



## Maghull Town Hall

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**NOTICE IS HEREBY GIVEN to attend a Meeting of COMMUNITY SERVICES COMMITTEE which will be held in THE COUNCIL CHAMBER at MAGHULL TOWN HALL on Wednesday 8th March 2023 at 6:30 PM**

**Note:** *DECLARATIONS OF INTEREST – If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the Town Clerk at least 24 hours in advance of the meeting.*

**1 Apologies for Absence**

**2 Declarations of Interest**

**3 Public Participation.**

**4 To Confirm the Minutes of the Last Meeting**

Members are asked to confirm the minutes of the meeting held on 16th November 2022 (pages 1 - 3)

**5 Community Services Winter Programme Review 2022/23**

Members are asked to consider the report (pages 4 - 5)

**6 Future Events**

Members are asked to consider the report (pages 6 - 8)

**7 Extension of Cosy Club**

Members are asked to consider the report (pages 9 - 11)

**8 Grant Award Update**

Members are asked to consider the verbal report

**9 Chair's Report**

A handwritten signature in black ink, appearing to read 'A. McIntyre', is written over a horizontal line.

Miss A. McIntyre FSLCC  
Town Clerk

# Minutes of Community Services Committee Held Wednesday 16th November 2022 at 6:30 PM

Those present :

Chairman : Cllr Y Sayers

Councillors : Cllr P Darlington, Cllr S Doherty, Cllr R Ferguson, Cllr B Nixon

Officers : P Dillon, S Larking

## 1 Apologies for Absence

Apologies have been received from Cllr Jo Burns, Cllr Ju Burns, Cllr F Sharp, Cllr P Mc Kinley

## 2 Declarations of Interest

None received.

## 3 Public Participation.

None notified.

## 4 To Confirm the Minutes of the Last Meeting

**RESOLVED** that the minutes of the meeting held on 19th October 2022 be approved as a correct record.

## 5 Christmas Activities

Members were informed that the Council was busy on a range of activities:

**Cosy Club:** Starts on Monday 21st November in The Venue from 1pm - 4pm. Friends of Maghull and District received a Warm Spaces Grant from Sefton CVS of £3,100. It will be an enhanced Warm Space which includes food, transport and entertainment. Maghull Radio will be providing entertainment including Bingo. Licence applied for to show films. Board games will be available. 5 volunteers expressed interest in helping out. Club promoted on notice boards around Maghull, Social media and through voluntary groups and partners. Thanks to Cllrs who have been promoting/publicising. Aiming for 20 attendees per session. Cozy Club on 12th December will be Christmas themed. Note: Moved to 19th December.

Other hubs in Maghull:

- Monday morning: Maghull Library
- Tuesday morning: Maghull Foodbank
- Wednesday morning: Maghull Baptist Church

**Christmas Fayre:** Wednesday 30th November in The Venue from 2pm until 6:30pm Organised by Hayley Brennan, Betty's Coffee Shop. 20 start up business attending. Event held on a Wednesday as that is when The Venue is available for use by the Council.

**Christmas Tree switch on:** Wednesday 30th November at 6:30pm on KGV Park. Carol singers attending from local churches

**Christmas Hampers:** Demand for hampers. Request for 50 from Hudson Family

Centre. Nominations from Cllrs needed ASAP as need to place food order soon. Nomination from Cllr Doherty to be added to list. New Community Champion at Morrisons who is difficult to track down. Not sure Council will get discount on food order as in previous years. Cllrs suggested that Officers contact Manager at new Morrisons in Kirkby.

