



**MAGHULL
TOWN
COUNCIL**

Maghull Town Hall

Hall Lane, Maghull,
Merseyside L31 7BB

Telephone: 0151 526 3705

Facsimile: 0151 520 0253

E-mail: info@maghull-tc.gov.uk

Web Site: maghull-tc.gov.uk

To: The Mayor and Members of Maghull Town Council, Maghull Town Hall, Hall Lane, Maghull.

You are hereby summoned to attend the Ordinary Meeting of the Council which will be held in the Council Chamber, Maghull Town Hall on Wednesday 17 August 2022 at 6:30 PM to transact the business detailed below.

Note: **DECLARATIONS OF INTEREST** – If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the Town Clerk at least 24 hours in advance of the meeting.

- 1 Election of Chair**
Members are asked to elect a Chair for the meeting.
- 2 Apologies For Absence**
- 3 Declarations of Interest**
- 4 Public Participation.**
- 5 To Confirm the Minutes of the Last Meeting**
Members are asked to confirm the minutes of the meeting held on 29th June 2022 are a true record. (Pages 1 - 5)
- 6 Maghull Hub**
Members are asked to consider the report relating to the creation of a Maghull Hub (Pages 6 - 12)
- 7 World War 1 Project**
Members are asked to consider the report relating the the placement of the panels. (Pages 13 -17)
- 8 Christmas Tree 2022**
Members are asked to consider whether to procure a Christmas Tree for KGV Playing Fields for Christmas 2022. Verbal Report
- 9 Report on Sefton Borough Council Matters**
For noting only



10 Chairman's Closing Comments

For noting only.

Miss A. McIntyre FSLCC
Town Clerk

Minutes of the Full Council Meeting Held Wednesday 29 June 2022 at 6:30 PM

Those present :

Mayor : Cllr Jo Burns

Councillors : Cllr C Carlsen, Cllr P Darlington, Cllr S Doherty, Cllr R Ferguson, Cllr Y Sayers, Cllr J Sayers

In attendance : Mr J Spicer, Miss L Williams

Officers : P Dillon, D Healey, S Lawrence, A Mc Intyre

1 Apologies For Absence

Apologies have been received from Cllr A Carr, Cllr T Hughes, Cllr J Desmond, Cllr K Hughes, Cllr A Lloyd, Cllr F Sharp, Cllr P Mc Kinley, Cllr B Nixon and Cllr June Burns.

2 Declarations of Interest

None Received.

3 Public Participation.

None.

4 To Confirm the Minutes of the Last Meeting

RESOLVED that the minutes of the Annual Council meeting held on 18th May 2022 were approved as a correct record.

5 Grant Application - Maghull In Bloom

Jon Spicer - Chair of Maghull in Bloom and Secretary Linda Williams attended the meeting to present their grant application for the forthcoming year. A brief update on Maghull in Bloom was provided. All Members thanked Maghull in Bloom for their amazing work around the Town.

RESOLVED that the grant application for Maghull in Bloom for £2,000 be agreed.

John Spicer and Linda Williams Left the meeting.

6 AGAR - Annual Return to External Auditor

The Town Clerk read out the following questions to Elected Members of the Council as detailed in Section 1 of the Annual Return:-

1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements. The Town Clerk confirmed that the Council has answered 'yes' to this question and asked if elected members agreed. **Members confirmed their agreement.**

2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness. The Town Clerk confirmed that the Council has answered 'yes' to this question and asked if elected members agreed. **Members confirmed their agreement.**

3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances. The Town Clerk confirmed that the Council has answered 'yes' to this question and asked if elected members agreed. **Members confirmed their agreement.**

4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations. The Town Clerk confirmed that the Council has answered 'yes' to this question and asked if elected members agreed. **Members confirmed their agreement.**

5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required. The Town Clerk confirmed that the Council has answered 'yes' to this question and asked if elected members agreed. **Members confirmed their agreement.**

