



## Maghull Town Hall

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**NOTICE IS HEREBY GIVEN to attend a Meeting of COMMUNITY SERVICES COMMITTEE which will be held in THE COUNCIL CHAMBER at MAGHULL TOWN HALL on Wednesday 13th September 2023 at 6:30 PM**

**Note:** *DECLARATIONS OF INTEREST – If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the Town Clerk at least 24 hours in advance of the meeting.*

**1 Welcome**

**2 Apologies for Absence**

**3 Declarations of Interest**

**4 Public Participation.**

**5 To Confirm the Minutes of the Last Meeting**

Members are asked to confirm the minutes of the meeting held on 7th June 2023 (pages 1 - 6)

**6 Maghull Radio**

Members are asked to consider the report (pages 7 - 11)

**7 Maghullfest 2023**

Members are asked to consider the report (pages 12 - 19)

**8 Christmas Activities**

Members are asked to consider the report (pages 20 - 23)

**9 Maghull Youth Activity Network**

Members are asked to consider the report (pages 24 - 27)

**10 Civic Awards**

Members are asked to consider the report (pages 28 - 30)

**11 Chair's Report**

Miss A. McIntyre FSLCC  
Town Clerk

# **Minutes of Community Services Committee Held Wednesday 7th June 2023 at 6:30 PM**

Those present :

Chairman : Cllr R Ferguson

Councillors : Cllr L Birchall, Cllr G Birchall, Cllr P Darlington, Cllr K Hughes, Cllr D

Leatherbarrow, Cllr C Parker, Cllr C Purcell

Officers : P Dillon, D Healey, S Larking

## **1 Welcome**

The Chair thanked members for attending the meeting and introduced officers. It was noted that this was the first business meeting since Annual Council. He asked Members to put phones on silent, to address any issues through the Chair and to be polite and courteous at all times - in particular no talking over others. He said that the purpose of the Committee was to oversee services and activities for the community e.g. Maghullfest. The Committee may want to improve and expand the offer.

## **2 Election of Vice Chair**

It was noted that it had been decided that Vice Chairs would not be elected for Community Services and Amenities Committees. If the Chair was not available, the Committee would elect a Chair at the meeting.

## **3 Apologies for Absence**

Apologies received from Cllr S May and Cllr P Mc Kinley.

## **4 Declarations of Interest**

None received.

## **5 Public Participation.**

None notified. It was noted that Members of the Public need to make a prior request to speak at meetings. However, they are welcome to attend and observe meetings.

## **6 To Confirm the Minutes of the Last Meeting**

Only Cllr Ferguson in attendance from last meeting due to changes in Committee membership following local elections on 4th May 2023.

Questions about Christmas Tree, Christmas events and Cosy Club to be picked up in Agenda Item 7 (Work Programme).

Radiothon did not happen as Smith Brothers Foundation are no longer working with Maghull Radio.

**RESOLVED that minutes of the meeting held on 8th March 2023 be approved as a correct record.**

## **7 Work Programme 2023/24**

The Community Services Manager explained, for new members, that he provides a short summary of the key elements of the work programme. The Finance Officer was attending the first meeting in case Members had any questions about finance. Any finance issues are raised at Finance and General Purposes Committee (F&GP).

Cosy Club

- Sefton CVS grant awarded to Friends of Maghull and District (FOMD) to run a warm hub - Cosy Club - until end of March 2023. Community Services agreed to extend Club to end of July 2023. 40+ people attending each week. Will be closing for 2 weeks at end of June/beginning of July due to staffing issues. Will see if funding available to support the cosy club going forward
- Focus of club is about reducing isolation and improving social interaction rather than providing a warm hub
- Cold food (sandwiches) now provided
- Resource intensive for MTC staff even with a great team of volunteers
- Spoken to Sefton CVS about Community Connector taking over

#### Theatre in Park

- Work with Gamboling Arena Theatre Company. Performances of Frozen in Summer 2022 very popular. They presented Pat the Painting Pig on 6th April. This was an experimental show which was much less popular. Also, weather was inclement. Lesson learnt that its better to stick with performances that audience are familiar with.

#### Sharlands Fun Fair

- Visited in May and would like to return in September. One incident on a ride dealt with by Sharlands/ride owner. Insurance provided.

#### Maghull Foodbank

- Foodbank continue to be busy. They receive generous donations. £500 MTC community grant available, if required.

#### Maghull Community Press

- Aim is to produce 3 times a year as a way of informing residents about events/activities; mix of articles and adverts.
- Two editions so far. Delivered to households in Maghull and available online; distribution worked better for second edition with new provider
- Editorial Team of Officers and Cllrs
- Not quite self financing
- Would like to continue if the Committee agree and need nominations for the editorial team. Dr Frank Sharp (FOMD) keen to be involved, Cllr McKinley may want to be involved given role in previous editions.

#### Maghull Advice Centre

- Advice Centre opened in February 2023. Over 200 clients so far including some with complex benefit cases, Agencies (Big Help, Sefton CVS, Vauxhall Law Centre) collating data for a report for Full Council. Sefton CVS' Social Prescriber to start working from MAC.
- MTC and Maghull Community Enterprise (MCE) Volunteers have been instrumental in success
- Phone line due to be installed on 23 June which is likely to increase demand for the service

- Planning a website to support the service
- Digital Hub to get up and running once broadband connected. Some volunteers trained to offer digital support
- Liverpool Central Credit Union looking to expand into Sefton. Linking into Hudson Children's Centre
- Looking at grant funding options to help with costs

### Maghullfest23

- On KGV Park on Saturday 12th August 2023 from 11am - 4pm
- Central attraction will be a display of vintage cars
- Marquee and face painter booked
- Merseycats providing music
- Looking at options for Children's entertainment
- Schofield's Lemonade van and IBOX returning
- Community groups attending include Maghull in Bloom (MiB) and FOMD
- Volunteers from MAC and Cosy Club have offered to help
- Would welcome support from Cllrs to help with stewarding

### Room Hire

- Council offers free room hire for local community groups. There is criteria and some requests are presented to Community Services Committee for consideration.

