolition Survey and the specific areas are categorized below in order, according to the initial Material Risk Assessment made by Scope iT Ltd.

Room / Location(s)	Sample No(s)	Material Type	Analysis result	Risk Score
No positive items were found.				

Inaccessible areas

2.Contract review

Name and address of site:	Scout Hut, Moorhey Park, Rear of 116 Grosvenor Road, Maghull, L31 5NW		
Name and address of client:	Maghull Town Council, Maghull Town Hall, Hall Lane, Maghull, L31 7BB, L31 7BB		
Client contact/representative:	Siobhan Larking		
Type of survey:	Demolition Survey		
Date of survey:	25 July 2018 to 26 July 2018		
Job number:	J017783		
Project Manager:	Liam Mcpherson		
Lead Surveyor[s]:	Adam Burke	Signature	
Report Technically reviewed by:	Liam Mcpherson	Signature	
Report issue date:	30th July 2018		

3. Introduction and scope of works

Maghull Town Council commissioned Scope iT Ltd to undertake a Demolition Survey of Scout Hut, Moorhey Park, Rear of 116 Grosvenor Road, Maghull, L31 5NW

The purpose of the survey is to enable those responsible for the management of the site to compile the necessary risk assessments, ascertain any necessary restrictions on the operation of the site and make due provision for the management of asbestos containing materials [ACMs] identified as part of the duty holders ongoing obligations under Regulation 4 of the most current Control of Asbestos Regulations.

The scope of the survey was defined by Siobhan Larking as: Demolition survey to Scout Hut

Information on any previous asbestos works; None

Site conditions; N/A

Site plans provided; N/A

Has there been any variation to scope on site,

Customer sign of if required

N/A

Surveyors Adam Burke



3.Introduction and scope of works

The following areas will be included within the scope of work and will be accessed and inspected as part of the survey, if deemed necessary by the Client and Scope iT Ltd, with consideration to any maintenance activity or proposed works. This will be particularly relevant to Refurbishment or Demolition Surveys although particular building use may mean that some may be required during a Management Survey.

Element	Usual inspection method (if applicable)	Included? Yes/No	Comment
Solid wall cavities	Removal of vent covers or window sills.	Yes	
Partition wall cavities	Inspection hole created with appropriate tools.	Yes	
Above fixed suspended ceilings	Inspection hole created with appropriate tools. May also be possible via removal of flooring above.	Yes	
Within boxing's or risers (not formed with paneling of a suspect nature)	Removal of covering panels.	Yes	
Floor voids	Removal of flooring or use of existing access points.	Yes	
Beneath window sills	Removal of window sill or inspection hole created with appropriate tools.	Yes	
Within fire doors	Removal of door furniture. Inspection holes created with appropriate tools.	Yes	
Beneath fixed flooring materials (e.g. Laminate / ceramic tiles)	Removal of flooring.	Yes	
Beneath carpet or non-asbestos flooring	Removal of flooring.	Yes	
Behind fixed wall cladding / coverings / tiles	Removal of cladding / coverings / tiles.	Yes	

3. Introduction and scope of works

Element	Usual inspection method (if applicable)	Included? Yes/No	Comment
Behind skirting and door frames	Removal of skirting boards and door frames.	Yes	
Beneath or behind furniture - e.g. Bath panels / kitchen units	Removal of cladding panels / units. Inspection hole created using appropriate tools.	Yes	
Beneath non-asbestos insulation to pipework / Calorifier etc.	Removal of insulation materials.	Yes	
Behind non-asbestos external soffits / fascia's	Removal of soffit / fascia. Inspection hole created using appropriate tools.	Yes	
Roof voids	Inspection from access hatch (if no fix flooring is available)	Yes	
Inaccessible or locked rooms to which there are no keys available	Access gained using intrusive methods.	Yes	
Work at height where access equipment would be required	Inspection using 'Triple 8' ladders, MEWP or scaffold as appropriate.	Yes	Ladder access up to 3m
All areas found within site boundaries	Inspection of all areas within the site boundaries.	No	Scout Hut only
Lift Shafts	Live lift shafts will only be accessed when accompanied by a competent lift engineer who shall be provided by the client.	No	
Live plant	Live plant will only be accessed when accompanied by a competent engineer who shall be provided by the client.	Yes	If isolation certification in place
Any site specific exclusions?		No	

4. Agreed exclusions and caveats

The following are standard exclusions which will be applied to the survey undertaken at the property. These will be discussed and pre-agreed with the Client prior to commencement of the survey, and will serve as specific caveats within the property Survey Report. All areas excluded from the survey must be presumed to contain Asbestos.

Other exclusions may become apparent during the course of the survey which will be communicated to the Client before being applied to the survey report.

Item to be excluded from the survey	Excluded?	Comment
Within electric switchgear, fuse boxes, plant and other associated services.	Yes	
Within operational plant and machinery including boilers / calorifiers / lift machinery etc.	No	
Access behind / above existing ACM's which would require the use of a LARC and enclosure.	Yes	
Intrusion through solid floor, ceiling slab or solid walls requiring additional specialist support services.	Yes	
Below external ground level.	Yes	

5. Survey methodology, risk assessments and recommendations

Scope iT Ltd hold accreditation for inspection body activities (surveying), as a Type C organisation in accordance with ISO17020, (Inspection Body Number 9086).

Bulk Identification

All bulk samples were taken using methods described in HSG264 Asbestos: "The Survey Guide". The samples were analysed by a UKAS accredited testing laboratory meeting the requirements of International Standard ISO 17025 for the testing of asbestos fibres in bulk materials to HSG248 Asbestos: "The Analyst Guide for Sampling, Analysis and Clearance Procedures". The analytical results are provided in Appendix C

Management Survey

A Management survey is "The Standard Survey" and will identify and assess the risks from Asbestos associated with normal occupancy of a building whilst also considering routine maintenance activities.

Refurbishment or Demolition Survey

These types of survey serve to identify all Asbestos materials as far as reasonably practicable within the fabric of a building prior to any such works.

This Demolition Survey was undertaken in accordance with the methods defined in HSG264 Asbestos: The Survey Guide, HSG248 Asbestos: The Analysts Guide and Scope iT' in-house procedures. Further information with regard to methods is available within the Project specific "Survey Plan".

During the course of the survey, Scope iT Ltd will have risk assessed each material identified and assigned individual risk scores. Materials can be risk assessed using two separate scoring systems – The Material Risk Assessment and the Priority Risk Assessment.

The Material Risk Assessment considers the type and condition of ACM's and their ability to release fibres into the air. It comprises of four separate elements as follows:

- Product Type
- Extent of damage and deterioration
- Surface treatment
- Asbestos type

A simple algorithm can be used to assess these four parameters during the survey. Each parameter is scored as high = 3, medium = 2, or low = 1;

two categories allow a nil score.

Presumed or Strongly presumed: ACM's will be scored as containing Crocidolite asbestos [3], unless analysis of similar samples from the building consistently show a different type or if there is a reasoned argument that another type of asbestos was used.

The value assigned to each of the four parameters is added together to give a total score of between 2 and 12.

Those materials with a Material Risk assessment score of 10 or more should be regarded as an immediate high risk with a significant potential to release fibres if disturbed. Scores of between 7 and 9 are regarded as medium risk and between 5 and 6 a low risk. Scores of 4 or less are a very low risk. Non-asbestos materials are not assigned a risk score.

All Management surveys will include a Material Risk Assessment for Asbestos Containing Materials identified. Unless requested by the Client or advised, materials identified within a Demolition survey will not include a Material Risk Assessment as it is anticipated that all materials will be removed from site

5. Survey methodology, risk assessments and recommendations

The Material Risk Assessment highlights immediately the materials of high risk. The priority for Asbestos Management is determined by carrying out a further assessment called the Priority Risk Assessment.

This Assessment is described in detail within HSE Guidance document HSG 227, is the responsibility of the Duty holder and should be carried out by a person with a detailed knowledge of the site and the activities performed within.

Scope IT Ltd can assist in this process by undertaking a Priority Risk Assessment during the course of a survey, however it is ultimately the responsibility of the Duty holder to consider this Assessment to ensure it is correct using their knowledge of the operation and maintenance requirements of the premises.

The Priority Risk Assessment addresses the likelihood of the asbestos material being disturbed. It is important to remember that even asbestos materials in the poorest condition only represent a risk to health if the fibres are disturbed into the air we breathe. The Priority Risk Assessment algorithm takes into account factors such as:

- Maintenance activities
- Likelihood of disturbance
- Human exposure potential
- Occupant activity

The combination of the Material and Priority Risk Assessments form the "Total Risk Score" for each particular material, which is used as the basis of an Asbestos Management/Action Plan.

If a Client has not requested a Priority Risk Assessment, then the Total Risk Assessment stated within the Survey Results will be reflective of the Material Risk Assessment only.

The undertaking of Priority Risk Assessments falls outside Scope IT Ltd scope of UKAS Accreditation. The overall Risk Rating is also outside Scope IT Ltd scope of UKAS Accreditation.

Examples of the algorithms used when compiling Material and Priority Risk Assessments can be seen within Table 1 and Table 2 of this survey Report.

Recommendations

The survey team will make a recommendation for each ACM identified and this will be based upon the initial Material Risk Assessment. Further Priority Risk Assessments may identify alternative actions and timescales to be considered.

Recommendations are a subjective assessment made by the survey team at that point in time based upon their knowledge of asbestos materials and management only. Scope IT Ltd cannot account for further changes in site conditions and use. Recommendations made will be as specific as possible at that point in time however will not take into account the logistics of site operations or budgets available to the client.

Terminology

"Chrysotile" = White Asbestos

"Amosite", "Grunerite" = Brown Asbestos

"Crocidolite", = Blue Asbestos

"Asbestos Actinolite", "Asbestos Anthophyllite",

"Asbestos Tremolite"

"No asbestos detected" – is attributed to the sample analysis as a result of organic, man-made mineral fibre or no fibres being detected within the sample mass.

5. Survey methodology, risk assessments and recommendations

Table 1 Material Risk Assessment Algorithm

Product type [or debris from product]	
Score	Examples of scores
1	Asbestos reinforced composites [plastics, resins, mastics, roofing felts, vinyl floor tiles, semi- rigid paint, decorative finishes and asbestos cement etc]
2	Asbestos insulating board, mill boards, other low-density boards, textiles, gaskets, ropes and woven materials and asbestos Paper.
3	Thermal insulation [e.g. pipe and boiler lagging], sprayed asbestos, loose asbestos, asbestos mattresses and packing.
Extent of damage/deterioration	
Score	Examples of scores
0	Good condition: no visible damage
1	Low damage: a few scratches or surface marks, broken edges on boards or tiles, etc.
2	Moderate damage: significant breakage of materials or several small areas where material has been damaged exposing fibrous edges.
3	High damage or deterioration of materials, sprays and thermal insulation. Visible asbestos contamination by debris or residues.
Surface treatment	
Score	Examples of scores
0	Composite materials containing asbestos, reinforced plastics, resins, vinyl tiles.
1	Enclosed sprays or insulation, AIB [with exposed face encapsulated], cement sheets, etc.
2	Unsealed AIB, encapsulated insulation and sprays.
3	Unsealed insulation and sprays.
Asbestos type	
Score	Examples of scores
1	Chrysotile
2	Amphibole asbestos (excluding Crocidolite)
3	Crocidolite
Material Risk Assessment Cumulative Score	
10 – 12	This is allocated to those items requiring urgent attention as they currently, or in the foreseeable future, present an unacceptable risk and that fibre concentrations could rise above 0.01 fibres/ml.
7 – 9	These are items which as single entities have a high risk of being damaged/disturbed or where there is an accumulation of asbestos materials in a single location, that when examined have a high risk of being damaged / disturbed.
5 – 6	These are items that have no, or very little sign of historical damage and are usually board or panels, which are not easily accessed.
1 – 4	This covers asbestos cement, resins, textured/decorative coatings, plastics, rubber etc. containing asbestos.
0	No asbestos was identified in materials. No further action is considered necessary.


