



## Maghull Town Hall

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**NOTICE IS HEREBY GIVEN to attend a Meeting of COMMUNITY SERVICES COMMITTEE which will be held in THE COUNCIL CHAMBER at MAGHULL TOWN HALL on Wednesday 8th November 2023 at 6:30 PM**

**Note:** *DECLARATIONS OF INTEREST – If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the Town Clerk at least 24 hours in advance of the meeting.*

**1 Welcome**

**2 Apologies for Absence**

**3 Declarations of Interest**

**4 Public Participation.**

**5 To Confirm Minutes of Previous Meetings**

Members are asked to confirm revised minutes of the meeting held on 7th June 2023 and minutes of the meeting held on 3rd October 2023 (page 1 - 10)

**6 Christmas Activities**

Members are asked to consider the verbal update

**7 Youth Council**

Members are asked to consider the report (pages 11 - 13)

**8 Civic Awards**

Members are asked to consider the verbal update

**9 Your MAGhull**

Members are asked to consider the report (pages 14 - 16)

**10 Young People's Wellbeing Sessions**

Members are asked to consider the report (pages 17 - 18)

**11 Budget 2024/25**

Members are asked to consider the report (pages 19 - 22)

**12 Chair's Report**

A handwritten signature in black ink, appearing to read 'A. McIntyre'.

Miss A. McIntyre FSLCC  
Town Clerk

# Minutes of Community Services Committee Held Wednesday 7th June 2023 at 6:30 PM

Those present :

Chairman : Cllr R Ferguson

Councillors : Cllr L Birchall, Cllr G Birchall, Cllr P Darlington, Cllr K Hughes, Cllr D  
Leatherbarrow, Cllr C Parker, Cllr C Purcell

Officers : P Dillon, D Healey, S Larking

## 1 Welcome

The Chair thanked members for attending the meeting and introduced officers. It was noted that this was the first business meeting since Annual Council. He asked Members to put phones on silent, to address any issues through the Chair and to be polite and courteous at all times - in particular no talking over others. He said that the purpose of the Committee was to oversee services and activities for the community e.g. Maghullfest. The Committee may want to improve and expand the offer.

## 2 Election of Vice Chair

It was noted that it had been decided that Vice Chairs would not be elected for Community Services and Amenities Committees. If the Chair was not available, the Committee would elect a Chair at the meeting.

## 3 Apologies for Absence

Apologies received from Cllr S May and Cllr P Mc Kinley.

## 4 Declarations of Interest

None received.

## 5 Public Participation.

None notified. It was noted that Members of the Public need to make a prior request to speak at meetings. However, they are welcome to attend and observe meetings.

## 6 To Confirm the Minutes of the Last Meeting

Only Cllr Ferguson in attendance from last meeting due to changes in Committee membership following local elections on 4th May 2023.

Questions about Christmas Tree, Christmas events and Cosy Club to be picked up in Agenda Item 7 (Work Programme).

Radiothon did not happen as Smith Brothers Foundation are no longer working with Maghull Radio.

**RESOLVED that minutes of the meeting held on 8th March 2023 be approved as a correct record.**

## 7 Work Programme 2023/24

The Community Services Manager explained, for new members, that he provides a short summary of the key elements of the work programme. The Finance Officer was attending the first meeting in case Members had any questions about finance. Any finance issues are raised at Finance and General Purposes Committee (F&GP).

Cosy Club

- Sefton CVS grant awarded to Friends of Maghull and District (FOMD) to run a warm hub - Cosy Club - until end of March 2023. Community Services agreed to extend Club to end of July 2023. 40+ people attending each week. Will be closing for 2 weeks at end of June/beginning of July due to staffing issues. Will see if funding available to support the cosy club going forward
- Focus of club is about reducing isolation and improving social interaction rather than providing a warm hub
- Cold food (sandwiches) now provided
- Resource intensive for MTC staff even with a great team of volunteers
- Spoken to Sefton CVS about Community Connector taking over

#### Theatre in Park

- Work with Gamboling Arena Theatre Company. Performances of Frozen in Summer 2022 very popular. They presented Pat the Painting Pig on 6th April. This was an experimental show which was much less popular. Also, weather was inclement. Lesson learnt that its better to stick with performances that audience are familiar with.

#### Sharlands Fun Fair

- Visited in May and would like to return in September. One incident on a ride dealt with by Sharlands/ride owner. Insurance provided.

#### Maghull Foodbank

- Foodbank continue to be busy. They receive generous donations. £500 MTC community grant available, if required.