### Christmas

MTC Christmas offer is:

1. Shop Window Competition
2. Hampers.
3. Christmas Tree at entrance to KGV Park

- Evolve considering reinstating Christmas Tree at Square and may look to MTC to make a contribution.
- Living tree planted on KGV Park failed. Could look at a replacement and seek advice from FOMD about an underground irrigation system

### Key comments from Cllrs

- Would like to extend Cosy Club as can see benefits
- Would like to work with Foodbank to liaise with local schools. Concerns that families not receiving benefits are missing out. Noted that Foodbank have reached out to local schools and are working with Northway. Would like to promote further
- Maghull Press good for people without IT; last edition included an obituary about Dr John Rowland who had served the community for many years
- Would like to continue with Maghull Press. Editorial team to include Cllr Lock and Dr Frank Sharp (FOMD)
- Consider an online service/mail box for MAC
- Noted that a directional sign on Costa Coffee's wall would help people find the MAC as its slightly hidden to pedestrians
- Cllr G Birchall to explore if DWP Work coaches might be able to do some outreach in Maghull

- Looking at rota for Sefton Boroughs Cllrs and MTC Cllrs to host surgeries on Saturday mornings. Rota to be developed
- Common question about MAC is making toilet available to those in desperate need. Noted that it was not practical to open toilets other than for agencies and volunteers working at MAC. Would require a specific cleaning regime which was not affordable
- Noted that £800 of s106 was made available for Maghull Press. Would this be available for Edition 3. The Finance Officer reported that this was from the balance of s106 money that MTC received from Sefton. F&GP Committee consider how money is allocated and could allocate funds to Maghull Press
- Noted that MAC rent due to increase and that no current charges for phones and utilities (issues with Evolve about Utilities as not able to provide MPANs). Keen to explore contingency including free services
- Noted that Asset Maintenance expenditure included works to convert building from a toilet block to advice centre, fire alarm, soil pipe and drain repairs. Costs should reduce for 2023/24
- Noted that insurance covered within Town Hall policy for 2022/23 as only part year.
- There should be no authorised/unapproved usage of MAC. All usage to be approved by a working group to include the Leader of the Council. Noted that a meeting with MCE to be set up to discuss moving forward
- Look at affordable food options for Maghullfest as not many choices last year
- Evolve should provide Christmas tree at square
- Officers to consider options for a Christmas Tree for KGV Park including a tree in a pot

**RESOLVED that**

- 1. Work Programme agreed**
- 2. Cosy Club to continue**
- 3. Work with Maghull Foodbank to promote service to schools**
- 4. Maghull Press to continue and Leader of Council to confirm editorial board**
- 5. Rota to be agreed for use of MAC**
- 6. Requests for usage of MAC to be agreed by Leader of Council**
- 7. The report be noted**

**8 Maghull Youth Activity Network**

The Community Services Manager introduced the report on Maghull Youth Activity Network (MYAN) which had been developed and prepared by Cllr Darlington.

- MYAN endorsed by previous Council
- Budget of up to £8,000 approved for youth activities
- Discussions with organisations across Town to provide activities for young people.
- Support from Paradigm Martial Arts, Hamilton Dance, Maghull Ladies Football Team and Maghull Tennis Club
- Proposing one event each Wednesday over the summer holidays. Two sessions per day : 10am - 12pm and 2pm - 4pm. Could build on this going forward
- Events in Activity Room at Town Hall as its free to use and close to KGV Park
- MTC insurance covers events; organisations will do risk assessments
- Will need copies of management documents/ insurance etc from organisations
- Most organisations are providing services for free. Need guidance about paying organisations

Cllr Darlington made the following key points:

- Working on proposals for a year; ambitious; would like a permanent youth club embracing education, careers and well being and mental health
- Received feedback via Facebook, email and phone. Contacted Schools; Maghull High responded - met Student Council; spoken to Scout groups
- Support from an ex teacher (Nicola Heldt) who offers yoga, dance, drama and art and is exploring the Duke of Edinburgh Scheme. Nicola charges £70 an hour, £280 for 1 day
- Ste Nicholls who runs a Veterans Charity also keen to be involved
- Providers have DBS clearance and insurance
- 20 per session. No charge for attendance.
- Seeking donations for equipment etc from local businesses. Will look for sponsorship/donations/funding
- Outlay for Tuck shop is £500. MTC Officers to get items from Costco. Profits to be invested back into youth budget

Cllr Leatherbarrow suggested a local Astronomy group may be able to help and provide equipment. He will provide contact details.

proposed activities for Summer 2023:

- Paradigm Martial Arts x 1 day
- Football (Mixed) x 1 day
- Yoga/Dance/ Art x 2 days (£560)
- Gardening TBC x 1 day
- Astronomy TBC x 1 day

It was noted that Maghull Tennis Club raised issues about the upkeep of courts. In response the Finance Officer reported that MTC had paid for the courts to be sprayed. However, there is an ongoing issue with moss on the courts due to sap from the trees. Once new lease with Tennis Club agreed they will be responsible for maintenance of the courts.

Note Cllr Hughes left the meeting at 7.20pm

Key points from Cllrs:

- Really good idea
- Interested in offering Duke of Edinburgh
- Recognise that sponsorship an issue. May be opportunities through an enterprise networking group in Liverpool to provide support
- Crowd funding an option and approaching charitable foundations
- Cllrs Parker and Leatherbarrow to act as Safeguarding Officers
- Cllr Purcell to act as a contact with the local Autism Hub and can help signpost
- Funding agreed up to £520.00 for Nicola Heldt. Note: a new supplier form will be required

**RESOLVED that:**

**1. MYAN plans for summer 2023 agreed including funding up to £520.00 for Nicola Heldt**

## **2. Cllrs Parker and Leatherbarrow to act at Safeguarding Officers for MYAN**

### **3. The report be noted**

**9**

#### **Heritage Trail**

Members considered the proposal to revisit a heritage trail in Maghull. Earlier work to link blue plaques, green spaces and parks did not progress as National Lottery funding was withdrawn due to Covid. Planned to work with schools to encourage engagement in parks rather than ASB. Heritage Lottery funding now available; themes include digital heritage, protecting the environment and preservation of heritage (e.g. pond and grotto at Poppy Fields). Propose a working group to reach out to schools.

Noted that as end of term approaching for GCSE and A Level students the Community Services Manager has written to schools asking for assistance to reduce ASB/litter/Vandalism. Maghull High proactive. No response from Maricourt. Council to consider distraction activities in future

The Chair reported that the Leader, Deputy Leader and Chair of Community Services Committee would contact Merseyrail to explore installation of panels by statue at Maghull North station.

Key points from Cllrs

- Happy to help. Yr 7s learn about local history could use this to build digital
- Consider an art trail in shop windows linked to local parks
- Treasure Trail for younger children

### **RESOLVED that the report be noted**

**10**

#### **Chair's Report**

The Chair thanked everyone for attending and their contributions to the meeting.

CHAIR

**Report to:** Community Services Committee  
**Date of Meeting:** 13/09/2023  
**Agenda Item Number** 6  
**Subject:** Maghull Radio  
**Report of:** Community Services Manager  
**Exempt / Confidential**  
**Report:**

### Summary

Maghull Radio is preparing to relaunch to attract new volunteers and listeners. Councillors are asked to consider MTC's continuing support for the community focussed facility.