5. Survey methodology, risk assessments and recommendations

Table 2 Priority Risk Assessment Algorithm


Parameter	Score	Examples
Normal Occupant Activity (Main type of activity in area)	0	Rare disturbance activity (e.g. little used store room)
	1	Low disturbance activities (e.g. office type activity)
	2	Periodic disturbance (e.g. industrial or vehicular activity which may contact ACM)
	3	High levels of disturbance (e.g. fire door with asbestos insulating board sheet in constant use)
Likelihood of Disturbance (Accessibility)	0	Usually inaccessible or unlikely to be disturbed
	1	Occasionally likely to be disturbed
	2	Easily disturbed
	3	Routinely disturbed
Human Exposure (Frequency of use of area)	0	Infrequent
	1	Monthly
	2	Weekly
	3	Daily
Maintenance Activity 1 (Frequency of maintenance activity)	0	ACM unlikely to be disturbed for maintenance
	1	<1 per year
	2	>1 per year
	3	>1 per month
Priority Risk Assessment Cumulative Score		
20+ Points	Situations within this category warrant urgent consideration, as materials with such a high rating indicate that persons are currently being exposed to some level of asbestos fibre contamination.	
14 – 19 Points Inclusive	Situations within this category still warrant urgent consideration, in that any slight deterioration in one of several contributory factors will result in unacceptable deterioration. It is therefore necessary for the asbestos to be remediated on a programmed basis but within a specified timescale.	
10 – 13 Points Inclusive	Situations within this category do not normally pose an imminent risk and the likelihood of exposure considered low under existing conditions. The materials can normally remain in-situ provided they are labelled as asbestos, encapsulated or sealed (where recommended) and inspected regularly by a competent person.	
Fewer than 9 Points	Situations within this category are low priority. The materials can normally remain in-situ provided they are labelled as asbestos, encapsulated or sealed (where recommended) and inspected regularly by a competent person.	
0 Points	No asbestos was identified in materials. No further action is considered necessary.	


APPENDIX A Building Register

Survey Type:	Demolition Survey		
Project number:	J017783	Surveyor:	Adam Burke
Client:	Maghull Town Council	Survey Date:	25 July 2018 to 26 July 2018
Site Address:	Scout Hut, Moorhey Park, Rear of 116 Grosvenor Road, Maghull, L31 5NW	Scope of Works:	Demolition survey to Scout Hut

No Asbestos Present		Material Description and Location	Sample No	Extent m ² / Lin m	Material Assessment					Risk Rating				
Room / Location					Product Type	Damage	Treatment	Asbestos Type	Material Assessment Rating					
					Priority Assessment				Priority Assessment Rating					
Ground Floor - G01 - Kitchen	AG001901/001	Floor covering, To floor		6m ²	Normal Occupant Activity	Likelihood of Disturbance	Human Exposure Potential	Maintenance Activity						
Recommendations:					No further action required									
Comments:														
Details of remedial action or removal undertaken:														
No Asbestos Present		Material Description and Location	Sample No	Extent m ² / Lin m	Material Assessment					Risk Rating				
Room / Location					Product Type	Damage	Treatment	Asbestos Type	Material Assessment Rating					
					Priority Assessment				Priority Assessment Rating					
Ground Floor - G06 - Wc	AG001902/002	Toilet Cistern, To wall		1ml	Normal Occupant Activity	Likelihood of Disturbance	Human Exposure Potential	Maintenance Activity						
Recommendations:					No further action required									
Comments:														
Details of remedial action or removal undertaken:														



No Asbestos Present				Extent: m ² / Lin m	Material Assessment					Risk Rating
Room / Location	Sample No	Material Description and Location	Product Type		Damage	Treatment	Asbestos Type	Material Assessment Rating		
			Priority Assessment							
Ground Floor - G06 - Wc	AG001904/003	Floor Covering, To Floor	4m ²	Normal Occupant Activity	Likelihood of Disturbance	Human Exposure Potential	Maintenance Activity	Priority Assessment Rating		
Recommendations:				No further action required						
Comments:										
Details of remedial action or removal undertaken:										
No Asbestos Present				Extent: m ² / Lin m	Material Assessment					Risk Rating
Room / Location	Sample No	Material Description and Location	Product Type		Damage	Treatment	Asbestos Type	Material Assessment Rating		
			Priority Assessment							
Ground Floor - G07 - Wc	As AG001902/004	Toilet Cistern, To wall	1no.	Normal Occupant Activity	Likelihood of Disturbance	Human Exposure Potential	Maintenance Activity	Priority Assessment Rating		
Recommendations:				No further action required						
Comments:										
Details of remedial action or removal undertaken:										







Scope iT

No Asbestos Present				Extent m ² / Lin m	Material Assessment	Risk Rating	
Room / Location	Sample No	Material Description and Location	Material Assessment Rating				
Ground Floor - G07 - Wc	As AG001904/005	Floor Covering, To Floor	3m ²				
Recommendations:				No further action required			
Comments:							
Details of remedial action or removal undertaken:							
No Asbestos Present				Extent m ² / Lin m	Material Assessment	Risk Rating	
Room / Location	Sample No	Material Description and Location	Material Assessment Rating				
External - E01 - External	AG001925/006	Bitumen, Roofing felt	100m ²				
Recommendations:				No further action required			
Comments:							
Details of remedial action or removal undertaken:							

APPENDIX B Bulk Analysis Results

Certificate of Asbestos Bulk Analysis



40

Certificate Number	J017783
Client	Maghull Town Council Maghull Town Hall, Hall Lane, Maghull, L31 7BB, L31 7BB
Samples Collected By	Adam Burke
Date Samples Received	30/07/2018
Laboratory	Atherton
Total Number of Samples	4

Report Date	30/07/2018
Site Location	Scout Hut, Moorhey Park, Rear of 116 Grosvenor Road, Maghull, L31 5NW
Client Order Number	The Purchase Order for this work is 6092.
Date Sampled	25/07/2018 - 26/07/2018
Analysed By	Tom Barker
Date Analysed	30/07/2018

Scope-iT Ref Number	Client Sample Identification	Sample Location and details	Sample/Material Type	Analysis Result	Content
AG001901	1	Kitchen - Floor covering To floor	Vinyl Floor Tiles	No Asbestos Detected	Negative
AG001902	2	Wc - Toilet Cistern To wall	Reinforced Composite	No Asbestos Detected	Negative
AG001904	3	Wc - Floor Covering To Floor	Vinyl Floor Tiles	No Asbestos Detected	Negative
AG001925	6	External - Bitumen Roofing felt	Bitumen Products	No Asbestos Detected	Negative

End

Approved Signature:		Date:	30.07.18
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Scope IT Limited Unit 14 The Quad, Atherleigh Business Park, Gibfield Park Avenue, Atherton, Manchester, M46 0SY Tel: 01942 879067
Web: www.scope-it-group.com

Trace = Trace asbestos identified (1-2 fibres present) and Positive = Asbestos identified (more than 2 fibres present). The analysis has been performed using the polarised light and dispersion staining as described in the Scope IT Limited Bulk Analysis Manual which is based on HSG 248 and is covered by our UKAS accreditation. The following are outside of our UKAS accreditation; quantitative fibre content, sample locations/details as supplied by the client, material type/description and any interpretations or opinions expressed in this certificate.

Project ID: 1783	
Survey Type: Demolition Survey	
Drawing Ref: External	
Survey Date: 25 Jul 2018 to 26 Jul 2018	
Client details: Maghull Town Council Maghull Town Hall Hall Lane Maghull L31 7BB L31 7SB	
Site Address: Scout Hut Moorhey Park Near of 116 Grosvenor Road Maghull L31 5NW	
Key Code	
No asbestos Present	
Asbestos Present or Presumed	

AG001925

EU1 - External

Project: 017783	<p>As AG001902 As AG001904</p> <p>G01 - Kitchen AG001901</p> <p>G02 - Entrance lobby</p> <p>G03 - Dance Studio</p> <p>G05 - Changing Room</p> <p>G06 - Wc</p> <p>G07 - Wc</p> <p>AG001902 AG001904</p>	Survey Type: Demolition Survey
Drawing Ref: Ground Floor		Survey Date: 25 Jul 2018 to 26 Jul 2018
Client details: Maghull Town Council Maghull Town Hall Hall Lane Maghull L31 7BB L31 7BB		Site Address: Scout Hut Moorney Park Rear of 116 Grosvenor Road Maghull L31 5HW
Key Code		No asbestos Present
Asbestos Present or Presumed		Asbestos Present or Presumed

APPENDIX D General Building Comments

This section contains general survey comments which have been applied by the surveyor. The Client should be aware that comments and observations relevant to the survey and any material samples taken or presumed may also be contained within Appendix A – Building Register.

Ages(s) of construction:	Mid 1900's
Building description:	Dance venue
Usage of Site:	Commercial
Building:	Scout Hut, Moorhey Park
Building Summary Internal:	N/A
Building Summary External:	N/A
Room Comments/Description	
External – E01 - External	Timber roof. Timber Fascia boards. Timber walls. Rainwater goods non asbestos. Corrugated metal sheeting at low level. Timber doors and frames. Brick pillars. Timber Joist with timber packers. Plywood timber flooring
Ground Floor – G01 - Kitchen	Timber Roof. MMMF Insulation. Plaster skim ceiling. Timber walls with MMMF Cavity wall Insulation. Plaster skim walls. Modern Boiler and flue. Door and frame timber. Timber Floor. Timber skirting.
Ground Floor – G02 - Entrance lobby	Timber Roof. MMMF Insulation. Plaster skim ceiling. Timber walls with MMMF Cavity wall Insulation. Plaster skim walls. Modern Electrics. Door and frame timber. Timber Floor. Timber skirting.
Ground Floor – G03 - Dance Studio	Timber Roof. MMMF Insulation. Plaster skim ceiling. Timber walls with MMMF Cavity wall Insulation. Plaster skim walls. Door and frame timber. Timber Floor. Timber skirting.
Ground Floor – G04 - Lobby	Timber Roof. MMMF Insulation. Plaster skim ceiling. Timber walls with MMMF Cavity wall Insulation. Plaster skim walls. Door and frame timber. Timber Floor. Timber skirting.
Ground Floor – G05 - Changing Room	Timber Roof. MMMF Insulation. Plaster skim ceiling. Timber walls with MMMF Cavity wall Insulation. Plaster skim walls. Timber Floor. Timber skirting.

Ground Floor – G06 - Wc	Timber Roof. MMMF Insulation. Plaster skim ceiling. Timber walls with MMMF Cavity wall Insulation. Plaster skim walls. Door and frame timber. Timber Floor. Timber skirting.
Ground Floor – G07 - Wc	Timber Roof. MMMF Insulation. Plaster skim ceiling. Timber walls with MMMF Cavity wall Insulation. Plaster skim walls. Door and frame timber. Timber Floor. Timber skirting.

[illegible]

Report to: Finance & Amenities Committee
Date of Meeting: 12th September 2018
Agenda Item Number 9
Subject: Recording Table of Service Requests and Complaints
Report of: Operations, Contracts & Business Development Manager
Exempt / Confidential Report: No

Summary

To provide Members with an overview of service requests and complaints received by Maghull Town Council since the last meeting of Finance & Amenities Committee in July 2018.

Maghull Town Council Priority	Yes/No
1. Development of a Neighbourhood Plan	No
2. Financial Prudence	Yes
3. Implementation of a Green Strategy	Yes
4. Development and consolidation of leisure and community activities	Yes
5. Develop services for older residents and those who may be socially isolated	No
6. Develop services for younger people	No
7. Expansion of apprenticeship programme and community-based learning	No
8. Closer collaboration with Voluntary, Community and Faith Sector	No
9. Development of Maghull Business and Community Forum	No

Recommendation(s)

Finance & Amenities Committee is requested to:-

1. Note the contents of this report.

Reasons for Recommendation(s)

Service requests and complaints are an important part of Maghull Town Council's transactions with the community. It is important that this information is monitored to ensure that as an organisation, we are responsive to the needs and requests of our community.