**Christmas Shop Window Competition:** to be launched on social media in next few weeks. Looking for another judge to support Mayor of Maghull. Judging to take place in the first or second week of December

**School Nativity Competition:** Will push out to local schools. Cllr Sharp to lead as officer resources are limited due to Christmas activities, hub and Maghull Press

**RESOLVED that the report be noted**

## 6 Budget 2023/24

The Community Services Manager apologised that the Community Services Budget had not been circulated with papers. The following points were noted:

- Events income and misc income: in credit as more income had been generated than projected
- Events expenditure: Expenditure on Maghullfest and Platinum Jubilee activities. Some additional money may be needed for The Civic Awards (Feb 2023). Proposed that £3,000 be vired from Neighbourhood Activities
- Newsletter/Maghull Press: Expect to be self financing. However, may be a shortfall as advert prices gross not net. Proposed a contingency of £1,500 to cover costs
- Events Income 2023/24: Sharlands want to return to Maghull - KGV Park not Whinney Brook. Not sure Pinders will return due to ASB issues. Another circus is interested
- Fireworks: No plans for firework display due to costs
- Events 2023/24: Gamboling Arena keen to return to host an Easter themed performance in Glenn Park

Cllrs made the following points:

- Agreed to vire funds of £3,000 from Neighbourhood Activities to Events for the Civic Awards
- Agreed a contingency fund of £1,500 for Newsletter
- Noted that Gamboling Arena performance of Frozen had been popular. Agreed to fund Gamboling Arena for an Easter performance in Glen Park
- Overheads likely to increase including salaries and Employers National Insurance
- ASB at Circus noted. Keen to explore activities and support for young people. Propose reinstating youth budget to £8,000 following reduction due to underspends following Covid.
- Cllr Darlington to host meeting in early December with organisations interested in youth network

**RESOLVED that**

- 1. Funds of £3,000 to be vired from Neighbourhood Activities to Events**
- 2. Contingency of £1,500 for Newsletter**

3. Funding for Gamboling Arena for an Easter performance in Glenn Park
4. An increase in funding for youth budget in 2023/24 to £8,000 to be presented to Finance and General Purposes Committee
5. The report be noted

## 7 Maghull North Volunteers

The Community Services Manager reported that a group of residents (Maghull North Volunteers) pick litter and tidy around Maghull North train station. They want to make the area around the station more appealing. They have approached the Council for funding for equipment. However, as they don't want to be a constituted group they are not eligible for grant funding. Cllrs discussed how to support the group and agreed that basic equipment, up to £100.00 could be purchased e.g. litter pickers and trowels which could be used by the group for their work around the station. Items to be returned to Council if the group folds.

### **RESOLVED that:**

1. Funding up to £100.00 for equipment for use by Maghull North Volunteers. Equipment to be returned to Council if group folds
2. The Report be noted

## 8 Chair's Report

Members noted the following:

- 200 responses received to survey on an advice centre for Maghull. Closing date 18th November 2022. Thanks to all Cllrs who promoted the survey. Will use responses for future funding bids
- Nominations for Civic Awards to open. Help welcome to promote awards

CHAIR

<b>Report to:</b>	Community Services Committee
<b>Date of Meeting:</b>	8 <sup>th</sup> March 2023
<b>Agenda Item Number:</b>	5
<b>Subject:</b>	Community Services winter programme review 2022/23
<b>Report of:</b>	Community Services Manager
<b>Exempt / Confidential Report:</b>	No

## Summary

The Community Services team delivered a range of activities, primarily around Christmas to support members of the community and help to promote local businesses

## Recommendation(s)

Community Support & Engagement Committee is recommended to: -

1. Note the contents of this report.

## Reasons for Recommendation(s)

Update for information.

## Alternative Options Considered

None

## What will it cost and how will it be financed?

### (A) Revenue.

Financed from Community Services budget

### (B) Capital:

n/a

## Implications of Recommendations:

<b>Resource Implications</b>	The events were supported by the council's agreed budget and staff resources
<b>Legal Implications</b>	None
<b>Equality &amp; Diversity Implications</b>	The activities included targeted support for vulnerable members of our community.

## Implementation Date for Decision

Not applicable

## Appendices

None

## Background Papers

None

<b>Contact Officer</b>	Phil Dillon – Community Services Manager
<b>Telephone Number</b>	0151 526 3705
<b>Email Address</b>	Phil.Dillon@maghull-tc.gov.uk

### 1. Background

From October to December the Community Services team organised a range of Christmas activities in line with the agreed work programme. These included delivery of hampers to vulnerable residents and the Christmas shop window competition.