Maghull Town Council Priority	Yes/No
1. A Sustainable and Greener Maghull	No
2. High Quality, Accessible, Biodiverse Green Spaces and Parks	No
3. An Excellent Offer for the Youth of Maghull	Yes
4. A Great Place to Live, Work and Visit	Yes
5. Statutory Requirement	No

### Recommendation(s)

1. Members to agree to continuing support for Maghull Radio
2. Note the contents of the report

### Reasons for Recommendation(s)

Maghull Radio helps with the Council priorities of providing an excellent offer for the youth of Maghull and making Maghull a great place to live, work and visit

### Alternative Options Considered and Rejected

None

### What will it cost and how will it be financed?

(A) **Revenue** Cost of utilities from Town Hall budget

(B) **Capital** N/A

### Implications of Recommendations:

<b>Financial Implications</b>	Expenditure supporting the Radio station
<b>Resource Implications</b>	Staff time in supporting the radio station
<b>Legal Implications</b>	None
<b>Equality &amp; Diversity Implications</b>	None



## Implementation Date for Decision

Immediately following committee meeting

## Appendices

Appendix 1 Annual costs

## Background Papers

<b>Contact Officer</b>	Phil Dillon
<b>Telephone Number</b>	0151 526 3705
<b>Email Address</b>	Phil.dillon@maghull-tc.gov.uk

### 1. Background

Maghull Radio functions as an internet radio station based in its studio at Maghull Town Hall. It has existed since February 2014 and is looking to celebrate its 10<sup>th</sup> anniversary next year. The radio station is run entirely by volunteers and has a community focussed ethos in terms of its target listeners and volunteers. Originally set up using Portas Funds which allowed for payment for equipment, insurance, licence fees and broadband payments. The station was initially established with young volunteers linked to local colleges and schools, who received training and support from professional trainers, to develop skills to produce programmes and to broadcast. MTC accommodated the radio station and covers its utility usage as part of the Town Hall's overall utility costs.

Maghull Radio's mission statement valid through to this year reads: -

"Maghull Radio aims to provide internet radio programmes for all parts of our community, using the skills of local people to deliver entertaining and informative content for its listeners. The focus will be on Maghull and its surrounding area. We want to support people who wish to access our programmes by means of information about accessibility and use of digital technology."

The initial focus was to support and educate people to gain skills in producing their own programmes and enabling them to use the radio equipment with confidence.

Past activities:-

- Disco Inferno - Community Events
- Community Events (Outside Broadcasts/Village Fayres)
- Delivered a radio experience/training to local schools
- Delivered training to the youth of the community
- Promoted local artists and bands
- Provided support for Civic Events

- Developed an Alexa Skill so we can reach a wider range of the community

Recently Maghull Radio has supported MTC events including Civic Awards and provided entertainment at Cosy Club which hosts over 40 local residents each Monday afternoon in The Venue.

Once the Portas funds expired in 2021 Maghull Radio has relied on subscriptions and sponsorships to cover its costs. Annual costs for the radio station including licence fees, broadband and insurance run to £1800 a year (appendix 1). Sponsorships have been severely impacted by COVID lockdown which also affected attendance by volunteers at the studio. Studio equipment required replacing as it wasn't maintained with regularity during lockdown. This required significant expenditure covered by donations. Most recently Maghull Radio has struggled to pay its regular outlay for broadband, PPL licences and insurance. Discussions with MTC officers have identified the need for a model that is financially sustainable. Recent donations covering costs to date have been:-

Hartley's Nursery £500  
Scrummies £200  
Ace Mobile Tyres £100

There is also a recognition that technology has moved on from the station's inception and that a move to include more podcast based material is now required to encourage a new audience. Currently average listener figures are 11 to 15 individual IP addresses per show. The maximum has been 57. Due to it being internet based the broadcasts are accessible internationally and several ex-pats are regular listeners.

Support for the station manager to run the station has been limited since the pandemic. Of the 11 active volunteer presenters only two have offered assistance in organising the station's promotion, dealing with communication, finances and structuring the programming. Technical support has been forthcoming from a previous presenter now based outside of the area and more recently from a new volunteer. A working group of 5 or 6 people is needed to ensure the smooth running of the station and to take the emphasis off the manager or any other individual, thereby making the structure more robust.

To address these issues the manager working with MTC officers, and a new volunteer have developed the following proposals to develop the radio station, encourage more volunteers and make it more relevant to modern listeners and continue to serve the local community.

- Revisit links to local secondary schools to identify vocational training opportunities and offer hands on training as was originally the case. Maghull High has already indicated that students are interested and links to media studies are being identified.
- Identify partner organisations that would find training in the radio station useful and could offer mutual support. Sefton Veterans have been approached and are discussing options for training and potentially

producing programmes. Contact with the Alheimers Society is currently being made.

- Arranging and promoting a facility for producing podcasts and including the results within programming should appeal to young people. Volunteers are DBS checked and are willing to offer assistance and practical support.
- Continuing to develop dementia friendly programmes. A small library of these has already been collated with further work carrying on. The aim would be to have regular times for such broadcasts so there is consistency. Collaboration with organisations such as the Alzheimer's Society will help refine this and ensure that the people in need are reached.
- Establish regular community information programming. This requires strong links with local organisations such as MTC to promote local events and initiatives. This would be combined with efforts to target marginalised community members who struggle to engage outside of their homes. Discussions have been held in the past with Sefton CVS Community Connectors and these will be restarted.

The radio station requires a relaunch simply to make local people aware of its continued existence and volunteers are in the process of producing publicity material that will allow this. As part of a publicity campaign the stations new programming structure and community ethos will be highlighted to encourage not just listeners but sponsors to come forward. Following this relaunch, a crowd funding campaign will be organised to secure finances. This would be held on an annual basis. Volunteers are currently exploring grant application options including the recently announced Merseyside Police Commissioner's Youth Diversionary Fund.

A fresh promotion of Maghull Radio would take place through September and October 2023 running alongside developing relationships with potential partner organisations including schools and the recruitment of new volunteers.

#### **Recommendation(s):-**

- **Members to agree to continuing support for Maghull Radio**
- **Members to note the report**

# **MAGHULL RADIO STATION 2023/24 - RECHARGES**

Note: recharges exclude VAT

SUPPLIER	FREQUENCY	APRIL	MAY	JUNE	JULY	AUGUST	SEPT	OCT	NOV	DEC	JAN	FEB	MARCH	TOTAL
Virgin Media - Broadband	Monthly	£45.00	£45.00	£45.00	£45.00	£45.00	£45.00	£45.00	£45.00	£45.00	£45.00	£45.00	£45.00	£540.00
Aiir	Monthly	£69.97	£69.97	£69.97	£69.97	£69.97	£69.97	£69.97	£69.97	£69.97	£69.97	£69.97	£69.97	£839.64
Insurance	Annual				£168.00									£168.00
PPL Licence (Jan - December)	Annual						£177.00							£177.00
		£114.97	£114.97	£114.97	£282.97	£114.97	£291.97	£114.97	£114.97	£114.97	£114.97	£114.97	£114.97	£1,724.64

**Report to:** Community Services Committee  
**Date of Meeting:** 13/09/2023  
**Agenda Item Number** 7  
**Subject:** MaghullFest  
**Report of:** Community Services Manager  
**Exempt / Confidential**  
**Report:**

## Summary

This year's MaghullFest was postponed due to inclement weather and the threat posed by potential severe weather forecasts. Members need to consider options for future events.