Alternative Options Considered and Rejected

None.

What will it cost and how will it be financed?**(A) Revenue**

Costs for the resolution of service requests and/or complaints are met by 2018/19 core budgets.

(B) Capital

None

Implications of Recommendations:

Financial Implications	Costs for the resolution of service requests and/or resident complaints will be met through 2018/19 core budgets.
Resource Implications	Officer time in terms of resolution of service request and/or resident complaint.
Legal Implications	Legislation may apply depending on the nature of complaint raised e.g. Wildlife & Countryside Act 1981 regarding hedge cutting.
Equality & Diversity Implications	None.

Implementation Date for Decision

Immediately following the conclusion of Finance & Amenities Committee.

Appendices

None

Background Papers

None

Contact Officer	Alex Spencer – Operations, Contracts & Business Development Manager
Telephone Number	0151 526 3705
Email Address	Alex.spencer@maghull-tc.gov.uk

1. Background

During the 2016/17 municipal year, a recording table for operations, service requests and residents' complaints was introduced in order to more effectively prioritise and direct council resources.

The recording table continues to be maintained by officers, who update on a regular basis.

This is the tenth occasion on which information from the recording table has been reported to members.

For completeness, information reported in the 2016/17 and 2017/18 municipal years has been included to enable a comparison with the same point of the year.

Following a meeting of Finance and Amenities Committee in July, a number of amendments to this report were to be presented at future meetings, notably:-

- a. A review of figures within table showing service requests, number resolves and number requiring resolution.
- b. Inclusion of figures relating to the number of unresolved service requests and/or complaints carried forward since last meeting of Finance & Amenities Committee.
- c. Where possible, grouping of complaints by category for the latest period of reporting.

The amendments above have been incorporated within this report.

Table 1.0 – Service Requests / Complaints received, Number Resolved and Number Requiring Resolution at Time of Writing Report

TABLE 1.0				
	Service Requests / Complaints Received	Number Resolved	Number Requiring Resolution	Number of Unresolved Carried Forward from last meeting*
Meeting One – 2016/17	9	7	2	
Meeting Two – 2016/17	14	12	2	
Meeting Three – 2016/17	9	4	5	
Meeting Four – 2016/17	18	16	2	
Meeting One – 2017/18	37	31	6	
Meeting Two – 2017/18	42	24	18	
Meeting Three – 2017/18	24	14	10	
Meeting Four – 2017/18	22	16	6	
Meeting One – 2018/19	31	22	9	6 of 9
Meeting Two – 2018/19	27	19	8	

* This column has been included at the request of Finance & Amenities Committee in July 2017.
Reporting of unresolved complaints will be against the 2018/19 Financial Year

Table 2.0 – Categorisation of Service Requests / Complaints Received Since Last Meeting of Finance and Amenities Committee

TABLE 2.0		
Category of Service Request / Complaint	Resolved	Unresolved
Grounds Maintenance (Parks, Trees & Hedges)	6	7
Pinders Circus	5	0
Littering / Bins	2	0
Parking	1	0
Flooding	0	1
Grounds Maintenance Contracts	4	0
Asset Maintenance	1	0
TOTAL	19	8

Table 3.0 – Nature of Unresolved Service Requests / Complaints

TABLE 3.0		
Category of Service Request / Complaint	Unresolved	Nature
Grounds Maintenance (Parks, Trees & Hedges)	7	<ol style="list-style-type: none"> 1. Maintenance of Moorhey Pathway 2. Overhanging Tree from Ballswood 3. Overhanging Tree from Whinneybrook 4. Overhanging Tree from Ballswood 5. Overhanging Tree from Whinneybrook 6. Hedge encroachment from Glenn Park 7. Overgrown land and vegetation at Round Meade
Flooding	1	<ol style="list-style-type: none"> 1. Round Meade resident complaining of flooding to rear of garden from park.
TOTAL	8	

Table 4.0 – Unresolved Service Requests / Complaints Carried forward from Last Meeting of Finance and Amenities Committee in July 2017

TABLE 4.0		
Category of Service Request / Complaint	Unresolved	Nature
Grounds Maintenance (Parks, Trees & Hedges)	4	<ol style="list-style-type: none"> 1. Maintenance of trees at Old Hall Park (Sefton Council Responsible) 2. Maintenance of privet bordering Brendale Avenue 3. Overhanging Tree from Whinneybrook Playing Field 4. Overhanging Tree from Ballswood
Grounds Maintenance Contracts	1	<ol style="list-style-type: none"> 1. Application of Weed, Feed and Moss Killer for Grounds Maintenance Contract Site
Flooding	1	<ol style="list-style-type: none"> 1. Round Meade resident complaining of flooding to rear of garden from park.
TOTAL	6	

Summary of Operations From Contracts, Operations and Business Development Manager

Since the last meeting of Finance and Amenities Committee, a total of 27 service requests and/or complaints have been received. 19 of those received have been resolved (70.3%), though at the time of writing 8 (29.7%) remain unresolved.

Of the 27 service requests and/or complaints received, 26 are the responsibility of Maghull Town Council. The single request outside the responsibility of Maghull Town Council related to the maintenance of highway grass verge; which is the responsibility of Sefton Council.

The vast majority of service requests/complaints which remain unresolved relate to overhanging trees and hedge cutting. As reported to this committee at this meeting, a tree survey will shortly be undertaken by Knowsley Council for all trees in parks/open spaces owned by Maghull. Whilst this survey will not necessarily remedy the nature of the complaint, it will provide a comprehensive and prioritised list of works which will not only serve as to where council should dictate resources, but also help justify to residents (including those who have previously complained to Council) why works are being completed over and above other works.

With regards to the complaint received relating to flooding at Round Meade, officers have already contacted Sefton Council officers to determine whether watercourses are present at Round Meade, whether riparian ownership applies, our legalities in terms of localised flooding and potential exposure under law of nuisance. Further progress will be reported at future meetings of Finance & Amenities Committee.

Since the last meeting of this committee, operations have been challenging. These challenges have been as a direct result of staff shortages attributable to annual leave, sickness and officer suspension. Nevertheless, the Grounds Maintenance Service has continued to complete the core function of maintaining parks and open spaces, and satisfying grounds maintenance obligations – albeit that in some instances, contractual visits have had to be shortened or reallocated in consideration of resources available.

In July, Pinder's Circus visited Maghull; and was sited on King George V Playing Field between Wednesday 18th and Sunday 22nd. Although the circus was well received by those who attended circus performances, residents living near King George V Playing Field did complain that they were not happy about performers staying on site for such a period and particular about staying overnight. Following the success of their July visit, Pinder's Circus have contacted Maghull Town Council to determine if they can revisit the town in March 2019.

Recommendation(s):-

Finance & Amenities Committee is requested to:-

1. Note the contents of this report.

Report to: Finance & Amenities Committee
Date of Meeting: 12th September 2018
Agenda Item Number 10
Subject: Tree Survey 2018
Report of: Operations, Contracts & Business Development Manager
Exempt / Confidential Report: No

Summary

To provide members with an update regarding the commencement of a survey of trees within parks and open spaces owned by Maghull Town Council.

Maghull Town Council Priority	Yes/No
1. Development of a Neighbourhood Plan	No
2. Financial Prudence	No
3. Implementation of a Green Strategy	Yes
4. Development and consolidation of leisure and community activities	Yes
5. Develop services for older residents and those who may be socially isolated	No
6. Develop services for younger people	No
7. Expansion of apprenticeship programme and community-based learning	No
8. Closer collaboration with Voluntary, Community and Faith Sector	No
9. Development of Maghull Business and Community Forum	No

Recommendation(s)

Finance & Amenities Committee is requested to:-

1. Note the contents of this report.

Reasons for Recommendation(s)

A tree survey is essential for the management of trees located within parks and open spaces owned by Maghull Town Council.

Council officers regularly receive complaints from residents regarding inadequate maintenance of trees; which often overhang properties, block out light or *prima facie* are dangerous.

A robust tree survey is therefore essential for the management of on-site trees – identifying which trees should be removed (as a result of being unhealthy or dangerous), but also indicating how healthy trees should be more effectively maintained.

The completed tree survey will also provide a prioritised list of works – with particular emphasis on trees which are unhealthy/dangerous and require removal. This prioritised list is an acknowledgement that despite a recommendation within the

survey report to remove trees, a budget may not be in place to carry out works. The survey will therefore direct officers to which works must be completed as a matter of urgency, over and above other works.

Alternative Options Considered and Rejected

1. Non completion of a tree survey. This will result in officers continuing to be unaware of the health of trees within its parks and open spaces.

What will it cost and how will it be financed?

(A) Revenue

In 2018/19, the Parks Management nominal code within the overall 2018/19 Facilities Budget was substantially increased to £7,951.00 in anticipation that during this financial year, a tree survey would be completed and some remedial tree work carried out.

Knowsley Council have confirmed that the cost of the tree survey will be £3,373.00 plus VAT; with costs being met by Parks management nominal code.

At the time of writing, having already budgeted for tree survey costs and other parks expenditure, circa £4,000.00 remains against the Parks Management nominal code tree works as per recommendations within the completed survey (once received).

(B) Capital

Implications of Recommendations:

Financial Implications	All costs for a completed tree survey and recommended tree works as per survey, will be met by 2018/19 Facilities Budget.
Resource Implications	Although the Facilities Service of Maghull Town Council completes grounds maintenance work within parks, the service does not have in-house expertise to complete any recommended tree works. As a result, council will be required to sub-contract tree work to an external contractor.
Legal Implications	Wildlife & Countryside Act 1981.
Equality & Diversity Implications	None.

Implementation Date for Decision

Immediately following the conclusion of Finance & Amenities Committee.

Appendices

None

Background Papers

None

Contact Officer	Alex Spencer – Operations, Contracts & Business Development Manager
Telephone Number	0151 526 3705
Email Address	Alex.spencer@maghull-tc.gov.uk

1. Background

Maghull Town Council has responsibility for the maintenance of 14 parks and 19 open spaces across the town. Although these sites vary in terms of size, footfall and on-site facilities – for example the provision of play equipment or football pitches, all sites share one common feature – trees.

Trees are an essential public amenity; not only adding character to our parks and open spaces, but making a significant contribution to our local environment.

Trees, in the same vein as grass, hedges and play equipment; must be maintained.

Whilst officers within the Facilities Service cut grass on a weekly basis, cut hedges every season and inspect play equipment fortnightly, the inspection and maintenance of trees has been inadequate.

Trees have become large and difficult to maintain (having regard to current in-house skills), and have resulted in numerous complaints from residents regarding trees overhanging properties, blocking out light, causing TV aerial interference and/or becoming dangerous in high winds.

By way of illustration of this final point, on 14th June 2018 as a direct result of high winds; a tree within Glenn Park fell onto the highway at Eastway causing vehicle obstruction until removed by Sefton Council's Tree Team. As an organisation, we did not know that this tree was significantly decayed and required removal from site.

A robust tree survey is therefore essential for the management of trees located within parks and open spaces owned by Maghull Town Council.

Officers have progressed this work stream for almost 12 months. During this time a number of organisations have been approached to not only review the quality of completed tree surveys, but to enquire about the processes and costs for tree works as per any recommendations within a completed tree survey report.

Following this process and a robust quotation process, officers have instructed Knowsley Council to complete a tree survey on behalf of Maghull Town Council. Officers have collectively agreed a survey specification, to comprise of:-

- A health check of all trees located on site.
- Based on this health check, recommendations as to whether trees should be removed
- Where trees are recommended for removal, provide a priority list for works based on urgency, health of tree, and proximity to residential properties/infrastructure
- Where healthy trees are on site, make recommendations as to how they can be effectively maintained.
- The tagging of all trees for the purposes of monitoring and/or directing sub-contractors to complete works.

