

Re: Lease for the Venue, Maghull Town Hall, Hall Lane, Maghull, L31 7BB

Maghull Town Council are looking for a new tenant for the function suite in the Town Hall known as the Venue. This is popular local venue for events and parties and holds a wedding licence. It is conveniently situated close to the M57 and M58 motorways and Switch Island.

The Council has prepared the following documents

- Heads of terms for the proposed lease
- Site plan for the Town Hall
- Plan of the designated areas

The Town Hall has a 70-space free car park attached to it together with a very well-maintained public park to the front of the complex, KGV Playing Fields. The Town Hall shares the site with the Meadows Leisure Centre which is run by Sefton Council.

If you wish to tender for this opportunity, then you must provide the following to the Council in a sealed envelop no later than **12 noon on Friday 1st April 2022**. The documents can be emailed to the Town Clerk to the address above but must be received by the date and time given above. Please mark the email "Confidential – Tender Documents: The Venue".

- The amount you wish to tender for the lease (min £15,000 p.a.)
- A copy of your public liability insurance
- A signed copy of the heads of terms
- The details of 2 financial referees
- Any plans to improve the accommodation in the Venue

The tender will be evaluated on the following basis:

- Revenue obtained (75%)
- Quality of the provision (15%)
- Social Value (10%)

Social value is determined by such things as:

- **Sustainable and responsible** – managing the effect on the environment and community for the good of society.
- **Value based** – investing in businesses that are aligned with the Council’s vision for Maghull and Core Business
- **Maximising impact** – achieving a measurable positive social or environmental impact in addition to value for money.
- **Green** – improving the environment in alignment with our values.

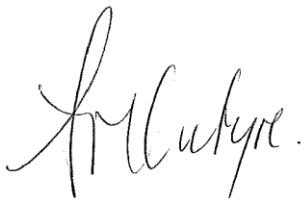
However, this is a very wide criterion, and you should feel free to tell the Council of any policies or procedures you have in place which you believe bring social value to the tender.

If you have any queries regarding this tender, please feel free to have an informal chat with the Town Clerk who can be contacted on the number above. The Town Clerk is available Monday to Wednesday in March.

It is anticipated that the tenders will be opened w/c 4th April 2022 with the tender to be awarded the same week.

I look forward to hearing from you.

Yours sincerely



A. McIntyre (Miss)

Town Clerk to Maghull Town Council