A Christmas tree was installed with help from the Amenities Manager and the Grounds Maintenance Team. The Community Services team was able to organise and official lighting up to coincide with the small business Christmas Fayre hosted in the Venue on 30<sup>th</sup> November. Both events were very well attended with 400 to 500 people visiting the Christmas Fayre during the course of the day and around 200 people present at the Christmas tree lighting conducted by the Mayor. The provision of mulled wine and mince pies plus entertainment from local churches' carol singers helped create a welcoming atmosphere that was commented on by several people who attended.

Working with partner organisations including Sefton CVS Health practitioners, Westway Health Centre, Sefton CVS, Maghull Foodbank and local churches residents living in Maghull and in need of support were identified for hamper deliveries. This resulted in a list of 100 individuals and families. Support in procuring the items was provided by Home Bargains who stepped in at the last minute as Morrisons could not guarantee to deliver what we needed. Given the supply issues in the run up to Christmas the ability and perseverance to fulfil the list of goods requested should be acknowledged. The total cost of providing hampers was £2538 and £225.95 for the 100 bags displaying the council's logo.

Delivery of the hampers was achieved by a combination of volunteers, councillors and MTC staff. This year the deliveries worked extremely well with all being completed between 12<sup>th</sup> December and 22<sup>nd</sup> December. Thanks to prior contact almost all hampers were successfully delivered at the first time of asking, saving on return journeys. The Council has received several letters of thanks from recipients and from members of the public who view this provision as important to looking after the town's vulnerable residents over the Christmas period.

This year's Christmas shop window competition for Maghull retailers attracted a number of nominations for retailers across the town with over 20 shops up for the final consideration. The Mayor and Cllr Sharp acted as judges and visited shopping parades across Maghull. The winner was The Flower Guy who were presented with a certificate as an acknowledgment of the effort made to dress the shop window. The competition received very favourable reviews on social media with residents expressing their appreciation of the council encouraging retailers to brighten up their premises.

### Recommendation(s)

Community Services Committee is recommended to: -

- 1 Note the contents of this report.

<b>Report to:</b>	Community Services Committee
<b>Date of Meeting:</b>	8 <sup>th</sup> March 2023
<b>Agenda Item Number:</b>	6
<b>Subject:</b>	Community Services work programme 2023/24
<b>Report of:</b>	Community Services Manager
<b>Exempt / Confidential Report:</b>	No

## Summary

The Community Services team are responsible for a programme of community activities and events. The basis for a new programme is to be agreed by committee.

## Recommendation(s)

Community Support & Engagement Committee is recommended to:-

1. Agree the key events programme to be hosted by MTC in 2023/24
2. Note the contents of this report.

## Reasons for Recommendation(s)

The committee members need to agree a programme of activities for 2023/24 that allows for broad engagement,

## Alternative Options Considered

None

## What will it cost and how will it be financed?

### (A) Revenue.

Financed from Community Services budget

### (B) Capital

## Implications of Recommendations:

<b>Resource Implications</b>	The events were supported by the council's agreed budget and staff resources
<b>Legal Implications</b>	None
<b>Equality &amp; Diversity Implications</b>	The activities included targeted support for vulnerable members of our community.

## Implementation Date for Decision

Immediately following the meeting

## Appendices

None

## Background Papers

None

<b>Contact Officer</b>	Phil Dillon – Community Services Manager
<b>Telephone Number</b>	0151 526 3705
<b>Email Address</b>	Phil.Dillon@maghull-tc.gov.uk

### 1. Background

The Community Services team will continue develop and deliver community engagement activities and events in line with MTC's business plan.

These events will include a Civic Awards event which proved very successful when hosted in February 2023. The date proved to be popular with the community and it is proposed that we stay with a February date for future Civic Awards nights.

Maghullfest will be organised for either 12<sup>th</sup> or 19<sup>th</sup> August depending on the proximity of other events taking place in and around Maghull on those dates. There have already been several enquiries about when MaghullFest will be held. The Community Services team are looking for an anchor attraction such as a motorcycle display and will try and engage with youth organisations although the event is held during school holidays and many such groups close down over the summer.