Officers have met with Knowsley Council colleagues, and have agreed a provisional inspection schedule:

Survey date	Survey Locations
30 th August 2018	King George V Playing Field Old Hall Field Whinneybrook Playing Field
4 th September 2018	Moorhey Park Mersey Avenue Park Moss Park Lathom Gardens
12 th September 2018	South Meade Park Ballswood
18 th September 2018	Hall Lane Park Closed Cemetery at St Andrews Church Dodd's Park
19 th September 2018	Round Meade Park Glenn Park Bobby's Wood

All costs for completion of the tree survey and recommended works will be met by 2018/19 Facilities Budget – specifically the Parks Management nominal code which was substantially increased in 2018/19 in anticipation of a tree survey being completed and *some* remedial works being carried out, this financial year.

It is envisaged that a similar budget will be required in 2019/20; thereby accounting for a second tree survey (Knowsley Council have advised that a tree survey should be completed annually), and continuance of tree works as per recommendation of this year's and/or next year's survey.

At the time of writing, although the Facilities Service completes grounds maintenance works across parks and open spaces across the town, the service does not possess in-house skills to complete tree works as per recommendations within the survey report (to be received). As a result, all works will be completed by a sub-contractor to be appointed by officers.

As part of the survey specification, Knowsley Council will work with officers to identify a reputable sub-contractor who has been used previously, and to agree a fixed rate for works.

To address this skill-shortfall moving forward, managers will progress the internal appraisal process in order to upskill Grounds Maintenance Operatives based on the needs of the business. This is likely to require a significant increase in the training budget for 2019/20.

Recommendation(s):-

Finance & Amenities Committee is requested to:-

1. Note the contents of this report.

Report to: Finance & Amenities Committee
Date of Meeting: 12th September 2018
Agenda Item Number 11
Subject: Sefton MBC Public Spaces Protection Order (Dog Control)
Report of: Operations, Contracts & Business Development Manager
Exempt / Confidential Report: No

Summary

To provide members with an update regarding the implementation of Sefton Council's Public Spaces Protection Order (Dog Control).

Maghull Town Council Priority	Yes/No
1. Development of a Neighbourhood Plan	No
2. Financial Prudence	No
3. Implementation of a Green Strategy	Yes
4. Development and consolidation of leisure and community activities	Yes
5. Develop services for older residents and those who may be socially isolated	No
6. Develop services for younger people	No
7. Expansion of apprenticeship programme and community-based learning	No
8. Closer collaboration with Voluntary, Community and Faith Sector	No
9. Development of Maghull Business and Community Forum	No

Recommendation(s)

Finance & Amenities Committee is requested to:-

1. Approve the implementation of Sefton Council's Public Spaces Protection Order (Dog Control) (PSPO) in all parks and open spaces owned by Maghull Town Council.
2. Approve that officers' work with Sefton Council Green Spaces officers to determine "restricted areas" (as per Schedules 1,2,3,4 and 5 within the PSPO) within parks and open spaces owned by Maghull Town Council.
3. Note the contents of this report.

Reasons for Recommendation(s)

Sefton Council's Public Spaces Protection Order (Dog Control) applies to public places as referred to in Schedules 1, 2, 3, 4 and 5 of PSPO. Though these schedules do not state parks and/or open spaces owned by Maghull Town Council, the spirit of the PSPO is such that it applies to all public places within the borough.

Alternative Options Considered and Rejected

None

What will it cost and how will it be financed?

(A) Revenue

Costs for implementation of the PSPO – namely signs within parks which indicate “restricted areas” for the purposes of Schedules 1,2,3,4 and 5 will be met by 2018/19 Facilities Budget – namely Parks Management nominal code.

(B) Capital

None

Implications of Recommendations:

Financial Implications	All costs for implementation of the PSPO will be met by 2018/19 Facilities Budget – namely Parks Management nominal code. Despite this nominal code being substantially increased in 2018/19 (to accommodate for a tree survey and identified works following receipt of survey), works to implement the PSPO have not been budgeted for, and, if they are to be implemented during 2018/19, will impact upon tree work as identified in tree survey.
Resource Implications	Officer time in terms of liaison with Sefton Council Green Spaces officers in the identification of “restricted areas” as per Schedules 1,2,3,4 and 5 of the PSPO.
Legal Implications	Anti-Social Behaviour, Crime and Policing Act 2014
Equality & Diversity Implications	None.

Implementation Date for Decision

Immediately following the conclusion of Finance & Amenities Committee.

Appendices

Sefton MBC Public Spaces Protection Order (Dog Control)

Background Papers

None

Contact Officer	Alex Spencer – Operations, Contracts & Business Development Manager
Telephone Number	0151 526 3705
Email Address	Alex.spencer@maghull-tc.gov.uk

1. **Background**

In July 2017, a Public Spaces Protection Order (PSPO) relating to Dog Control; obtained by Sefton Council, came into effect across the borough.

<https://www.sefton.gov.uk/dogs>

<http://mysefton.co.uk/2018/08/15/signs-go-up-in-sefton-parks-to-reiterate-pspo-rules/>

This PSPO seeks to ensure greater dog control and owner responsibility, whilst prescribing what behaviour is and is not acceptable whilst owners and their dogs are on public land such as parks, play areas and cemeteries.

To ensure the effective implementation of the PSPO, Sefton Council is in the process of rolling out signs within their parks and open spaces. These signs will clearly set out restricted areas within the park/open space (as defined by Schedules 1 to 5 of the PSPO), and will state the level of fine which can be levied where the actions of the owner and/or dog are in breach of the order. Restricted areas will be categorised as red, amber or green for the purposes of signs being rolled out by Sefton Council.

In terms of enforcement, Sefton Council have confirmed that fixed penalty notices will be issued by an external enforcement company; who will have designated patrols within areas of the borough. As part of these patrols, parks and/or open spaces will be visited – these being prioritised based on footfall and volume of complaint regarding dog fouling and littering.

In its current format, only parks and open spaces owned by Sefton Council are stated within Schedules of the PSPO. However, Sefton Council have confirmed that the spirit of the PSPO is such that it applies to all public land within the borough, which by inference includes all parks and open spaces owed by Maghull Town Council.

Moving forward, it is proposed that officers work in partnership with Sefton Council Green Spaces officers to determine “restricted areas” within parks and open spaces owned by Maghull Town Council. This work will likely require a variation of the PSPO in order to provide certainty for the purposes of enforcement. Finally, signs currently being rolled out by Sefton Council will be rolled out to those parks and open spaces in Maghull to provide clarity to residents and visitors as to what behaviour is and is not acceptable within the restricted area. An update of this work will be reported to Finance & Amenities Committee in October 2018.

Recommendation(s):-

Finance & Amenities Committee is requested to:-

1. Approve the implementation of Sefton Council's Public Spaces Protection Order (Dog Control) (PSPO) in all parks and open spaces owned by Maghull Town Council.

2. Approve that officers' work with Sefton Council Green Spaces officers to determine "restricted areas" (as per Schedules 1,2,3,4 and 5 within the PSPO) within parks and open spaces owned by Maghull Town Council.
3. Note the contents of this report.

Sefton Metropolitan Borough Council

Public Spaces Protection Order

Dog Control

Anti-social Behaviour, Crime and Policing Act 2014, Part 4

Sefton Metropolitan Borough Council in exercise of the powers conferred on it by Section 59 of the Anti-Social Behaviour, Crime and Policing Act 2014 makes the following Order —

1. Citation

This Order may be cited as the **Sefton MBC Public Spaces Protection Order [Dog Control]** and for the purposes of any enforcement proceedings, Notices, documents or correspondence the short title **Dog Control Order** may be given.

2. Interpretation

- (1) In this Order the expressions "the Authority" or "the Council" shall mean Sefton MBC whose principal offices are Magdalen House, 30 Trinity Road, Bootle, L20 3NJ.
- (2) In this Order any reference to a numbered section is a reference to the section so numbered in the Anti-Social Behaviour, Crime and Policing Act 2014 ("the Act").
- (3) For the purposes of this Order a person who habitually has a dog in his/her possession shall be taken to be in charge of the dog at any time unless at that time some other person is in charge of the dog.
- (4) Any reference in the Schedules to this Order to "prescribed charity" shall mean any of the following charities —
 - (a) **Dogs for the Disabled** (registered charity number 1092960);
 - (b) **Support Dogs** (registered charity number 1088281);
 - (c) **Canine Partners for Independence** (registered charity number 803680);
 - (d) **Dog A.I.D.** (registered charity number 1098619);
 - (e) **Dogs for Good** (registered charity number 1092960);
 - (f) **Guide Dogs** (registered charity number 209617); and
 - (g) **Hearing Dogs for Deaf People** (registered charity number 293358).

3. Effect

- (1) This Order shall come into force on **14th July 2017**
- (2) This Order is made as the Council is satisfied on reasonable grounds that the two conditions prescribed by section 59(2) and (3) of the Act have been met, namely:
 - (a) **The first condition:**
 - (i) Activities carried on in a public place within the Authority's area have had a detrimental effect on the quality of life of those in the locality ("the Activities"); or
 - (ii) It is likely that activities will be carried on in a public place within the Authority's area ("the Activities") and that they will have a detrimental effect on the quality of life of those in the locality;

and such Activities are set out in the respective Schedules to this Order
 - (b) **The second condition:**

The effect, or likely effect, of the Activities —

 - (i) is, or is likely to be, of a persistent or continuing nature,
 - (ii) is, or is likely to be, such as to make the activities unreasonable, and
 - (iii) justifies the restrictions imposed by this Order.
- (3) This Order relates to each public place referred to in Schedules 1, 2, 3 4 and 5 to this Order ("the Restricted Areas") together with such other Schedules as may be included under any variation of the Order from time to time and —
 - (a) prohibits specified things from being done in the Restricted Area ("the Restrictions") as may be set out in the Schedules,
 - (b) requires specified things to be done by persons carrying on the Activities in the Restricted Area ("the Requirements"), or
 - (c) does both of those things.

4. Requirement to provide name and address

- (1) For the purposes of enforcing the provisions of this Order any person who appears to a duly authorised officer of the Authority or to a Police Officer to be in charge of any dog to which the provisions of this Order apply shall confirm their full name, address and date of birth upon any request having been made in that respect whether verbally

or in writing by any such officer and within such time as may be stipulated by that officer.

5. Offence of failing to comply with this Order

- (1) It is an offence for a person without reasonable excuse—
 - (a) to do anything that a person is prohibited from doing by a public spaces protection order, or
 - (b) to fail to comply with a requirement to which a person is subject under a public spaces protection order.
- (2) A person guilty of an offence under this section is liable on summary conviction to a fine not exceeding level 3 on the standard scale.
- (3) A constable or an authorised person may issue a fixed penalty notice to anyone he or she has reason to believe has committed an offence under section 67 of the Act in relation to the Order,
- (4) A fixed penalty notice is a notice offering the person to whom it is issued the opportunity of discharging any liability to conviction for the offence by payment of a fixed penalty to the Council.

6. Duration of Order

- (1) This Order will remain in force for the period of 3 years from the date that it comes into force specified in paragraph 3(1).
- (2) Before the time when this Order is due to expire, the Council may extend the period for which it has effect if satisfied on reasonable grounds that doing so is necessary to prevent —
 - (a) an occurrence or recurrence after that time of the Activities, or
 - (b) an increase in the frequency or seriousness of the Activities after that time.
- (3) The Order may be so extended more than once.