<b>Maghull Town Council Priority</b>	<b>Yes/No</b>
1. A Sustainable and Greener Maghull	No
2. High Quality, Accessible, Biodiverse Green Spaces and Parks	No
3. An Excellent Offer for the Youth of Maghull	Yes
4. A Great Place to Live, Work and Visit	Yes
5. Statutory Requirement	No

## Recommendation(s)

- 1. Members should consider its options for future outdoor events and making use to internal facilities at the Town Hall**
- 2. Note the contents of the report**

## Reasons for Recommendation(s)

Council needs to consider the impact of event cancellation on service delivery and budget and determine how best to mitigate risks.

## Alternative Options Considered and Rejected

None

## What will it cost and how will it be financed?

(A) **Revenue** Community Services events budget

(B) **Capital** N/A

## Implications of Recommendations:

<b>Financial Implications</b>	Expenditure from budget on an event
<b>Resource Implications</b>	Staff time in organising event
<b>Legal Implications</b>	None

<b>Equality &amp; Diversity Implications</b>	None
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## **Implementation Date for Decision**

Immediately following committee meeting

## **Appendices**

Appendix 1 – Costs that require payment to be claimed on insurance

Appendix 2- Met Office rain radar forecast

Appendix 3 – BBC weather forecast for 12<sup>th</sup> August

## **Background Papers**

<b>Contact Officer</b>	Phil Dillon
<b>Telephone Number</b>	0151 526 3705
<b>Email Address</b>	Phil.dillon@maghull-tc.gov.uk

## **1. Background**

MaghullFest is traditionally held in August as a family fun day on KGV Playing Field. This year's event was organised by the Community Services team and had aimed to be a larger scale event than the previous year as requested by Council. The main attraction was to be an exhibition of classic cars from local owners. The Community Services team had organised Merseycats to provide live music and a range of community organisations were set to host stalls promoting their activities. The event is organised on behalf of the community as a family fun day and to promote local voluntary organisations. It has been intended to generate funding for the Council with cost only ever being partially offset by charges to vendors.

In the days preceding the event officers kept a close watch on weather forecasts which were uncertain in terms of the weather due on the Saturday of 12<sup>th</sup> August. After discussions with various participants, particularly the caterers from the Venue, it was agreed that a decision would be made about cancelling the event if the weather forecasts looked unfavourable on the morning of Friday 11<sup>th</sup> August. This was to avoid potential health and safety risks, people incurring costs and to enable timely communication. The worst case scenario would have been vehicles arriving on the Saturday morning and being unable to access or exit the field due to heavy rain, especially as there were up to 30 classic cars plus heavy vehicles and machinery from the fair, stage and catering. The forecast worsened on Friday 11<sup>th</sup> August with there being an identified risk of heavy downpours and potential thunderstorms (see appendix 2 and appendix 3). This was reflected on 5 weather websites monitored, including the Met Office. BBC weather,

Accu Weather, Your Weather and the Weather Outlook. Previously when there has been rainfall during the event attendance has been negatively impacted with hundreds of people not attending in comparison to other years.

On this basis the decision to cancel the event was taken on the morning of Friday 11<sup>th</sup> August by MTC officers. Participants were advised by e-mail and by phone calls. Everyone who responded was understanding of the decision and sympathetic to the dilemma caused by the weather.

MTC had taken out cancellation insurance to cover this eventuality and this is currently being pursued by officers. The overall net cost to the Council would have been £4,500. Some costs have had to be met and were paid in advance including the marquee and table and chairs hire, traffic mats and portaloos hire. Currently discussions are ongoing about rearranging dates for children's entertainers, iBox vehicle and Merseycats. We have not been charged for bin collection services and generator hire. (Appendix 1)

Future events need to be weatherproofed to allow them to be more robust and the impact of poor weather minimised. Officers suggest that incorporating The Venue and utilising the Activity Room would mitigate for poor weather and enable events to proceed, even on a reduced basis. As there are a number of community days built into the lease of The Venue, use of the room would be at no cost to the Council as long as 30 days notice is given. In general terms The Venue could be used for entertainment and the Activity Room for community stalls that would not be affected by inclement weather.

Consideration could be made for using the top car park (next to the tennis courts) for attractions such as the classic cars that were due to attend MaghullFest. This could also be considered for commercial events such as artisan fairs and Christmas events should Council decide to explore such options to generate funding.

#### **Recommendation(s):-**

- **Members should consider its options for future outdoor events and making use of internal facilities at the Town Hall**
- **Members to note the report**