6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems. The Town Clerk confirmed that the Council has answered 'yes' to this question and asked if elected members agreed. **Members confirmed their agreement.**

7. We took appropriate action on all matters raised in reports from internal and external audits. The Town Clerk confirmed that the Council has answered 'yes' to this question and asked if elected members agreed. **Members confirmed their agreement.**

8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements. The Town Clerk confirmed that the Council has answered 'yes' to this question and asked if elected members agreed. **Members confirmed their agreement.**

9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit. The Town Clerk confirmed that the Council has answered 'not applicable' to this question as the Council do not have any Trust Funds, and asked if elected members agreed. **Members confirmed agreement.**

RESOLVED that:

1. **Section 1 of the Annual Governance Statement 2021/22 be approved and signed by the Town Clerk and Mayor;**
2. **Section 2 – Accounting Statements 2021/22 be approved and signed by the Finance Officer and Mayor;**
3. **That the publication dates of the accounts be noted;**
4. **That the Annual Governance Statement be submitted to PKF Littlejohn;**
5. **The report be noted.**

Cllr Peter Darlington joined the meeting.

The Town Clerk informed members that Sefton's New Housing Strategy - consultation documents was sent to our planning consultants, who informed Council that, in their opinion, there was insufficient detail in the documentation. However, responding to Sefton would ensure MTC would be a participate in the process and be therefore included in further consultations. Members also queried whether Sefton were selling houses via their commercial company on a leasehold or freehold basis.

RESOLVED that the Town Clerk respond to the Strategy consultation on the basis of insufficient detail and also query if the houses would be sold freehold or leasehold.

8 Political Balance Report

The Town Clerk informed Council that it needed to agree the political balance of the Council and agree the composition of its attendant committees.

RESOLVED that:-

- 1. The composition of the political groups, The Labour Group - 7 Members and The Independent Group - 9 Members be noted;**
- 2. The options for the Committees as determined and constituted with the Terms of Reference and delegated powers as detailed in the Constitution be agreed;**
- 3. The number of seats on the various Committees for the 2022-23 Municipal Year be agreed;**
- 4. Council confirmed the allocation of seats to the political groups and made appointments to fill the seats in accordance with Sections 15 and 16 of the Local Government and Housing Act 1989;**
- 5. The report be noted.**

9 Appointment of Committees, Membership and Substitution Arrangements for the Municipal Year 2022/23

It was **RESOLVED** that:-

Membership of committees would be as follows:

- Finance & General Purposes:-** Members Cllr Josh Burns (Mayor), Cllr A Carr, Cllr C Carlsen, Cllr J Desmond, Cllr S Doherty, Cllr T Hughes, Cllr P McKinley, Cllr T Hughes, Cllr J Sayers and Cllr K Hughes.
- Community Services:-** Members Cllr Josh Burns (Mayor), Cllr June Burns, Cllr A Carr, Cllr P Darlington, Cllr S Doherty, Cllr R Ferguson, Cllr B Nixon, Cllr P McKinley, Cllr Y Sayers and Cllr F Sharp.
- Amenities:-** Members Cllr Josh Burns (Mayor), Cllr June Burns, Cllr C Carlsen, Cllr P Darlington, Cllr R Ferguson, Cllr K Hughes, Cllr T Hughes, Cllr A Lloyd, Cllr B Nixon and Cllr J Sayers.

Chairs & Vice Chairs to be decided at the next meetings.

10 Appointment of Representatives on External Bodies

It was **RESOLVED** that Maghull Town Council's Representatives on external organisations be appointed as follows:

- Sefton Rights of Way Liaison Group – Cllr R Ferguson**

- **Maghull in Bloom** – Cllr Josh Burns
- **Maghull Parish Hall** – Cllr S Doherty
- **Sefton Council Standards Sub Committee** – Cllr J Desmond
- **MALC** - Cllr J Sayers & Cllr J Desmond

11 Activity Room Improvements

The Town Clerk informed members a project manager has been appointed. The proposed floor plan had a slight amendment regarding the break out area for the Grounds Maintenance Team. Members were happy with the update and the progress made with the project.