There are already proposed visits from fun fairs for the coming year. These dates are likely to be in May and September as indicated by Sharlands and Silcocks are also considering a visit in the summer. The use of Whinneybrook has proved unpopular with neighbouring residents and also the fairs, who say they struggle to make it viable, probably due to the time of year and the vagaries of the weather in September.

Christmas events helped raise community spirits and attracted hundreds of people across the range of activities organised by the Community Services team. Linking the Christmas Tree lighting with the Christmas Fayre held for Maghull based start up businesses helped generate an audience for the lighting up as families moved from the Fayre across to the Christmas Tree on KGV. Working with the local business network on such events is something that will continue to be explored as MTC aims to support local businesses. The Community Services team will continue to explore how this year's Christmas events can best be delivered and reach as many people as possible.

The Community Services team has built stronger relationships with Maghull High school and Hudson Primary school/Children's' Centre. This will continue and we will look at opportunities to make links with other schools through a range of initiatives and working with other partners. Maghull Youth Action Network requires further promotion and this has been designated as a priority for the Easter period.



The Community Services team remains heavily involved in producing Maghull Press which is proving a vital means of communications to residents that social media does not reach. The magazine is produced three times a year and used to support Council initiatives.

The Smith Brothers Foundation are looking to hold a 24 hour Radiothon during the Easter half term. This will involve several youth organisations and the aim is to raise money for mental health charities and raise the profile of the radio station. It is proposed MTC would help by covering the costs of providing additional hours of security for the Town Hall during the event which would amount to around £350.

It is worth noting that Gambolling Theatre are returning to Glenn Park on Thursday 6<sup>th</sup> April 2023 following the success of their production of Frozen last year. This time around it is a new production called Pat the Painting Pig that will be available free for families to enjoy during the half term holidays.

### **Recommendation(s)**

Community Services Committee is recommended to:-

- 1 Agree the key events programme to be hosted by MTC in 2023/24
- 2 Note the contents of this report.

<b>Report to:</b>	Community Services Committee
<b>Date of Meeting:</b>	8 <sup>th</sup> March 2023
<b>Agenda Item Number:</b>	7
<b>Subject:</b>	Extension of Cosy Club
<b>Report of:</b>	Community Services Manager
<b>Exempt / Confidential Report:</b>	No

## Summary

The Community Services team organise Cosy Club in partnership with Friends of Maghull and District (FOMD), under the Sefton Warm Spaces initiative administered by Sefton CVS.

## Recommendation(s)

Community Support & Engagement Committee is recommended to:-

1. Agree an extension to Cosy Club until end of April 2023 and continue with a coffee afternoon arrangement through the summer months.
2. Note the contents of this report.

## Reasons for Recommendation(s)

The committee members need to agree about taking up the offer to extend the scheme until the end of April 2023 as it was due to finish at the end of March.

## Alternative Options Considered

None

## What will it cost and how will it be financed?

### (A) Revenue.

Financed by Warm Spaces grant held by FOMD transferring to MTC Community Services budget after April.

### (B) Capital

## Implications of Recommendations:

<b>Resource Implications</b>	Cosy Club takes up staffing time on Monday afternoons
<b>Legal Implications</b>	None
<b>Equality &amp; Diversity Implications</b>	The activities are specifically targeted at some of the most vulnerable members of our community, who are affected by poverty and loneliness