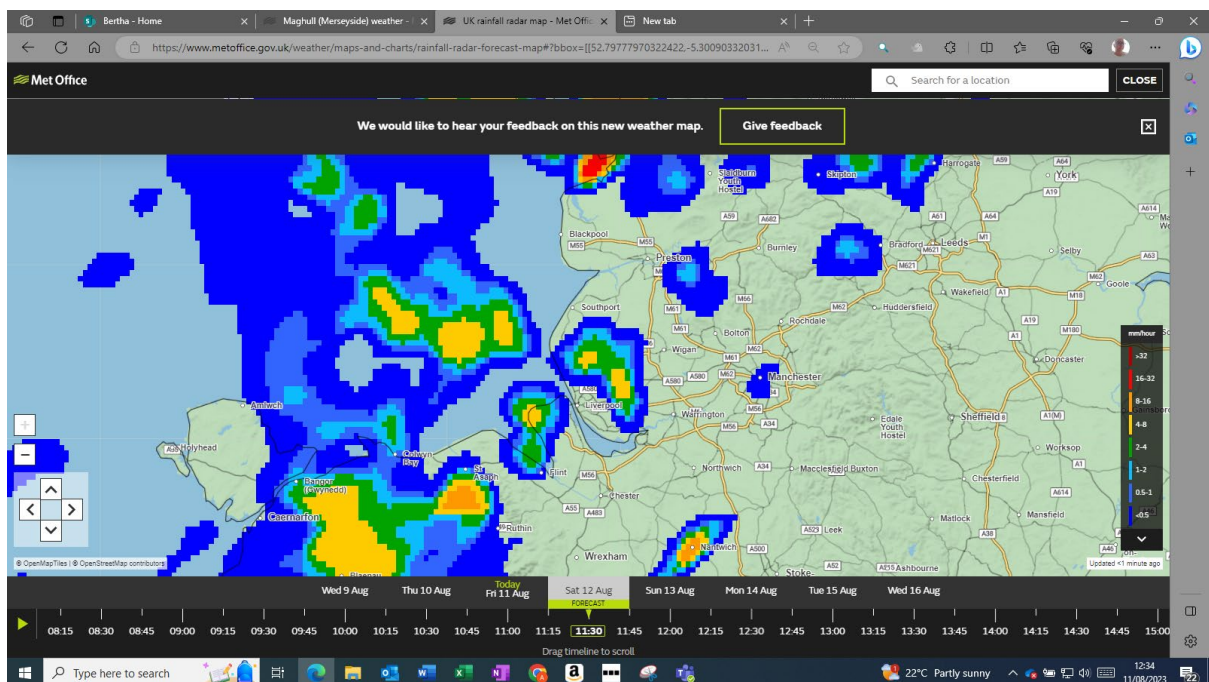
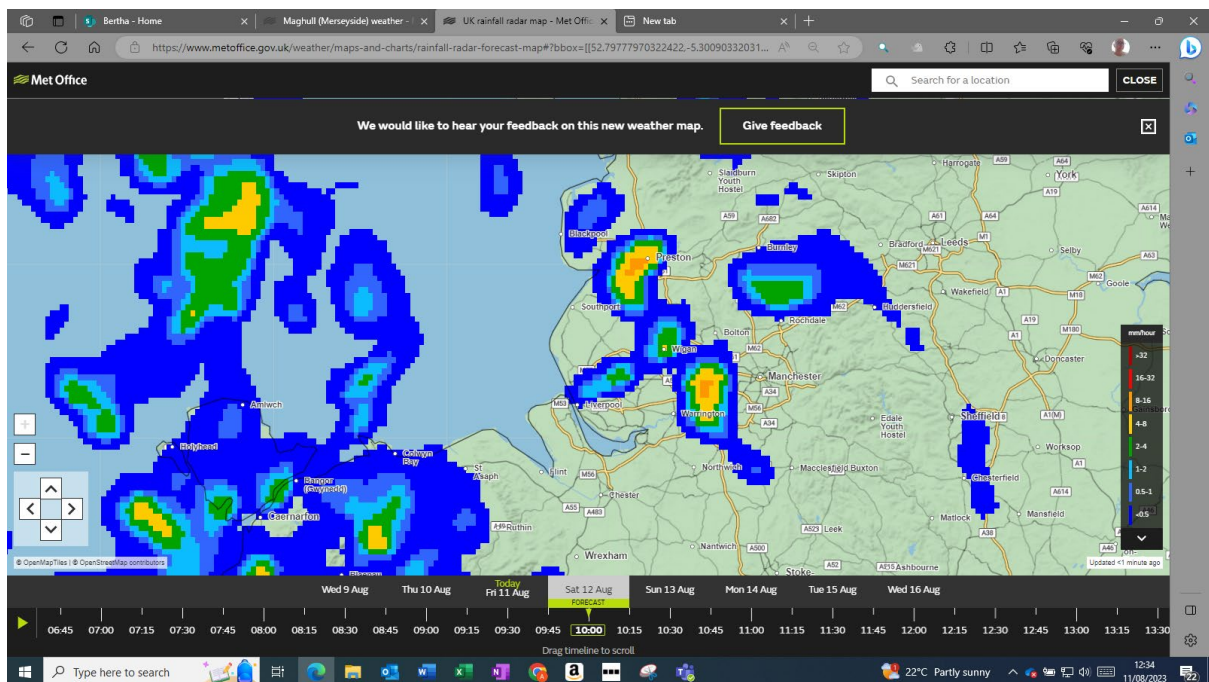
# MAGHULL FEST 2023

PROVIDER	SERVICE	NET COST	TOTAL COST	PO	STATUS
Aries Marquees	Marquee + table and chairs	£1,450.00	£1,740.00	7566	Paid
Toilets2Go- Greens Environmental	2 x Portaloos	£240.00	£288.00	7570	Paid
Sunbelt Rentals	Generator	£45.00	£54.00	7561	Expected cost £231.26. Paying for delivery/return only.
Sunbelt Rentals	Ground protection mats - delivered	£124.76	£24.94	7616	Paid
Mr Stix	childrens entertainer & balloons	£350.00	£420.00	7569	Paid
Fabaroony	Face Painting	£250.00	£250.00		TBC
		£2,459.76	£2,776.94		

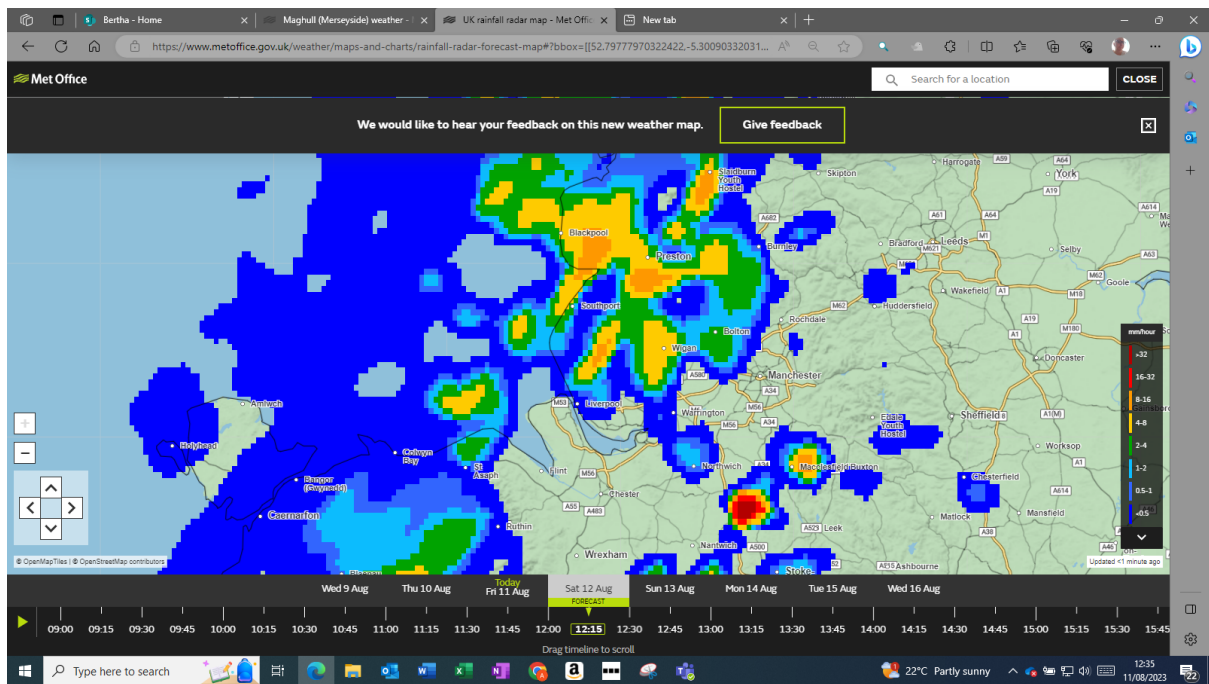
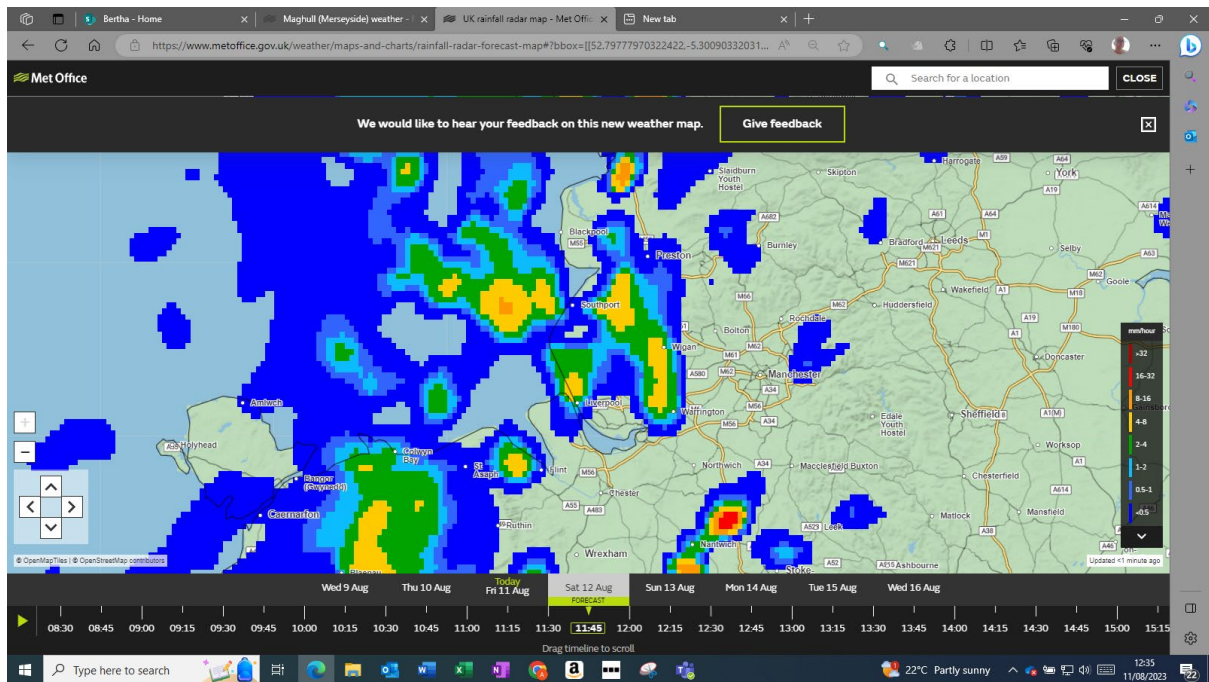