RESOLVED that the report be noted.

17 Community Wealth Building - Maghull Hub

The Town Clerk informed Members that this project be considered which would assist residents with accessing information and advice regarding the benefits and assistance available given the Cost-of-Living crisis. The offices in the Square had now become available for rent. This meant that the project could now be revisited. As the landowners, Evolve Estates seemed keen to participate in this project and had sent through Heads of Terms for the rental of the property in the Square. This would need to be agreed with Council before any further discussions would take place.

RESOLVED:-

- 1. That the Council move forward with the Maghull Hub project;**
- 2. That the Council consider/negotiate a lease agreement with LCP for the office building in the Square;**
- 3. The report be noted.**

13 Planning Applications.

The Town Clerk informed members of the difficulties Maghull are facing with the Poverty Lane site (LEM). Cllr P McKinley has already had 3 stop works notices issued. Cllrs raised concerns HGV's ere not following the regulations agreed. Cllr J Sayers proposed Town Clerk to write to Chief Executive of Sefton MB (Dwayne Johnson) to ask for a Traffic Regulation Order and to upload the letter to MTC website for transparency to the public.

RESOLVED that:

- 1. All Agreed Town Clerk to write to Chief Executive of Sefton MBC (Dwayne Johnson) to ask for a Traffic Regulation Order for LEM site;**
- 2. The report be noted.**

14 Municipal Calendar

RESOLVED that members all agreed the amendments made for the Municipal Calendar for 2022-23.

15 Report on Sefton Borough Council Matters

Cllr J Sayers provided an update on the DC/2020/00418 - Site of British Legion planning applications and informed of the predicted road closures when works

commence.

16 Chairman's Closing Comments

Chair thanked all the members for attending the meeting.

CHAIR

Context and Background: The Maghull Hub One Stop Shop

Supporting the local community through the cost of living crisis and supporting the regeneration of Maghull Post Covid

Over the past 8 years Maghull Town Council has introduced a series of initiatives to support the local community. These initiatives ranged from establishing a pop up shop/business incubator, a community radio station, a series of media training events opportunities, and a local business forum. Other initiatives included a range of community events and festivals, firework displays, literary and Christmas events. The Town Council also owns and manages 15 parks and green spaces on behalf of local residents. We established a heritage group to develop and reflect the history and culture of the area, resulting in the first piece of major public art in Maghull, the partially completed Compassion in Conflict Statue, sited in Maghull North Railway Station and more recently we played a key role in having the rhinoceros installation, in Stafford Moreton Way, as part of our art in the community and greening strategy. All these initiatives were focused on developing social value/capital for our residents and businesses.

Like everywhere else, our community focused activities have suffered as a result of COVID and we are in the process of planning our post COVID recovery and regeneration strategy. We are planning to enhance the work we have done to date by developing a recovery/regeneration programme based on the principles and practice of Community Wealth Building(CWB) We have developed a Local Neighbourhood Plan which fits into this model. We are also facing an unprecedented cost of living crisis that will hit our community. Over 28% of our resident are over 65 and on fixed incomes and there is a high percentage of residents in relatively low paid employment, these groups will be hit hard by rises inflation and cost increases in essential items, such as food, energy and fuel.

We want to do more to help our residents during this difficult period so we are planning to bring together key local public and private sector organisations, legal, welfare, health and advice services to offer a range of free support services for our residents. These organisations will work out of the soon to be established Maghull Community Hub. Many of our residents are in danger of falling into a poverty trap created by the cost of living crisis, and many are unaware that they may be entitled to extra help as a right of citizenship.

Recently we had a women in her 80s enquiring about council tax rebates, as she and her housebound 90 year old husband were starting to struggle. She had no idea that she was entitled to claim attendance/carers allowance which would make the difference between them keeping their heads above water and stop them falling into poverty. There are probably many hundreds of residents across our area who are in a similar position.