6. Variation and discharge of the Order

- (1) The Council may vary this Order —
 - (a) by increasing or reducing the Restricted Areas;

- (b) by altering or removing a prohibition or requirement included in the Order, or adding a new one.
- (2) Where the Council considers it appropriate to do so the Order may be discharged by the Council before the end of the period that the Order may remain in force specified in paragraph 5(1).

7. Challenging the validity of the Order

- (1) Under the provisions of section 66 of the Act an interested person may within 6 weeks of the making of this Order apply to the High Court to question its validity or the validity of any variation of this Order on the grounds specified in section 66(2) of the Act, namely –
 - (a) that the Council did not have power to make the Order or variation, or to include particular prohibitions or requirements imposed by the Order (or by the Order as varied);
 - (b) that a requirement under Chapter 2 of Part 4 of the Act was not complied with in relation to the Order of variation.

Dated this 14TH day of JULY, 2017

The Common Seal of the Sefton Metropolitan Borough Council

was hereunto affixed in the presence of -





Duly Authorised Officer

100,076

SCHEDULE 1

The fouling of land by dogs

1. The Restricted Areas

- (1) Any land within the Metropolitan Borough of Sefton which is open to the air and to which the public are entitled or permitted to have access to (with or without payment) including any land which is covered but which is open to the air on at least one side.

2. The Requirements

- (1) If a dog defecates at any time on land to which this Schedule applies a person who is in charge of that dog shall remove the faeces from the land forthwith **unless —**
- (a) that person has a reasonable excuse for failing to do so; or
 - (b) the owner, occupier or other person or authority having control of the land **has consented (generally or specifically) to his/her failing to do so.**

3 Exemptions

- (a) is registered as a blind person in a register compiled under section 29 of the National Assistance Act 1949; or
- (b) has a disability which affects his/her mobility, manual dexterity, physical coordination, or ability to lift, carry or otherwise move everyday objects, in respect of a dog trained by a prescribed charity and upon which that person relies for assistance.

For the purposes of this Schedule —

- (a) placing faeces in a receptacle on the land which is provided for that purpose, or for the disposal of waste, shall be sufficient removal from the land;
- (b) being unaware of the defecation (whether by reason of not being in the vicinity or otherwise), or not having a device for or other suitable means of removing the faeces shall not be a reasonable excuse for failing to remove the faeces;

SCHEDULE 2

The exclusion of dogs from land

1. The Restricted Areas

- (1) All enclosed children's playgrounds and all fenced sports pitches including multi use game sports facilities including bowling greens within the Metropolitan Borough of Sefton which is open to the air and to which the public are entitled or permitted to have access to (with or without payment) including any land which is covered but which is open to the air on at least one side.
- (2) All marked sports pitches within the Metropolitan Borough of Sefton within defined dates which is open to the air and to which the public are entitled or permitted to have access to (with or without payment) including any land which is covered but which is open to the air on at least one side.

2. The Restrictions

- (1) A person in charge of a dog shall not take the dog, nor shall allow the dog to enter and to remain, on any land described in paragraph 1(1) of this Schedule at any time;
- (2) A person in charge of a dog shall not take the dog, nor shall allow the dog to enter and to remain, on any land described in paragraphs 1(2) of this Schedule at any time from

Football or Rugby pitches from **01 September to 31st May** inclusive

Cricket pitches from **01 April to 30th September** inclusive

unless in the case of either of the restrictions described under paragraphs 2(1) and (2)[2]respectively of this Schedule —

- (a) that person has a reasonable excuse for doing so; or
- (b) the owner, occupier or other person or authority having control of the land has consented (generally or specifically) to his/her doing so.

3. Exemptions

The offence does not apply to a person who

- (a) is registered as a blind person in a register compiled under section of the National Assistance Act 1949; or
- (b) is deaf, in respect of a dog trained by **Hearing Dogs for Deaf People** (registered charity number 293358) and upon which that person relies for assistance; or
- (c) has a disability which affects his/her mobility, manual dexterity, physical coordination, or ability to lift, carry or otherwise move everyday objects, in respect of a dog trained by a prescribed charity and upon which that person relies for assistance.

SCHEDULE 3

Dogs on leads

1. The Restricted Areas

- (1) Any land within the Metropolitan Borough of Sefton which is used as a memorial, burial ground, cemetery or garden of remembrance together with any forecourt, terrace, yard or walkway providing access, and together with adjoining verges, landscaped areas and gardens.
- (2) Any land within the Metropolitan Borough of Sefton which is a designated carriageway (A or B classified roads) together with the adjoining footpaths and verges of such carriageways.
- (3) Any Land with the Metropolitan Borough of Sefton which is a designated Picnic Area or family area

2. The Requirements

- (1) A person in charge of a dog shall at all times keep the dog on a lead of not more than 2.0 metres in length unless:
 - (a) that person has a reasonable excuse for failing to do so; or
 - (b) the owner, occupier or other person or authority having control of the land has consented (generally or specifically) to his/her failing to do so.

3. Exemptions

The offence does not apply to a person who –

- (a) is registered as a blind person in a register compiled under section 29 of the National Assistance Act 1949; or
- (b) is deaf, in respect of a dog trained by **Hearing Dogs for Deaf People** (registered charity number 293358) and upon which that person relies for assistance; or
- (c) has a disability which affects his/her mobility, manual dexterity, physical coordination, or ability to lift, carry or otherwise move everyday objects, in respect of a dog trained by a prescribed charity and upon which that person relies for assistance.

4. Definition of a lead

For the purposes of this Schedule the definition of a lead is

Any rope, cord, leash, or similar items used to tether control or restrain a dog but does not include any such item which is not actively used as a means of restraint so that the dog remains under a persons close control.

SCHEDULE 4

Dogs on leads by direction

1. The Restricted Areas

- (1) Any land within the Metropolitan Borough of Sefton which is open to the air and to which the public are entitled or permitted to have access to (with or without payment) including any land which is covered but which is open to the air on at least one side.

2. The Requirements

- (1) A person in charge of a dog shall comply with a direction given to him by an authorised officer or agent of the Council or by a police officer to put and keep the dog on a lead of not more than 2.0 metres in length unless —
- (a) that person has a reasonable excuse for failing to do so; or
 - (b) the owner, occupier or other person or authority having control of the land has consented (generally or specifically) to his/her failing to do so.
- (2) For the purposes of this Schedule an authorised person may only give a direction under this Schedule to put and keep a dog on a lead if such restraint is necessary to prevent a nuisance or behaviour by the dog likely to cause annoyance or disturbance to the public on any land to which this Schedule applies and the behaviour would have a detrimental effect on the quality of life of the public.

3. Exemptions

The offence does not apply to a person who —

- (a) is registered as a blind person in a register compiled under section 29 of the National Assistance Act 1949; or
- (b) is deaf, in respect of a dog trained by **Hearing Dogs for Deaf People** (registered charity number 293358) and upon which that person relies for assistance; or
- (c) has a disability which affects his/her mobility, manual dexterity, physical coordination, or ability to lift, carry or otherwise move everyday objects, in respect of a dog trained by a prescribed charity and upon which that person relies for assistance.

5. Definition of a lead

For the purposes of this Schedule the definition of a lead is

Any rope, cord, leash, or similar items used to tether control or restrain a dog but does not include any such item which is not actively used as a means of restraint so that the dog remains under a persons close control.

SCHEDULE 5

Number of dogs walked by an individual

1. The Restricted Areas

- (1) Any land within the Metropolitan Borough of Sefton which is open to the air and to which the public are entitled or permitted to have access to (with or without payment) including any land which is covered but which is open to the air on at least one side.

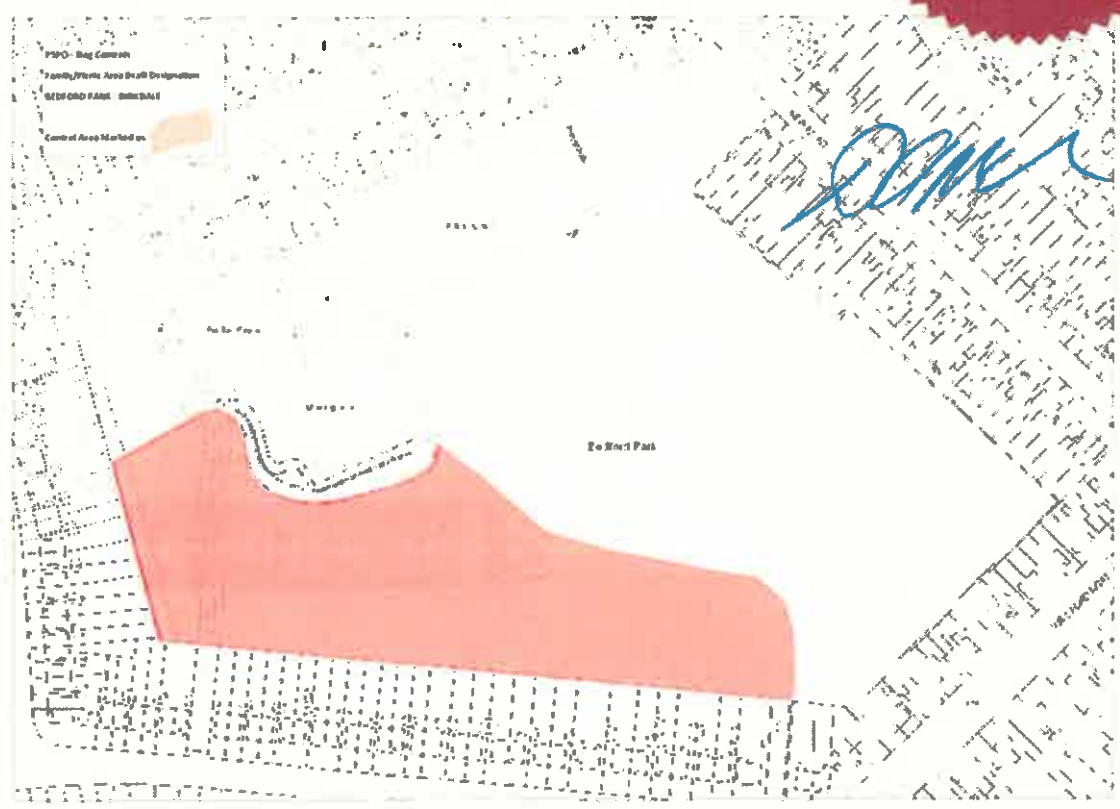
2. The Requirements

- (1) A person in charge of a dog on land to which this order applies must restrict the number of dogs that can be walked by a single individual to six dogs unless
- (a) they have reasonable excuse for failing to do so; or
 - (b) the owner, occupier or other person or authority having control of the land has consented (generally or specifically) to his failing to do so.