#### Maghull Community Press

- Aim is to produce 3 times a year as a way of informing residents about events/activities; mix of articles and adverts.
- Two editions so far. Delivered to households in Maghull and available online; distribution worked better for second edition with new provider
- Editorial Team of Officers and Cllrs
- Not quite self financing
- Would like to continue if the Committee agree and need nominations for the editorial team. Dr Frank Sharp (FOMD) keen to be involved, Cllr McKinley may want to be involved given role in previous editions.

#### Maghull Advice Centre

- Advice Centre opened in February 2023. Over 200 clients so far including some with complex benefit cases, Agencies (Big Help, Sefton CVS, Vauxhall Law Centre) collating data for a report for Full Council. Sefton CVS' Social Prescriber to start working from MAC.
- MTC and Maghull Community Enterprise (MCE) Volunteers have been instrumental in success
- Phone line due to installed on 23 June which is likely to increase demand for the service

- Planning a website to support the service
- Digital Hub to get up and running once broadband connected. Some volunteers trained to offer digital support
- Liverpool Central Credit Union looking to expand into Sefton. Linking into Hudson Children's Centre
- Looking at grant funding options to help with costs

### Maghullfest23

- On KGV Park on Saturday 12th August 2023 from 11am - 4pm
- Central attraction will be a display of vintage cars
- Marquee and face painter booked
- Merseycats providing music
- Looking at options for Children's entertainment
- Schofield's Lemonade van and IBOX returning
- Community groups attending include Maghull in Bloom (MiB) and FOMD
- Volunteers from MAC and Cosy Club have offered to help
- Would welcome support from Cllrs to help with stewarding

### Room Hire

- Council offers free room hire for local community groups. There is criteria and some requests are presented to Community Services Committee for consideration.

### Christmas

MTC Christmas offer is:

1. Shop Window Competition
2. Hampers.
3. Christmas Tree at entrance to KGV Park

- Evolve considering reinstating Christmas Tree at Square and may look to MTC to make a contribution.
- Living tree planted on KGV Park failed. Could look at a replacement and seek advice from FOMD about an underground irrigation system

### Key comments from Cllrs

- Would like to extend Cosy Club as can see benefits
- Would like to work with Foodbank to liaise with local schools. Concerns that families not receiving benefits are missing out. Noted that Foodbank have reached out to local schools and are working with Northway. Would like to promote further
- Maghull Press good for people without IT; last edition included an obituary about Dr John Rowland who had served the community for many years
- Would like to continue with Maghull Press. Editorial team to include Cllr Lock and Dr Frank Sharp (FOMD)
- Consider an online service/mail box for MAC
- Noted that a directional sign on Costa Coffee's wall would help people find the MAC as its slightly hidden to pedestrians
- Cllr G Birchall to explore if DWP Work coaches might be able to do some outreach in Maghull

- Looking at rota for Sefton Boroughs Cllrs and MTC Cllrs to host surgeries on Saturday mornings. Rota to be developed
- Common question about MAC is making toilet available to those in desperate need. Noted that it was not practical to open toilets other than for agencies and volunteers working at MAC. Would require a specific cleaning regime which was not affordable
- Noted that £800 of s106 was made available for Maghull Press. Would this be available for Edition 3. The Finance Officer reported that this was from the balance of s106 money that MTC received from Sefton. F&GP Committee consider how money is allocated and could allocate funds to Maghull Press
- Noted that MAC rent due to increase and that no current charges for phones and utilities (issues with Evolve about Utilities as not able to provide MPANs). Keen to explore contingency including free services
- Noted that Asset Maintenance expenditure included works to convert building from a toilet block to advice centre, fire alarm, soil pipe and drain repairs. Costs should reduce for 2023/24
- Noted that insurance covered within Town Hall policy for 2022/23 as only part year.
- There should be no authorised/unapproved usage of MAC. All usage to be approved by a working group to include the Leader of the Council. Noted that a meeting with MCE to be set up to discuss moving forward
- Look at affordable food options for Maghullfest as not many choices last year
- Evolve should provide Christmas tree at square
- Officers to consider options for a Christmas Tree for KGV Park including a tree in a pot

**RESOLVED that**

- 1. Work Programme agreed**
- 2. Cosy Club to continue**
- 3. Work with Maghull Foodbank to promote service to schools**
- 4. Maghull Press to continue and Leader of Council to confirm editorial board**
- 5. Rota to be agreed for use of MAC**
- 6. Requests for usage of MAC to be agreed by Leader of Council**
- 7. The report be noted**

**8 Maghull Youth Activity Network**

The Community Services Manager introduced the report on Maghull Youth Activity Network (MYAN) which had been developed and prepared by Cllr Darlington.