Many people don't realise that they may be entitled to claim additional help. In the UK last year there was over £15 billion in unclaimed entitlements, you do not have to be unemployed, these are your entitlements as a citizen of the UK. Approximately 7 million people are not claiming monies they are entitled to. This income can help to keep people out of the poverty trap caused by the cost of living crisis. 500 people from Maghull and district accessed services from the CAB, (all telephone based) last year,including PIP, Universal Credit etc. Face to face

support is not available and this is part of the rationale for the Hub, eg to provide support with the bureaucratic processes for getting what people are entitled to and dealing with energy companies. There is evidence of underclaiming entitlements that older people qualify for, which could make a huge difference as the cost of living crisis begins to bite.

Initially Support will be available for

Advice and support with issues arising with the cost of energy
Debt advice and guidance
Welfare advice and guidance (rights and entitlements)
Housing issues
Using technology for universal credit
Advice and guidance on health related issues
Accessing additional support based on individual needs
Maximising individual income

Proposals for Town Council Meeting

- We agree to undertake a 3 year project to help residents with the forthcoming cost of living crisis
- We agree to sign the 3 year lease with Evolve for the HUB asap (inc half rent for 9 months)
- We explore the costs and benefits of establishing an arms length charity to operate the Hub
- We work in collaboration with the Vauxhall Law Centre (anchor) and Sefton CAB, and other appropriate specialist services, to deliver support services for residents of Maghull and District
- The town council will act as an independent arbitrator /provide triage services to refer residents onto the most appropriate service provider in our partnership
- We commit £23,000 from the £38,000 underspend to employ an administrator to manage the triage process
- We seek additional external funding to support the costs of the project
- We approach Aintree and Lydiate to make a financial contribution to the running costs (£5-£7 K each). Effectively meaning residents for the three areas, Maghull, Aintree and Lydiate can access the service
- We agree to prioritise the opening of the HUB asap so it is up and running prior to the energy cap being removed

At the moment there is no service in Maghull , the Town Council is in the position to step up and provide this service to our residents.

There is a need in Maghull and District for a one stop shop for the community and local business. The HUB could be the first step in establishing this. However the initial focus and energy must be targeted in helping residents through the cost of living crisis which could be a catastrophic event for some of our residents.

Potential future activities in Maghull and District Hub

Linking community organisations
Business start up advice
Employer inter trading and networking
We will work with local business to

Prevent leakages in the local circular flow of income(keeping the Maghull £ in Maghull).

Examples include; working together on a town wide shop local campaign. Working together on local promotion campaigns. Developing inter-trading opportunities where possible/relevant. Supporting the development of local social enterprises. Coaching social enterprise. Develop a local loyalty scheme.

Claim your entitlement project

In the UK last year there was over £15 billion in unclaimed benefits, you do not have to be unemployed, these are your entitlements as a citizen of the UK. Approximately 7 million people are not claiming benefits they are entitled to. This income can help to keep people out of the poverty trap caused by the cost of living crisis, and help to regenerate our area.

Harnessing local finance

Explore ways of harnessing the wealth that already exists and encouraging local investment, connecting lenders with local communities, explore potential for a local credit union

Developing local labour markets to support local business, contributing to local skills development to meet employers needs

Link local employers labour supply/skills needs with training and employment opportunities for local residents. Increasing local spending power and income. Linking employers with local schools for the world of work. Facilitate jobs fairs.

Establish local supply chains; Procuring goods and services through Progressive procurement

Anchor institutions can help to create dense local supply chains supported by local businesses, including social enterprises, increasing local income and contributing to the local circular flow of income. Establish a local trusted trader scheme.

Contributing to community regeneration and enhancing corporate social responsibility

By co-operation and joint planning the impact of CSR through joint community activity can be greatly enhanced.

Report to: Full Council
Date of Meeting: 17th August 2022
Agenda Item Number 6
Subject: Maghull Hub
Report of: Town Clerk
Exempt / Confidential No
Report:

Summary

The plans for the Maghull Hub are well advanced and authorisation is needed from Council to agree the lease and funding for the project.