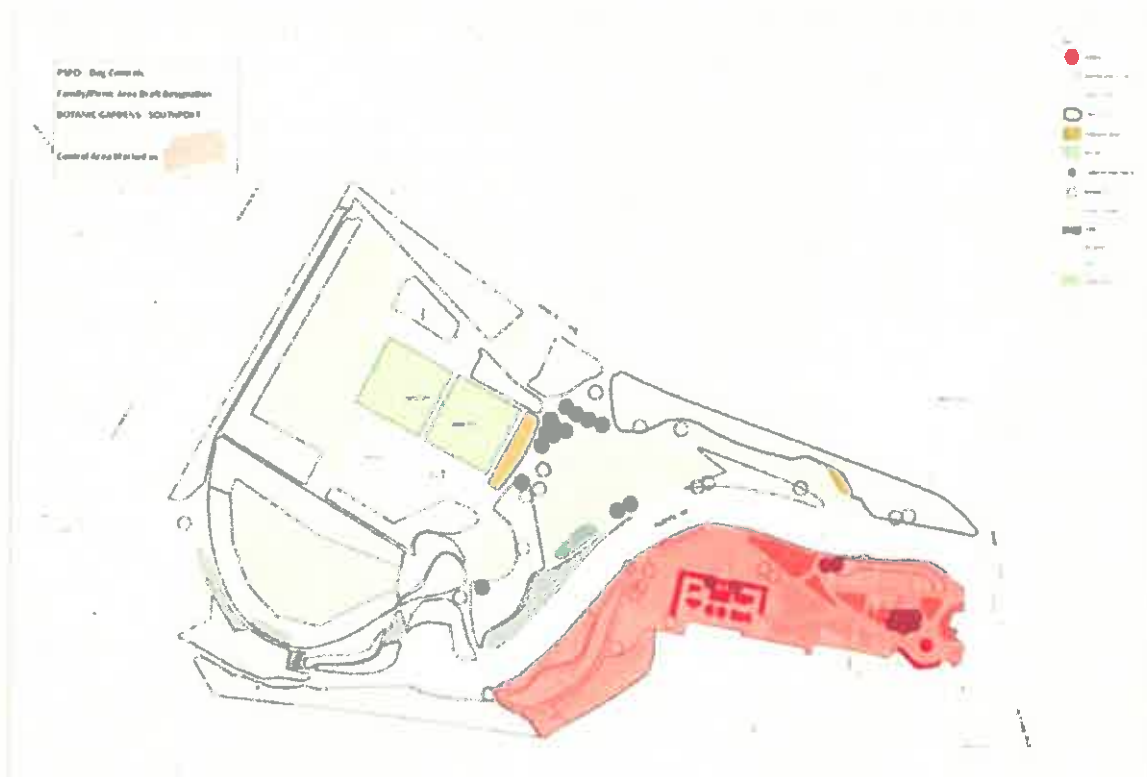
3. Exemptions

The offence does not apply to a person who –

- (a) is registered as a blind person in a register compiled under section 29 of the National Assistance Act 1949; or
- (b) is deaf, in respect of a dog trained by **Hearing Dogs for Deaf People** (registered charity number 293358) and upon which that person relies for assistance; or
- (c) has a disability which affects his/her mobility, manual dexterity, physical coordination, or ability to lift, carry or otherwise move everyday objects, in respect of a dog trained by a prescribed charity and upon which that person relies for assistance.