## Implementation Date for Decision

Immediately following the meeting

## Appendices

None

## Background Papers

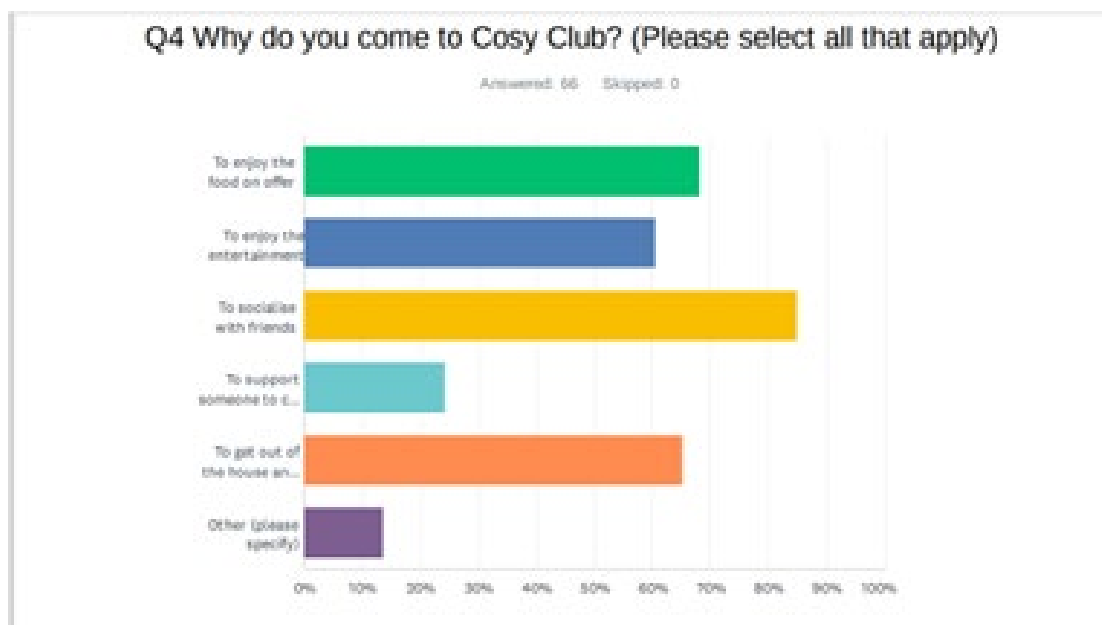
None

<b>Contact Officer</b>	Phil Dillon – Community Services Manager
<b>Telephone Number</b>	0151 526 3705
<b>Email Address</b>	Phil.Dillon@maghull-tc.gov.uk

### 1. Background

The Community Services team working with FOMD, The Venue and a group of local volunteers have developed Cosy Club as a warm space utilising Sefton Warm Spaces funding. It has attracted a huge number of attendees on the Monday afternoons that it runs in the Venue with attendances of over 60 people being the norm. Cosy Club offers hot food, entertainment and a space to meet with friends, all for free.

Attendees are predominantly over 65 years of age. As shown in the graph below taken from a survey conducted by the Community Services Manager attendees' main reason for coming to Cosy Club is to socialise with friends. After initial publicity word of mouth has been enough to see the numbers grow to current levels.



We have now been offered an opportunity to extend the provision of Cosy Club by Sefton CVS. This would be within existing provision of the grant provided which was initially £3,110. There is approximately £1800 of grant left with 4 more sessions left to deliver in March as a minimum. If April is added on, then that would be a further 3 sessions (we would not hold Cosy Club over the Easter weekend). Attendees have requested that we keep Cosy Club running as long as possible and this question is raised every week by several of them. Frank

Sharp who administers the fund and the Community Services Manager are confident that the remaining grant will suffice until the end of April and on that basis, we are happy to continue.

The question of what happens after April needs addressing so that we can move forward with confidence. We have relied on the generosity and good will of the Venue licensee to provide the food at cost price, and she does not charge for her time spent in preparing the food. Cosy Club could not happen without the support of MTC's wonderful volunteers who help prepare the room, serve food and tidy up at the end. Discussions with the licensee indicates that she has other commitments and needs to end her involvement in April. The volunteers are enthusiastic about continuing for as long as they are needed.

Therefore, it is proposed that Cosy Club becomes a high tea/coffee afternoon when the funding expires at the end of April. This will mean tea and coffee will still be served but the hot food will be replaced by cold snacks that require little preparation and can be bought in. Council could fund the ongoing Cosy Clubs though May, June and July with an estimated budget of £50 per session x14 costing £700 in total from the Community Services events budget. Council had previously agreed to a £650 budget for winter warm space provision, but which was not required due to the grant we managed to access.

### **Recommendation(s)**

Community Services Committee is recommended to:-

- 1 Agree an extension to Cosy Club until end of April 2023 and continue with a coffee afternoon arrangement through the summer months.
- 2 Note the contents of this report.