Maghull Town Council Priority	Yes/No
1. Development and Protect the Community	Yes
2. Develop Parks and Green Spaces	No
3. Value for Money and Enterprising Council	Yes
4. Develop Leisure and Activity for All	No
5. Develop/support Community Services and Groups	Yes
6. Support Culture and Heritage	No
7. Health and wellbeing Programme	Yes
8. Statutory Requirement	No

Recommendation(s)

That Council agree:

1. The Town Clerk to sign the lease for the Tardis in Maghull Square;
2. An agreed total is taken from earmarked reserves to seed the project for an agreed period of time;
3. The proposed aims and objectives for the project as detailed in the proposal paper;
4. To recruit an admin support for the project at 18.5 hrs per week;
5. To note the report.

Reasons for Recommendation(s)

Council had agreed in principle to look at providing assistance for the Cost-of-Living Crisis facing residents. This project puts the strategic aims of the Council's Business Plan into operational effect.

Alternative Options Considered and Rejected

The Council does not need to provide this service. However, the Council wishes to assist residents to deal with the cost-of-living crisis.

What will it cost and how will it be financed?

(A) Revenue

A detailed breakdown is provided within the report.

(B) Capital

Implications of Recommendations:

Financial Implications	As detailed in the report
Resource Implications	This is an additional project for the Council but is included in the Business Plan.
Legal Implications	LGA 1972; Localism Act 2011
Equality & Diversity Implications	None

Implementation Date for Decision

Immediately following the Council decision

Appendices

Proposal paper prepared by Cllr McKinley

Background Papers

None

Contact Officer	Angela McIntyre
Telephone Number	0151 526 3705
Email Address	Angela.mcintyre@maghull-tc.gov.uk

2. Background

In 2019 the Council developed a business plan which set the goals for the work and projects the Council would like to complete in its 4 year term. Several of these projects were unable to be completed due to the Covid 19 outbreak and the business plan was revisited in 2021. A key part of the business plan was the plan to develop a Maghull Hub, based in the town centre which would be a “one stop shop” for services for Maghull residents.

During recent Council meetings the issue of the cost-of-living crisis has been raised. Members had requested that officers look at the possibility of bringing forward the Maghull Hub to aid Maghull residents with this issue. Further details can be found in the appendix at the back of the report.

3. **Current Position**

The project aims to support the following:

- Advice and support with issues arising with the cost of energy
- Debt advice and guidance
- Welfare advice and guidance (rights and entitlements)

- Housing issues
- Using technology for universal credit
- Advice and guidance on health-related issues
- Accessing additional support based on individual needs
- Maximising individual income

Enquiries have been made to Evolve Estates, (the owners of the Square), regarding the Management Suite (Tardis) situated behind Costa Coffee. They have offered the Council a lease for 3 years with a favourable lead in period until the project has had time to seek external funding to assist with the costs.

The costs proposed are:

	Year 1	Year 2	Year 3
Rent	7190	11000	11000
Utilities	2000	2500	3000
Broadband	500	500	500
Admin support	12310	13400	14500
Capital start-up costs	5000		
Total	27000	27400	29000

The Council has agreed to put £38,000 back into Earmarked Reserves following an underspend in the budget for 2021-22.

This money could be made available for the project should Council wish to do so. As the project would benefit the greater Maghull area Lydiate, melling and Aintree Village Parish Councils have been asked if they would like to contribute to the scheme. A proposed contribution of between £5,000-7,000 is requested. External funding of £10,000 has been applied for from the Awards For All lottery grant awarding scheme. However, there is a delay of approximately 12 weeks before a decision is known. This can be applied for each year and if successful, be used to offset costs. Other external funding would also be applied for as necessary.

The project aims to facilitate the provision of bespoke debt and welfare advice to residents of the town. This would be provided by core partners including the Vauxhall Law Centre and Citizens' Advice Bureau both of whom have agreed to participate in the project.