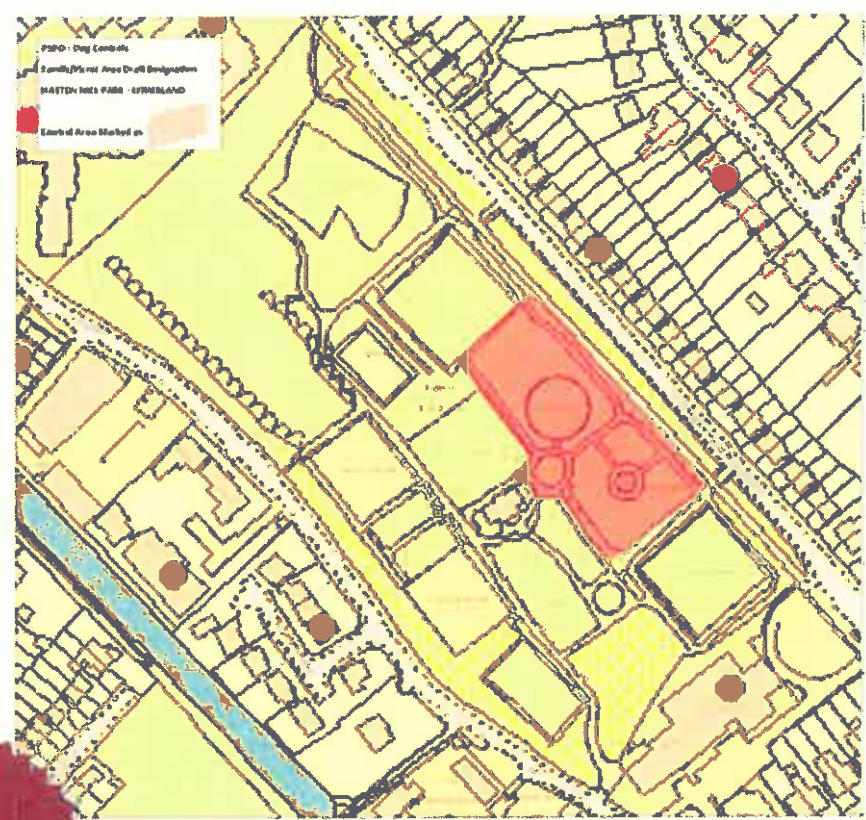


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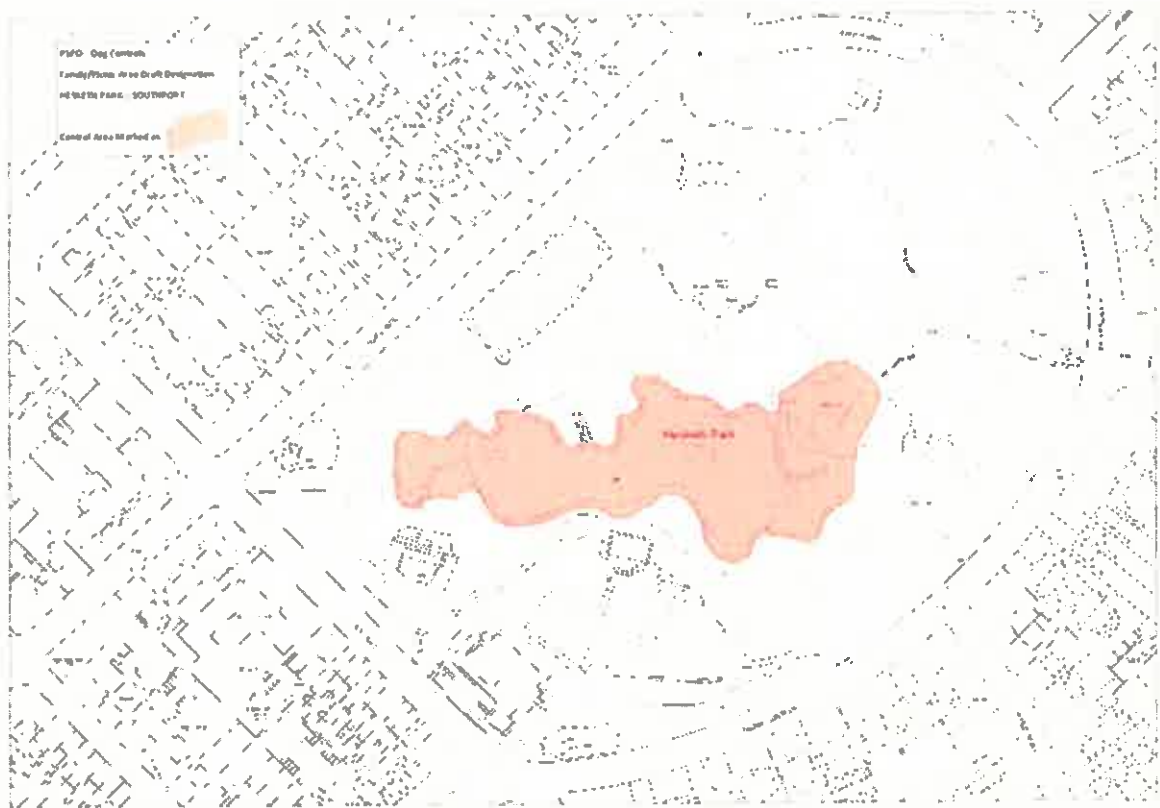
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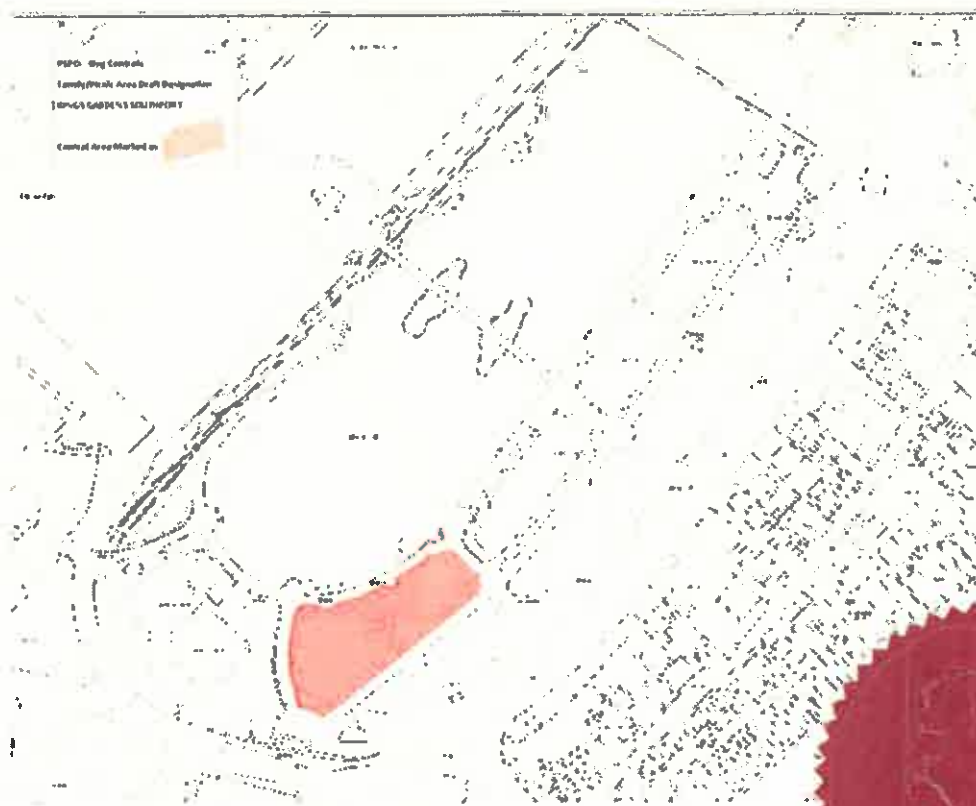
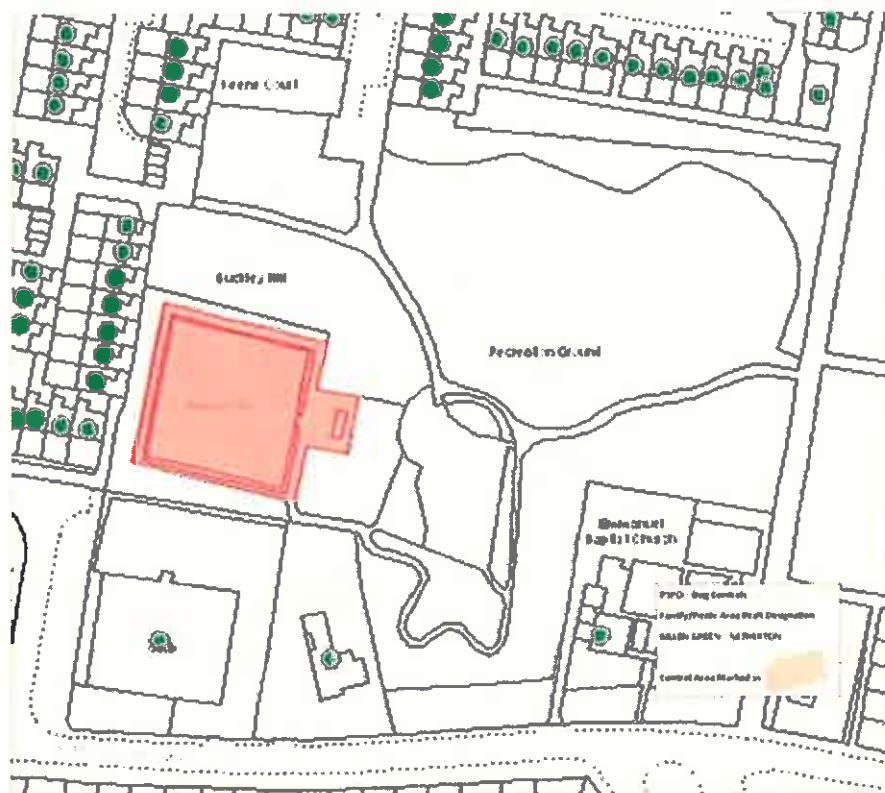
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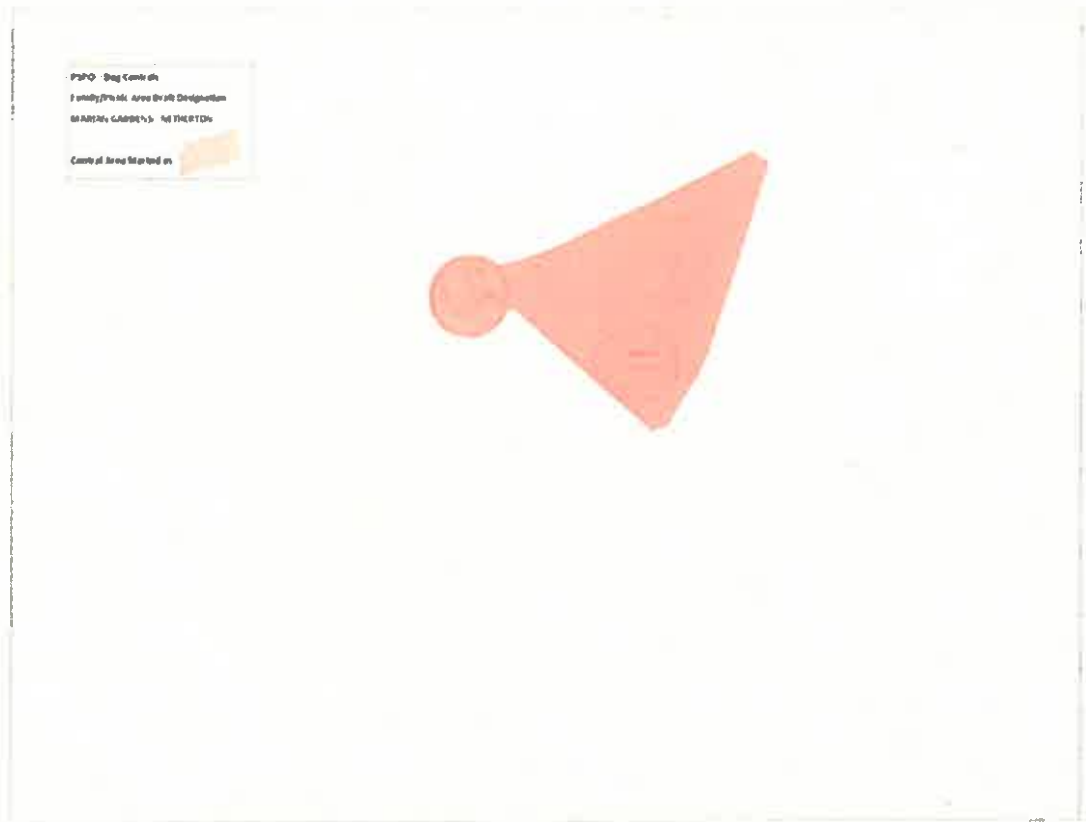
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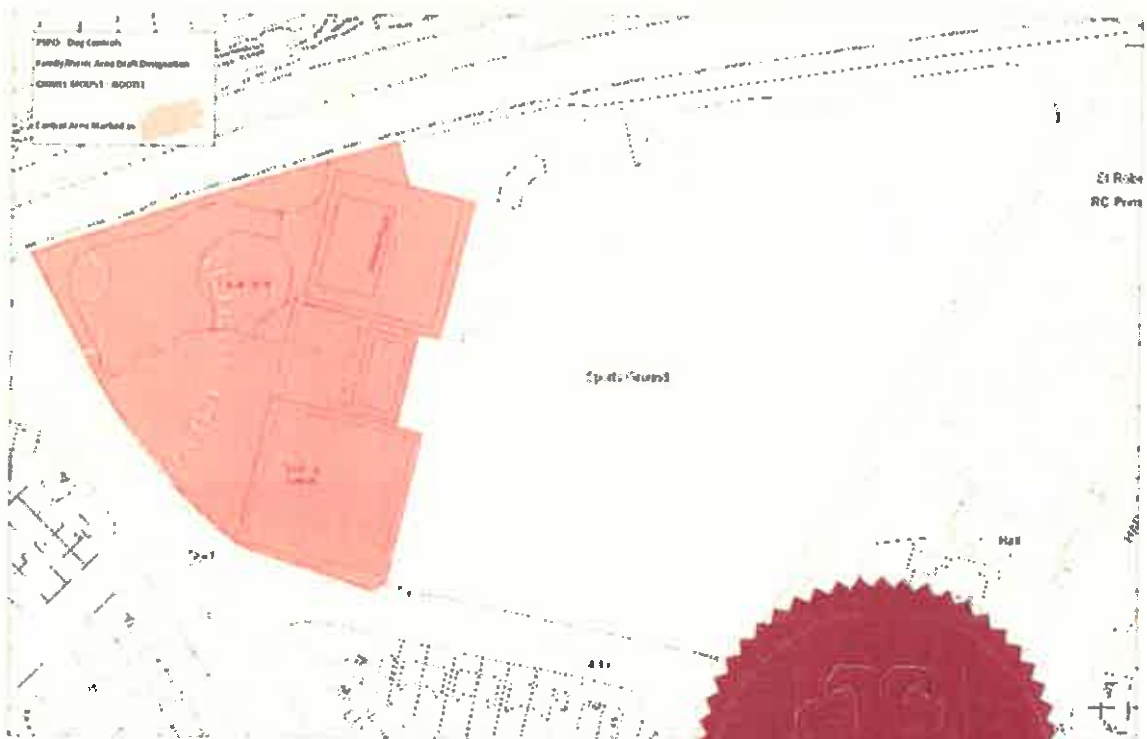
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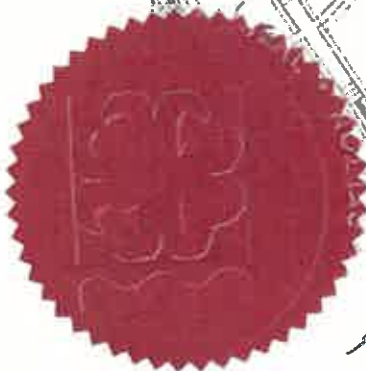
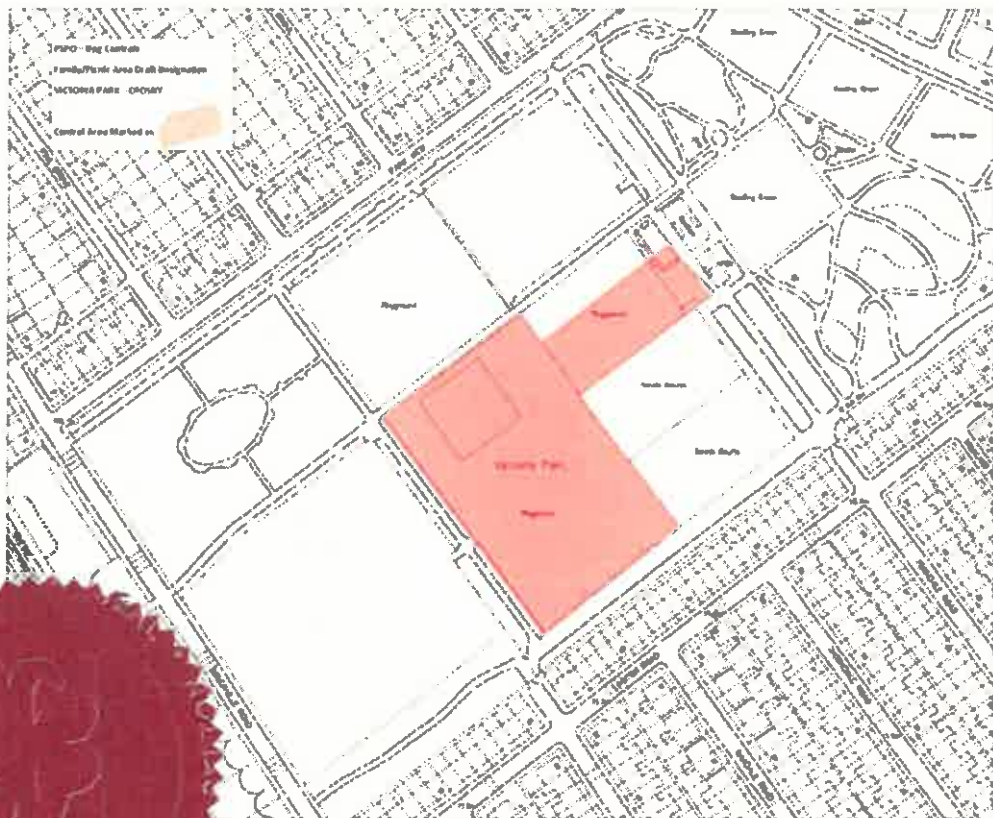
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EDM

PSPO - Dog Control
Family/Play Area Designation
YOU'RE YAKS - Spots
Early of the 19th Century



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Sefton Council Proposed Public Spaces Protection Order 2017			
Parks Sites Proposed for Dog Controls			
MARKED SPORTS PITCHES			
DEFINITION: 'Perimeter of marked pitch is identified, clearly marked and defined by a sprayed or painted white line'.			
DATES ACTIVE: Football and rugby pitches will be marked and in use from 1st September until 31st May every year. Cricket outfields will be marked and in use from April 1st until September 30 th every year. A list of sites in use will be issued each year to define those sites that will be subject to PSPO controls. When not in use the PSPO controls will not be enforced. Only the area of the marked pitch will be subject to the PSPO controls, and only within the stated dates.			
Site	Postcode	Type	Proposed Dog Controls
Bedford Park	PR8 4HU	Marked Pitches in Park	Exclusion When Marked
Bootle Stadium	L20 9PQ	Playing Fields Marked Pitches	Exclusion When Marked
Brook Vale Playing Fields	L22 3YB	Playing Fields Marked Pitches	Exclusion When Marked
Buckley Hill Platying Fields	L29 1YB	Playing Fields Marked Pitches	Exclusion When Marked
Carr Lane Recreation Ground	PR8 3EF	Playing Fields Marked Pitches	Exclusion When Marked
Chaffers Playing Field	L22 4RN	Playing Fields Marked Pitches	Exclusion When Marked
Crossens Community Park	PR9 8HT	Marked Football Pitch and Cricket Outfield	Exclusion When Marked
Deansgate Lane	L37 7EP	Marked Pitches in Park	Exclusion When Marked
Tarleton Road Recreation Ground	PR9 7QW	Playing Fields Marked Pitches	Exclusion When Marked
Duke Street Park	L37 4AN	Marked Pitches in Park	Exclusion When Marked
Ferryside Lane Recreation Ground	PR9 9YL	Playing Fields Marked Pitches	Exclusion When Marked
Litherland Sports Park	L21 7QZ	Playing Fields Marked Pitches	Exclusion When Marked
Meols Park Recreation Ground	PR8 5HL	Marked Pitches in Park	Exclusion When Marked
Netherton Activity Centre	L30 3TL	Playing Fields Marked Pitches	Exclusion When Marked
Orrrel Mount Park	L20 6DX	Marked Pitches in Park	Exclusion When Marked
Portland Street Playing Fields	PR8 6LX	Playing Fields Marked Pitches	Exclusion When Marked
			Site Managed by Leisure Centre (Active Sefton)
			Site Managed by Leisure Centre (Active Sefton)
			NB the Cricket Square is under the terms of a lease with New victoria Cricket Club