## Appendix 2 - MaghullFest

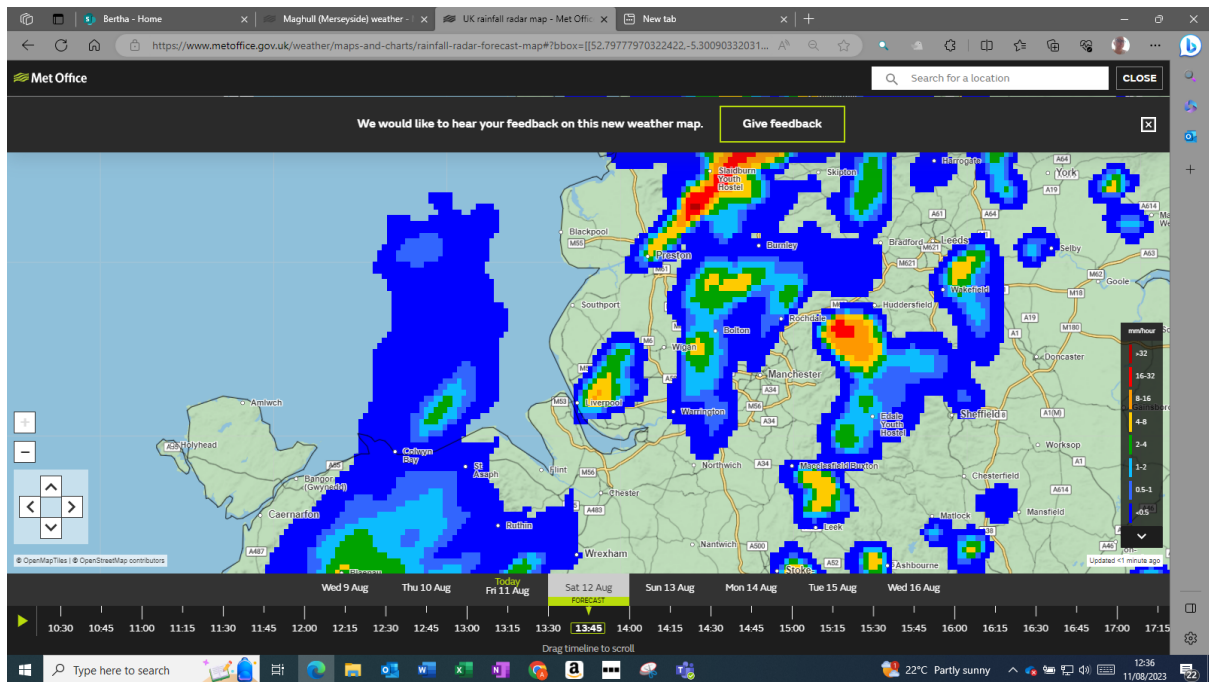
### Rain Radar maps for Saturday 12<sup>th</sup> August from the Met Office



## Appendix 2 - MaghullFest



## Appendix 2 - MaghullFest



## Appendix 3 MaghullFest

### Weather Forecast from BBC on 11<sup>th</sup> August for 12<sup>th</sup> August



BBC screen shot 15:20 Friday 11<sup>th</sup> Aug

**Report to:** Community Services Committee  
**Date of Meeting:** 13<sup>th</sup> September 2023  
**Agenda Item Number** 8  
**Subject:** Christmas Activities  
**Report of:** Community Services Manager  
**Exempt / Confidential** N/A  
**Report:**

## Summary

MTC delivers a range of activities to support residents and to deliver Christmas events in Maghull working with individuals and partner organisations.

<b>Maghull Town Council Priority</b>	<b>Yes/No</b>
1. A Sustainable and Greener Maghull	No
2. High Quality, Accessible, Biodiverse Green Spaces and Parks	No
3. An Excellent Offer for the Youth of Maghull	No
4. A Great Place to Live, Work and Visit	Yes
5. Statutory Requirement	No

## Recommendation(s)

- 1. Approve the programme of Christmas and winter events**
- 2. Note the report**

## Reasons for Recommendation(s)

MTC needs to decide on a programme of activities that provide support to the community and help to deliver a Christmas message. Elements of these activities are targeted at those who struggle during the holiday period in relation to the rising cost of living and social isolation.