Recommendation(s):-

That Council agree:

- 1. The Town Clerk to sign the lease for the Tardis in Maghull Square;**
- 2. An agreed total is taken from earmarked reserves to seed the project for an agreed period of time;**

3. The proposed aims and objectives for the project as detailed in the proposal paper;
4. To recruit an admin support for the project at 18.5 hrs per week;
5. To note the report.

Report to: Full Council
Date of Meeting: 17th August 2022
Agenda Item Number 7
Subject: WW1 Panels
Report of: Town Clerk
Exempt / Confidential No
Report:

Summary

The WW1 Panels Project needs to be finalised and there is a proposal to place the panels on KGV Playing Fields in a landscaped area.

Maghull Town Council Priority	Yes/No
1. Development and Protect the Community	No
2. Develop Parks and Green Spaces	Yes
3. Value for Money and Enterprising Council	No
4. Develop Leisure and Activity for All	Yes
5. Develop/support Community Services and Groups	No
6. Support Culture and Heritage	Yes
7. Health and wellbeing Programme	No
8. Statutory Requirement	No

Recommendation(s)

1. That Members agree the placement of the Panels on KGV Playing Fields;
2. That Members agree the landscaping proposals;
3. The report be noted.

Reasons for Recommendation(s)

The WW1 Projects needs to be finalised. The panels have been completed and are ready to be powder coated with the coloured inserts included. They now need a home on the Council's estate.

Alternative Options Considered and Rejected

None. The project needs to be completed.

What will it cost and how will it be financed?

(A) Revenue

Any further costs will be funded from S106 monies held by the Council (if needed).

(B) Capital

None

Implications of Recommendations:

Financial Implications	The Panels have been funded from S106 monies.
Resource Implications	None
Legal Implications	LGA 1972
Equality & Diversity Implications	None

Implementation Date for Decision

Immediately following the Council's decision.

Appendices

None

Background Papers

Previous reports to Council.

Contact Officer	Angela McIntyre
Telephone Number	0151 526 3705
Email Address	Angela.mcintyre@maghull-tc.gov.uk

1. Background

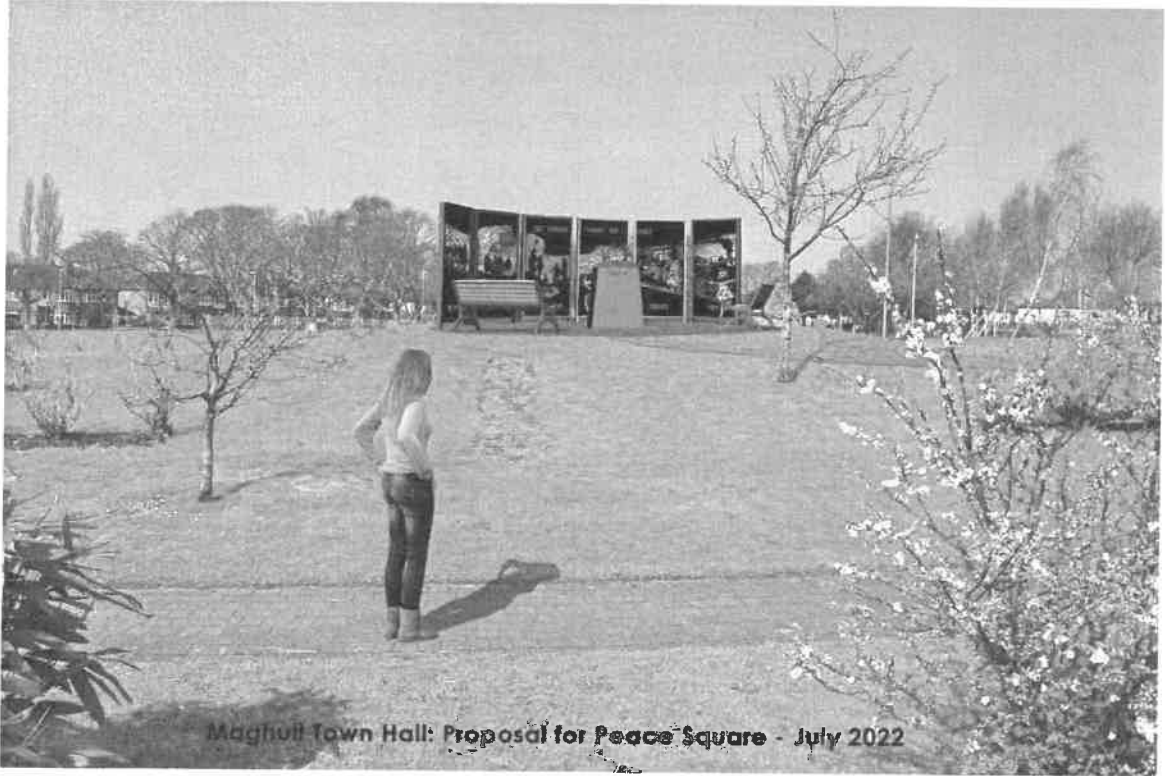
The WW1 Panels project was a continuation of the public art project which led to the commissioning and placing of "Compassion in Conflict", the statue reflecting the horror of war and commemorating the work of Moss Side Hospital in its pioneering treatment of shell shock victims.