Russell Road Recreation Ground	PR9 7RF	Leased Playing Fields	According to Legal Status as Leased Site	NB This whole site is currently self-managed by a user group who are seeking a lease agreement for the site - Parks & Greenspaces do not currently manage the site in any way
Sandbrook Road	PR8 3RQ	Playing Fields Marked Pitches	Exclusion When Marked	
Smithy Green	L37 3JZ	Playing Fields Marked Pitches	Exclusion When Marked	
Stuart Road Playing Fields	L20 9EW	School Marked Pitches	Exclusion When Marked	Site Managed by Schools & Family Service
Waterloo Road Recreation Ground	PR8 4QW	Playing Fields Marked Pitches	Exclusion When Marked	Rugby Pitches
BOWLING GREENS				
Site	Postcode	Type	Proposed Dog Control	Notes
Crossens Recreation Ground	PR9 8HT	Bowling Green	NOT APPLICABLE	NB - This site is currently self-managed by a user group who are seeking a lease agreement for the site
Botanic Gardens	PR9 7NB	Bowling Green	Exclusion All Year Round	NB - Bowling greens are not fenced off
Canning Road	PR9 7SP	Bowling Green	NOT APPLICABLE	NB This site is currently self managed by a user group who are seeking a lease agreement for the site
Victoria Park, Southport	PR8 2BZ	Bowling Green	NOT APPLICABLE	NB Leased to Southport Flower Show
Kings Gardens Southport	PR8 1PQ	Bowling Green	Exclusion All Year Round	NB These greens are not fenced-off
Sandbrook Road, Ainsdale	PR8 3RQ	Leased to Club	NOT APPLICABLE	Greens Managed and Leased to Club
Duke Street Park, Formby	L37 4AN	Bowling Green	Exclusion All Year Round	
Moorside Park, Crosby	L23 2RT	Bowling Green	Exclusion All Year Round	
Coronation Park, Crosby	L23 5RD	Bowling Green	Exclusion All Year Round	
Hatton Hill Park, Litherland	L21 9JN	Bowling Green	Exclusion All Year Round	
Derby Park, Bootle	L20 9AA	Bowling Green	Exclusion All Year Round	
Crescent Bowls Moss Lane	L20 0EA	Bowling Green	NOT APPLICABLE	Greens Managed and Leased to Club
Fenced Off Childrens Playgrounds/Ball Courts/Multi Use Games Areas (MUGAs). PSPO Control=exclusion of dogs all year round.				
Site		Type	Proposed Dog Control	Notes
Abbeyfield Park	L30 1PF	Childrens Playground	Exclusion All Year Round	
Ainsdale Village Park	PR8 3BQ	Childrens Playground	Exclusion All Year Round	
Alt Road	L37 6DQ	Childrens Playground	Exclusion All Year Round	

Amos Square	L21 7OD	Childrens Playground	Exclusion All Year Round	
Barkfield Lane	L37 3JW	Childrens Playground	Exclusion All Year Round	
Bedford Park	PR8 4HU	Childrens Playground	Exclusion All Year Round	
Botanic Gardens	PR9 7NB	Childrens Playground	Exclusion All Year Round	
Bowersdale Park	L21 3TX	MUGA	Exclusion All Year Round	
Bowersdale Park	L21 3TX	Childrens Playground	Exclusion All Year Round	
Canning Road	PR9 7SP	Childrens Playground	Exclusion All Year Round	
Compton Road	PR8 4HA	Childrens Playground	Exclusion All Year Round	
Copy Farm	L30 7RN	Childrens Playground	Exclusion All Year Round	
Coronation Park				
	L23 5RD	Playbuilder Facility (Fenced)	Exclusion All Year Round	Within the park's fenced-off childrens' playground
Coronation Park	L23 5RD	Childrens Playground	Exclusion All Year Round	
Coronation Park	L23 5RD	Ball Court (Tennis)	Exclusion All Year Round	
Coronation Park Basket Ball	L23 5RD	Ball Court (Basketball)	Exclusion All Year Round	
Crosby Coastal Park	L22 5SR	Childrens Playground	Exclusion All Year Round	
Crossens Community Park	PR9 8HT	Childrens Playground	Exclusion All Year Round	
Deansgate Lane	L37 7EP	MUGA	Exclusion All Year Round	
Derby Park	L20 9AA	MUGA	Exclusion All Year Round	
Derby Park	L20 9AA	Childrens Playground	Exclusion All Year Round	
Devonshire Road Park	PR9 7BZ	Childrens Playground	Exclusion All Year Round	
Duke Street Park, Formby	L37 4AN	MUGA	Exclusion All Year Round	
Duke Street Park, Formby				
	L37 4AN	Playbuilder Facility (Fenced)	Exclusion All Year Round	Within the park's fenced-off childrens' playground
Duke Street Park, Formby	L37 4AN	Ball Court (Tennis)	Exclusion All Year Round	
Duke Street Park, Formby	L37 4AN	Childrens Playground	Exclusion All Year Round	
Embryo - Skate Park (North Park)	L20 5BY	Skate Park	Exclusion All Year Round	Whole site is a skate park
Fernbank Drive	L30 7RH	Childrens Playground	Exclusion All Year Round	
Fleetwood Road	PR9 7QN	Childrens Playground	Exclusion All Year Round	
Hapsford Road Park	L21 6NP	Childrens Playground	Exclusion All Year Round	

Hatton Hill Park	L21 9JN	MUGA	Exclusion All Year Round	
Hatton Hill Park	L21 9JN	Playbuilder Facility (Fenced)	Exclusion All Year Round	
Hatton Hill Park	L21 9JN	Childrens Playground	Exclusion All Year Round	
Hesketh Park	PR9 9LB	Childrens Playground	Exclusion All Year Round	
Hexham Close	L30 1BD	Childrens Playground	Exclusion All Year Round	
Hightown Childrens Park	L38 9EX	Childrens Playground	Exclusion All Year Round	
Killen Green	L30 OPF	Childrens Playground	Exclusion All Year Round	
Kings Gardens, Southport	PR8 1PQ	Childrens Playground	Exclusion All Year Round	
Kings Gardens, Southport (Toddlers')	PR8 1PQ	Childrens Playground	Exclusion All Year Round	
Krater - Skate Park	PR8 1SQ	Skate Park	Exclusion All Year Round	
Lonsdale Road	L21 ODS	Childrens Playground	Exclusion All Year Round	
Marian Gardens	L30 3SW	Childrens Playground	Exclusion All Year Round	
Menai Road Park	L20 6PG	Childrens Playground	Exclusion All Year Round	
Meols Park Recreation Ground	PR8 5HL	Childrens Playground	Exclusion All Year Round	
Moorside Park	L23 2RT	MUGA/Ball Court	Exclusion All Year Round	
Moorside Park	L23 2RT	Childrens Playground	Exclusion All Year Round	
North Park	L20 5BY	MUGA	Exclusion All Year Round	
North Park	L20 5BY	Childrens Playground	Exclusion All Year Round	
Old Hall Park	L31 3DY	Childrens Playground	Exclusion All Year Round	
Ollery Green	L30 8RU	Childrens Playground	Exclusion All Year Round	
Orrell Mount Park	L20 6DX	MUGA	Exclusion All Year Round	
Orrell Mount Park	L20 6DX	Childrens Playground	Exclusion All Year Round	
Ovington Drive	PR8 6JW	Childrens Playground	Exclusion All Year Round	
Pinfold Lane	PR8 3QH	Childrens Playground	Exclusion All Year Round	
Poets Park (Toddler)	L20 4SE	Childrens Playground	Exclusion All Year Round	
Poets Park	L20 4SE	Childrens Playground	Exclusion All Year Round	
Poets Park	L20 4SE	MUGA	Exclusion All Year Round	

Potters Barn Park	L22 1RO	MUGA/Ball Court	Exclusion All Year Round	
Potters Barn Park	L22 1RO	Skate Park	Exclusion All Year Round	Within Park
Rainbow Drive Park	L31 1BW	Childrens Playground	Exclusion All Year Round	
Runnells Lane	L23 1UH	MUGA	Exclusion All Year Round	
Sandbrook Road	PR8 3RQ	MUGA	Exclusion All Year Round	
Sandbrook Road	PR8 3RQ	Childrens Playground	Exclusion All Year Round	
Smithy Green	L37 3JZ	Childrens Playground	Exclusion All Year Round	
South Park	L20 7DA	MUGA	Exclusion All Year Round	
South Park	L20 7DA	Childrens Playground	Exclusion All Year Round	
South Park (Toddler)	L20 7DA	Childrens Playground	Exclusion All Year Round	
Town Lane	PR8 6NJ	Childrens Playground	Exclusion All Year Round	
Victoria Park, Crosby	L22 2AP	MUGA/Ball Court	Exclusion All Year Round	
Victoria Park, Crosby	L22 2AP	Childrens Playground	Exclusion All Year Round	
Victoria Park, Crosby	L22 2AP	Childrens Playground (Toddlers)	Exclusion All Year Round	
Victoria Park, Crosby	L22 2AP	Tennis Courts	Exclusion All Year Round	
Victoria Park Tennis Courts T & A	PR8 2BZ	Ball Court (Tennis)	NOT APPLICABLE	
Picnic/Family Areas				
Picnic/Family Areas within the sites listed below as defined on the maps for the sites.				
Demarcation of zones on sites will be done by a variety of means to suit the site. A mixture of maps, signs, stickers, stencils and colour coded posts will be used.				
Site		Control Type	Proposed Dog Control	Notes
Ainsdale Village Park	PR8 3BQ	Family/Picnic Area	Dogs on Leads	Control zone is at south/west end of site, and contains fenced childrens playground.
Bedford Park	PR8 4HU	Family/Picnic Area	Dogs on Leads	Control zone contains an open play area and is bounded by footpaths and fenced playground.
Botanic Gardens	PR9 7NB	Family/Picnic Area	Dogs on Leads	Control zone contains aviary, cafe/museum exterior, formal flowers beds and school entrance.
Bowersdale Park	L21 3TX	Family/Picnic Area	Dogs on Leads	Control zone adjacent to cafe and childrens playground.

Duke Street Park	L37 4AN	Family/Picnic Area	Dogs on Leads	Control zone contains and is adjacent to childrens playground and tennis courts.
Hatton Hill Park	L21 9JN	Family/Picnic Area	Dogs on Leads	Control zone contains childrens playground, and is bounded by park pavilion and bowling greens.
Hesketh Park	PR9 9LB	Family/Picnic Area	Dogs on Leads	Control zone forms narrow lakeside path and the bands lawn between tge cafe/childrens playground and the lake.
Hightown Childrens Park	L38 9EX	Family/Picnic Area	Dogs on Leads	Whole site is control zone based on nearby dunes and beach being used more for dogs.
Kings Gardens, Southport	PR8 1PQ	Family/Picnic Area	Dogs on Leads	Control zone is The Community Garden. Requested by participants in Kings Gardens public consultation.
Killen Green	L30 OPF	Family/Picnic Area	Dogs on Leads	Control zone is contained within the disused fenced bowling green.
Marian Gardens	L30 3SW	Family/Picnic Area	Dogs on Leads	Control zone is defined within a triangle of footpaths and contains childrens playground.
Moorside Park	L23 2RT	Family/Picnic Area	Dogs on Leads	Control zone is the rose garden area with lawns and seating. contained within one corner of park.
North Park	L20 5BY	Family/Picnic Area	Dogs on Leads	Control zone is in north east corner of park and is defined by low kick-rail fence and contains fenced ball court.
Orrell Mount Park	L20 6DX	Family/Picnic Area	Dogs on Leads	Control zone is at north end of park and encompasses childrens playground and grassed areas.
South Park	L20 7DA	Family/Picnic Area	Dogs on Leads	Control zone is around park hub building with picnic benches.
Victoria Park, Crosby	L22 2AP	Family/Picnic Area	Dogs on Leads	Control zone is in central zone of park - adjacent to fenced and open childrens playgrounds, adjacent to ball courts.