## Alternative Options Considered and Rejected

None

## What will it cost and how will it be financed?

**(A) Revenue** - Community Services Christmas budget

**(B) Capital** – N/A

## Implications of Recommendations:

<b>Financial Implications</b>	Funds from Community Services budget
<b>Resource Implications</b>	Staff time organising and supporting events
<b>Legal Implications</b>	None
<b>Equality &amp; Diversity Implications</b>	Events and initiatives will be open to all

## Implementation Date for Decision

## Appendices

Appendix 1 - cost of Christmas Tree

## Background Papers

<b>Contact Officer</b>	Phil Dillon Community Services Manager
<b>Telephone Number</b>	0151 526 3705
<b>Email Address</b>	Phil.dillon@maghull-tc.gov.uk

### 1. Background

The Community Services committee is responsible for arranging MTC's Christmas activities. In recent years the Christmas Hamper scheme has proved to be an important lifeline for local residents some who struggle with social isolation. The cost of living crisis continues to impact people as witnessed by the steady use of Maghull Foodbank by local people. Any help that can be offered by MTC working with partner agencies will be gratefully received and is much needed.

A decision is needed regarding the installation of a Christmas tree at KGV. The costs for purchasing a tree and having it decorated will be approximately £1,000 (appendix 1 cost of tree) and if agreed the Community Services team will need to organise the purchase as soon as possible and agree a date for its lighting with the Mayor. It may be possible to link a lighting event with a Christmas craft fair of local small businesses and sole traders which proved to be very popular last year. The use of The Venue allowed over 20 traders to have stalls and with each making a nominal payment for their stall it provided a small amount of income for MTC as well as supporting local businesses. The indoor element also serves to help weatherproof the overall event.

Last year there was a budget of £2,150 allocated to delivering over 100 hampers to those in need as identified by officers, councillors and partner agencies, including local health care providers. As officers had particular difficulty obtaining discounts last year, due to personnel changes at retailers, we would expect to realise better opportunities this year and would request that the budget remains the same. Approaches to local supermarkets will commence earlier and officers are confident that discounts will be found this year as had been the case in previous years when there was a close working relationship with the manager at Morrisons. Support for



deliveries will be sought (and has already been offered) from MTC volunteers, councillors and partner agency staff. Deliveries would be on the week commencing 11<sup>th</sup> December so hampers would be prepared in the Town Hall prior to that once produce has been obtained.

MTC working with FOMD will continue to host Cosy Club on Monday afternoons. FOMD have applied for the latest Warm Spaces grant offered from Sefton Council and await the outcome of the application. If successful, the funding will cover sessions until the end of March 2024. It will enable the provision of warm food from Venue staff and allow for regular entertainment. A Christmas themed event at Cosy Club on the last Monday before the holidays proved very popular last year. Over 70 people attended the Christmas lunch which was accompanied by entertainment and involved a local primary school choir. We would aim to hold another such session this year which would require additional funding from MTC to pay for the entertainment and to cover additional cost for extra food. This would amount to around £400.

MTC traditionally runs a Christmas shop window competition. It is proposed we hold this again as the competition appears to help stimulate shops to dress their windows for the Christmas period. If agreed we would run the competition in early December and request the Mayor to act as one of the judges.

The proposed activities will be carried out working with key partners from healthcare, Sefton CVS, local churches and other local agencies. The aim is to provide a flexible but structured and comprehensive support activities for the most vulnerable residents through Christmas and beyond.

**Recommendation(s):-**

- **Agree the proposals for Christmas and winter activities**
- **Note the report**



# QUOTATION

Massams Supplies Ltd  
Renacres Hall Farm  
Renacres Lane  
Halsall  
Lancashire  
L39 8SE

Tel: 01704 840265  
Email: [info@massams.co.uk](mailto:info@massams.co.uk)

Customer :

MAGHULL TOWN HALL  
HALL LANE  
MAGHULL

L31 7BB

Delivery Address :

MAGHULL  
TOWN HALL  
HALL LANE  
MAGHULL  
0151526 3705

Account Code  
CAS999

Our Order Ref:  
495901

Your Order Ref:

Quote Date:  
31/07/23

Date Req:  
31/07/23

Unit	Descripton of goods	This quote is valid for 7 days	Quantity	Price	Value	Tx
	20FT CHRISTMAS TREE DELIVERED TO MAGHULL TOWN HALL		1.00	375.00	312.50	S

VAT Analysis			
Code	Rate	Goods	Tax
S	20.00	312.50	62.50

Goods Total	312.50
VAT	62.50
Quotation Total	375.00

You can pay direct to our bank at:  
NATWEST 01-06-45 ACC 45569266  
Please quote your order number as the payment reference



**Report to:** Community Services Committee  
**Date of Meeting:** 13/09/2023  
**Agenda Item Number** 9  
**Subject:** Youth Activities  
**Report of:** Community Services Manager  
**Exempt / Confidential**  
**Report:**

## Summary

Maghull Town Council Priority	Yes/No
1. A Sustainable and Greener Maghull	No
2. High Quality, Accessible, Biodiverse Green Spaces and Parks	No
3. An Excellent Offer for the Youth of Maghull	Yes
4. A Great Place to Live, Work and Visit	No
5. Statutory Requirement	No

## Recommendation(s)

1. Agree to continue the offer of free youth activities linked to school holidays
2. Note the report

## Reasons for Recommendation(s)

Meets the Council's priority of an excellent offer for the youth of Maghull.

## Alternative Options Considered and Rejected

None

## What will it cost and how will it be financed?

(A) **Revenue** Community Services youth budget

(B) **Capital** N/A

## Implications of Recommendations:

<b>Financial Implications</b>	Expenditure from Youth budget
<b>Resource Implications</b>	Staff time in arranging bookings and publicising
<b>Legal Implications</b>	None
<b>Equality &amp; Diversity Implications</b>	None

## Implementation Date for Decision

Immediately following committee meeting

## Appendices

### Background Papers

<b>Contact Officer</b>	Phil Dillon
<b>Telephone Number</b>	0151 526 3705
<b>Email Address</b>	Phil.dillon@maghull-tc.gov.uk

#### 1. Background

Council agreed to support a series of youth activities throughout the school summer holidays utilising a number of partners and the use of the Activity Room as required. Activities and supporting organisations had been identified by Cllr Darlington who proceeded to liaise with these organisations and agree dates for the activities to be hosted. These activities ran from 26<sup>th</sup> July to 30<sup>th</sup> August 2023 on Wednesday afternoons and two Mondays for an introduction to horticulture hosted by Maghull in Bloom and an introduction to American Football hosted by Merseyside Nighthawks.

#### **Junior Yoga hosted by Nicola Heldt 26<sup>th</sup> July :-**

Yoga 5-7 years old - 15 bookings for 15 places  
15 attendees  
Yoga 8-10 years old - 12 bookings for 15 places  
12 attendees  
Yoga 11-13 years old 1 booking for 15 places  
1 attendee  
Yoga 14 – 17 yrs old 2 bookings for 15 places  
1 attendee

The final two sessions were merged into 1 session and the final planned session was cancelled.