The Panels are a journey of the excitement of going to war, the horrors that were unleashed which led to shellshock and chronic mental health breakdowns and the slow journey to recovery. It was originally planned to place the panels next to Compassion in Conflict at Maghull North Railway Station but this has not proved possible.

Therefore, it is proposed to locate the panels on KGV Playing Fields on the mound nearest the community fruit garden. This would involve the mound being flattened and relandscaped. The panels would then be placed on the landscaped area, facing west (the setting of the sun) symbolising the last journey many soldiers took. It is also proposed to place the Truce statue, currently housed in the Council Chamber as part of the installation. The Council has successfully requested that McCarthy Stone donate the plaque and engraving which was the war memorial for the Royal British Legion building at Red Lion Bridge which can be included in the site. A further area, similar to the 5th plinth at Nelson's Column be created to encourage local artists and schools to have temporary installations there and build on the public art provided by the Council for the town and its residents.

The landscaping has been provisionally agreed with Persimmon for them to do the work to our plan as part of their community engagement.

Images have been provided by Castle Fine Arts to give an impression of the installation when it was completed.



Recommendation(s):-

- 1. That Members agree the placement of the Panels on KGV Playing Fields;**
- 2. That Members agree the landscaping proposals;**
- 3. The report be noted.**



All dimensions are in millimeters

5,000

The dimensions of the pavement are indicative as they depend on the possible flat surface on the existing mound

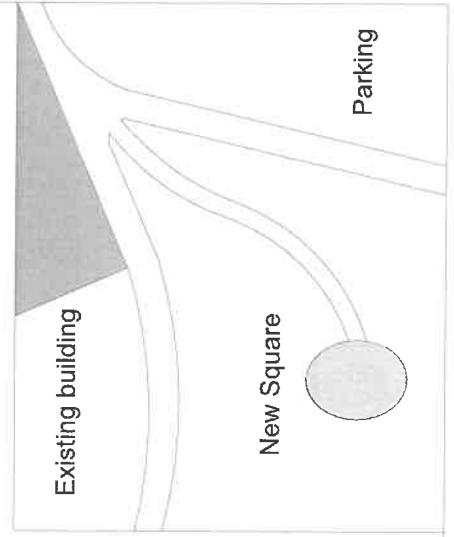
Pavement similar to the existing pavement at the Rose Garden

TRUCE maquette on plinth

Bench

6 Panels mounted on Stainless Steel frame 1100x2200mm (total length 7100mm)

6,500



Maghull Town Hall: Proposal for Peace Square - July 2022