- MYAN endorsed by previous Council
- Budget of up to £8,000 approved for youth activities
- Discussions with organisations across Town to provide activities for young people.
- Support from Paradigm Martial Arts, Hamilton Dance, Maghull Ladies Football Team and Maghull Tennis Club
- Proposing one event each Wednesday over the summer holidays. Two sessions per day : 10am - 12pm and 2pm - 4pm. Could build on this going forward
- Events in Activity Room at Town Hall as its free to use and close to KGV Park
- MTC insurance covers events; organisations will do risk assessments
- Will need copies of management documents/ insurance etc from organisations
- Most organisations are providing services for free. Need guidance about paying organisations

Cllr Darlington made the following key points:

- Working on proposals for a year; ambitious; would like a permanent youth club embracing education, careers and well being and mental health
- Received feedback via Facebook, email and phone. Contacted Schools; Maghull High responded - met Student Council; spoken to Scout groups
- Support from an ex teacher (Nicola Heldt) who offers yoga, dance, drama and art and is exploring the Duke of Edinburgh Scheme. Nicola charges £70 an hour, £280 for 1 day
- Ste Nicholls who runs a Veterans Charity also keen to be involved
- Providers have DBS clearance and insurance
- 20 per session. No charge for attendance.
- Seeking donations for equipment etc from local businesses. Will look for sponsorship/donations/funding
- Outlay for Tuck shop is £500. MTC Officers to get items from Costco. Profits to be invested back into youth budget

Cllr Leatherbarrow suggested a local Astronomy group may be able to help and provide equipment. He will provide contact details.

proposed activities for Summer 2023:

- Paradigm Martial Arts x 1 day
- Football (Mixed) x 1 day
- Yoga/Dance/ Art x 2 days (£560)
- Gardening TBC x 1 day
- Astronomy TBC x 1 day

It was noted that Maghull Tennis Club raised issues about the upkeep of courts. In response the Finance Officer reported that MTC had paid for the courts to be sprayed. However, there is an ongoing issue with moss on the courts due to sap from the trees. Once new lease with Tennis Club agreed they will be responsible for maintenance of the courts.

Note Cllr Hughes left the meeting at 7.20pm

Key points from Cllrs:

- Really good idea
- Interested in offering Duke of Edinburgh
- Recognise that sponsorship an issue. May be opportunities through an enterprise networking group in Liverpool to provide support
- Crowd funding an option and approaching charitable foundations
- Cllrs Parker and Leatherbarrow to offer support on Safeguarding, if needed
- Cllr Purcell to act as a contact with the local Autism Hub and can help signpost
- Funding agreed up to £520.00 for Nicola Heldt. Note: a new supplier form will be required

**RESOLVED that:**

**1. MYAN plans for summer 2023 agreed including funding up to £520.00 for Nicola Heldt**

## **2. Cllrs Parker and Leatherbarrow to offer support on Safeguarding**

### **3. The report be noted**

**9**

#### **Heritage Trail**

Members considered the proposal to revisit a heritage trail in Maghull. Earlier work to link blue plaques, green spaces and parks did not progress as National Lottery funding was withdrawn due to Covid. Planned to work with schools to encourage engagement in parks rather than ASB. Heritage Lottery funding now available; themes include digital heritage, protecting the environment and preservation of heritage (e.g. pond and grotto at Poppy Fields). Propose a working group to reach out to schools.

Noted that as end of term approaching for GCSE and A Level students the Community Services Manager has written to schools asking for assistance to reduce ASB/litter/Vandalism. Maghull High proactive. No response from Maricourt. Council to consider distraction activities in future

The Chair reported that the Leader, Deputy Leader and Chair of Community Services Committee would contact Merseyrail to explore installation of panels by statue at Maghull North station.

Key points from Cllrs

- Happy to help. Yr 7s learn about local history could use this to build digital
- Consider an art trail in shop windows linked to local parks
- Treasure Trail for younger children

**RESOLVED that the report be noted**

**10**

#### **Chair's Report**

The Chair thanked everyone for attending and their contributions to the meeting.

CHAIR

# Minutes of Community Services Committee Held Tuesday 3rd October 2023 at 6:30 PM

Those present :

Chairman : Cllr R Ferguson

Councillors : Cllr P Brougham, Cllr K Hughes, Cllr D Leatherbarrow, Cllr C Parker

Officers : P Dillon, S Larking

## 1 Minutes Silence

A minutes silence was held to commemorate the sad passing of Cllr Matthew Lock.

## 2 Welcome

The Chair welcomed everyone to the meeting.