#### **Art classes hosted by Cllr G Birchall and Janet Doyle 2<sup>nd</sup> August: -**

Art for under 9's – 20 bookings for 20 places  
(Oversubscribed) 20 attendees  
Art for 10-16 years old 20 bookings for 20 places  
15 attendees

#### **Introduction to gardening and horticulture hosted by MiB and Don Billington 7<sup>th</sup> August: -**

Under 10 years old - 15 bookings for 20 places  
15 attendees  
Over 10 years old - 0 bookings for 20 places

The second session was cancelled due to there being no uptake.

**Martial arts taster session hosted by Paradigm martial arts 9<sup>th</sup> August at Paradigm martial arts studio: -**

Under 6 years old - 6 bookings for 20 places  
6 attendees

6 to 9 years of age - 3 bookings for 20 places  
3 attendees

10 to 16 years of age - 4 bookings for 20 places  
0 attendees

**Introduction to Astronomy hosted by Richard Negus and Cllr D Leatherbarrow**

Under 10 years old - 20 bookings for 20 places  
10 attendees

10 years and over - 17 bookings for 20 places  
5 attendees

**Introduction to American Football hosted by Merseyside Nighthawks KGV Playing Field 28<sup>th</sup> August (bank holiday Monday)**

Under 11s – 7 bookings for 20 places

Over 11s – 3 bookings for 20 places

Two sessions were merged in to one and there were 2 attendees on the day.

**Introduction to boxing hosted by AW boxing 30<sup>th</sup> August**

5 to 7 years of age – 10 bookings for 15 places

8 to 10 years of age – 2 bookings for 15 places

11 to 13 years of age – 2 bookings for 15 places

14 to 17 years of age – 1 booking for 15 places

Due to circumstances affecting the availability of the host the sessions were merged into one running from 1pm until 2pm. 3 children attended.

Given the close proximity to school holidays it was not possible to promote the sessions within the schools as would have been ideal. The dates were released via social media and word of mouth. The first activities attracted plenty of

attention and confirmed that the Eventbrite booking system that was deployed worked and was accessible to those who could access the link. Options were provided to contact the Town Hall by e-mail or phone for staff to make bookings on people's behalf. Nobody contacted the Town Hall to make a booking.

With 271 of a possible 340 places booked from across the range of activities and ultimately 108 children attending various sessions the Council reached out positively to families during the summer holiday period. The 108 who attended left positive comments but the question of the dropout rate from bookings does require further investigation. The fact that the offer was free undoubtedly meant that there was less commitment to attending. Late changes to timings on later sessions would also have contributed to reduced attendances. Cllr Darlington had personally addressed a school council at Maghull High and had based the activities largely on what had been requested. Further consultation can be carried out to investigate this especially with the older age groups which had the higher drop out rates and poor booking numbers.

There is an option to conduct further youth activities during the half term on the week commencing 23<sup>rd</sup> October. Lessons have been learnt in terms of communication, structuring sessions and the need for more work with older age groups to find out what would encourage their attendance. There have already been offers to host sessions including boxing, art, American football, astronomy and producing radio material. All these are on offer free of charge and Yoga classes could be included at a cost. There is also an option to potentially utilise credits for children's entertainers and activities from MaghullFest including the iBox vehicle, Mr Stix and face painters to create a mini funday based indoors. With schools just returned there is an opportunity to work with them to find out more about what children would want from activities that could be offered. Communication could be enhanced (we have introduced an Instagram account acting on a suggestion from some attendees) and use of Council notice boards alongside social media could all be employed to more sustained levels if Council decides to proceed.

#### **Recommendation(s):-**

- 1. Agree to continue the offer of free youth activities linked to school holidays**
- 2. Note the report**

**Report to:** Community Services Committee  
**Date of Meeting:** 13/09/2023  
**Agenda Item Number** 10  
**Subject:** Civic Awards Proposals  
**Report of:** Community Services Manager  
**Exempt / Confidential** N/A  
**Report:**

## Summary

MTC hosts an annual civic awards event celebrating local people and their achievements. Members are asked to begin considering options for next year's event.

<b>Maghull Town Council Priority</b>	<b>Yes/No</b>
1. A Sustainable and Greener Maghull	No
2. High Quality, Accessible, Biodiverse Green Spaces and Parks	No
3. An Excellent Offer for the Youth of Maghull	No
4. A Great Place to Live, Work and Visit	Yes
5. Statutory Requirement	No

## Recommendation(s)

- 1. Members to consider the previous civic awards criteria and format**
- 2. Note the contents of the report**

## Reasons for Recommendation(s)

Planning for promotion of MTC's civic wards is required to allow the Community Services team to begin publicising in good time. A final decision on categories and format to be made at Full Council on 24<sup>th</sup> October.

## Alternative Options Considered and Rejected

None

## What will it cost and how will it be financed?

(A) **Revenue** Community Services events budget

(B) **Capital** N/A

## Implications of Recommendations:

<b>Financial Implications</b>	Expenditure from budget on an event
<b>Resource Implications</b>	Staff time in organising event
<b>Legal Implications</b>	None

<b>Equality &amp; Diversity Implications</b>	None
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## **Implementation Date for Decision**

Following Full Council 24<sup>th</sup> October

## **Appendices**

### **Background Papers**

<b>Contact Officer</b>	Phil Dillon
<b>Telephone Number</b>	0151 526 3705
<b>Email Address</b>	Phil.dillon@maghull-tc.gov.uk

## **1. Background**

Maghull Town Council hosts a civic wards event on an annual basis to recognise the contributions of local people and organisations in making Maghull a great place to live and work.

Consideration needs to be given to the categories for nominations and as to whether they remain the same as last year or are changed to include different categories or for some to be removed. (Appendix 1). Members are invited to contact the Community Services Manager for discussion about categories. Once agreed the nomination form will be publicised to enable residents and organisations to nominate to the different categories agreed.

A final decision will be made after discussion at Full Council on 24<sup>th</sup> October.

### **Recommendation(s):-**

- **Members to consider the previous civic awards criteria and format**
- **Members to note the report**

## **MAGHULL TOWN COUNCIL: CIVIC AWARDS**

### **Previously Proposed Categories:**

#### **Civic Award:**

Awarded to a person/group in recognition of their notable contribution to the community of Maghull on a voluntary basis, irrespective of age and residency within Maghull

#### **Environment:**

Awarded to a person/group In recognition of actions to maintain, preserve and enhance the Maghull environment, irrespective of age and residency within Maghull

#### **Good Neighbour:**

Awarded to a person/people who support and enhance their neighbour's lives

#### **Local Business:**

Awarded to a local business that offers outstanding services to customers and the community

#### **Youth Award:**

Awarded to recognise a person's/groups voluntary contribution to young people in Maghull irrespective of age and or residency in Maghull

#### **Mayoral Consideration:**

Discretionary award. Open to the Mayor to award individuals/groups who live or are based in Maghull for their contribution to Maghull and its communities.

### **Timescale:**

- Applications open: 13<sup>th</sup> November
- Closing date: Monday 8<sup>th</sup> January 2024
- Consideration: Full Council 24<sup>th</sup> January 2024
- Civic Awards: Mid February 2024