## 3 Apologies for Absence

Apologies have been received from Cllr P Mc Kinley, Cllr P Darlington, Cllr G Birchall, Cllr L Birchall, Cllr S May

## 4 Declarations of Interest

None received.

## 5 Public Participation.

None notified.

## 6 To Confirm the Minutes of the Last Meeting

Amendment requested to pages 5 and 6 that Cllrs Parker and Leatherbarrow to act as Safeguarding Officers for MYAN. Cllrs offered *support* on Safeguarding, if needed. Providers should have DBS clearance.

**RESOLVED that minutes of the meeting held on 7th June 2023 to be revised and presented to the next meeting.**

## 7 Maghull Radio

Ian Porter, Maghull Radio, sent apologies as he was on air. The Community Services Manager reported that Maghull Radio is an internet based radio service broadcasting from a studio at Maghull Town Hall. A grant (from Mary Portas Fund) to support the radio ran out in 2021. Running costs (Broadband, streaming, insurance and license) paid by MTC and recharged to the radio) are approximately £1,800 a year. This excludes utilities which MTC pay. While some donations have been received they do not cover the annual recharge costs. 11 volunteer presenters of which 2 have offered to assist with admin/fund raising. A new volunteer helped with a funding application to the PCC's Youth Diversionary Fund. Unfortunately, it was unsuccessful. Programmes receive between 11 and 15 listeners per show with a maximum of 57. Regular listeners include ex-pats. Proposals to develop the radio station include working with Maghull High and offering dementia friendly programmes. Fresh promotional work has not started yet.

Key points from Cllrs:

- Technology moved forward; radio outdated, very few listeners
- Podcasts are low cost and don't require a radio studio; can use phones or iPads to produce
- Schools/students will use radio station while it serves a purpose
- Will be looking at budget setting soon and how precept is spent , every penny



counts; radio station feels like Council is funding a hobby for a small group of people

- Difficult to justify spend given financial pressures; will give Radio Station a period of time to wind down - by 31 January 2024.
- If Maghull Radio come up with proposals for a more sustainable model Council would consider e.g. could offer a start up fund for podcasts
- Community Services Manager to write to Radio station with the Committee's decision and to emphasise the importance of demonstrating sustainable support and funding

**RESOLVED that**

- 1. MTC financial support for Radio Station to stop by 31 January 2024**
- 2. Community Services Manager to write to Radio Station setting out decision and deadline**
- 3. Report be noted**

**8 Maghullfest 2023**

The Community Services Manager reported that Maghullfest 2023 was cancelled due to the extreme weather forecast for the days leading up to/ on the day of the event. The decision to cancel was based on health and safety grounds. The Council had taken out cancellation insurance so was able to recoup some of the expenses incurred. Biggest cost was for marquee. Have agreed with Children's Entertainer and Merseycats that they will perform in lieu of advance payments made for Maghullfest. Need to weather proof future events e.g. hold indoors in Venue (Council has up to 3 community days) and Activity room. Lessons learnt e.g. Check/clarify cancellation policies

Key points from Cllrs:

- Not had to cancel an event before, events historically been for community and not about income generation
- Costs noted; other events e.g. school fetes, usually make money.
- Need to review events and costs and consider how to bring in revenue as pressures on other budgets e.g. Play equipment for parks
- Look at when hold events as weather in June has been better in recent years
- Consider how to improve access to field as difficult for vehicles to get onto field due to mound.
- Review future of events. Paper to be presented to February meeting.

**RESOLVED that**

- 1. Review of future events to be presented to Community Services Committee at meeting on 21st February 2024**
- 2. The report be noted**

**9 Christmas Activities**

The Community Services Manager ran through activities in the build up to Christmas:

Christmas Tree: Residents preference is for a Christmas tree in/around Maghull Square. Cllr Lock had discussed a Christmas Tree in the Square with Evolve. Quote received for a 20ft tree. Decision need soon to order tree.

Christmas Fayre: Last year's event was organised by Betty's Coffee Shop. Not sure there is time to arrange a Christmas Fayre this year as no one to organise it

Christmas Hampers: Proposing that offer 100 hampers again. In contact with the Community Champion at Morrisons. Will liaise with Sefton CVS, Hudson Family Centre, GP Practices, Food Bank and Churches for nominations

Cosy Club: Warm Spaces funding via FOMD, received to run an enhance Warm Hub (hot food and entertainment) from 30 October to end of March 2024. Working with volunteers to better target those in need of warm hub

Christmas Shop Window Competition: Propose that run the popular competition again

Points raised by Cllrs:

- Community Service Manager to follow up discussion about Christmas Tree with Evolve
- Noted that sponsorship of Christmas Tree difficult due to pressures on local businesses
- Officers to liaise with Chair of Community Services Committee about a decision on Christmas tree
- Agreed that MTC would not host a Christmas Fayre in 2023
- To contact all schools for nominations for hampers
- Maghull High students have offered to perform in lead up to Christmas
- Agreed to Christmas Shop Window Competition. Panel to include Mayor of Maghull, Cllr Parker and Frank Sharp chair of FOMD

It was noted that Mr and Mrs Lock would like to include a thank you to the community in the next edition of Your MAGhull

**RESOLVED that**

- 1. Community Services to contact Evolve about Christmas Tree at the Square and liaise with Chair of Community Services Committee about a decision**
- 2. MTC would not host a Christmas Fayre in 2023**
- 3. Funding for 100 hamper agreed. Community Services Manager to liaise with all Maghull Schools for nominations**
- 4. Community Services Manager to contact Maghull High about pupils performing for Cosy Club in lead up to Christmas**
- 5. Christmas Shop Window Competition to go ahead**
- 6. The report be noted**

## **10 Maghull Youth Activity Network**

Members received an update on Maghull Youth Activity Network (MYAN) activities over the Summer holidays led by Cllr Darlington. Art and Astronomy popular. Earlier (morning) sessions more popular. Issues about activities for older age groups. Eventbrite helped control bookings and manage sessions i.e. merge/cancel bookings if low uptake. Some bookings cancelled, often at short notice, as no penalty charge. Would review managing bookings going forward.

Looking at activities over the October half term. Mini fun day booked for Tuesday 24th October in the Activity Room. This includes Mr Stix, Ibox and Face Painting. Capacity for 80 including parents/carers. Committee approval sought to run

activities including boxing, astronomy, art and American football which would be free or charge. There would be a charge to offer yoga.

Points raised by Cllrs:

- Cllr Hughes would like to offer stone carving, over a weekend
- Feedback received about Astronomy event. Astronomy Society would like to be involved and host outdoor sessions to complement indoor activities. Sessions could be better planned and organised going forward if more lead in time
- Mini fun day on 24th October agreed
- Paper going to Full Council on 18th October about a Youth Council as funding received from PCC
- Want to tap into ideas from young people about activities before going ahead with any further holiday activities
- Noted plans for tuck shop didn't go ahead
- In future, events to be hosted on consecutive days to minimise officer time

Note: Cllr Hughes left the meeting at 7.30pm

**RESOLVED that**

- 1. Mini fun day on 24th October agreed**
- 2. Other activities on hold pending decision about Youth Council and consultation with young people**
- 3. Future events to be held on consecutive days**
- 4. Officers to liaise with Cllr Hughes about a stone carving event**
- 5. The report be noted**

## **11 Civic Awards**

The Community Services Manager reported that the Council has traditionally held annual awards to recognise contribution to Maghull. Views sought on award categories and timescales.

Before he left the meeting Cllr Hughes has asked for Members to consider re naming an award to recognise the contribution of Cllr Matthew Lock to Maghull. Members agreed that there should be a special award to recognise Cllr Lock's work in the community e.g. Matthew Lock Youth Award. Cllr Hughes to check with Mr and Mrs Lock that they are happy to have an award renamed in his honour. Cllrs agreed other award categories and timescale as proposed

**RESOLVED that**

- 1. Cllr Hughes to contact Mr and Mrs Lock about renaming the youth award in Cllr Lock's honour**
- 2. Other Civic Award categories and timescales agreed**
- 3. The report be noted**

## **12 Chair's Report**

No report given.

CHAIR

**Report to:** Community Services Committee  
**Date of Meeting:** 08/11/2023  
**Agenda Item Number** 7  
**Subject:** Youth Council  
**Report of:** Community Services Manager  
**Exempt / Confidential Report:**

**Summary**

<b>Maghull Town Council Priority</b>	<b>Yes/No</b>
1. A Sustainable and Greener Maghull	No
2. High Quality, Accessible, Biodiverse Green Spaces and Parks	No
3. An Excellent Offer for the Youth of Maghull	Yes
4. A Great Place to Live, Work and Visit	No
5. Statutory Requirement	No

**Recommendation(s)**

1. Agree steps forward to help establish a Youth Council
2. Note the report

**Reasons for Recommendation(s)**

Meets the Council’s priority of an excellent offer for the youth of Maghull.

**Alternative Options Considered and Rejected**

None

**What will it cost and how will it be financed?**

(A) **Revenue** Initial £1,000 from PCC Community Resilience Fund

(B) **Capital** N/A

**Implications of Recommendations:**

<b>Financial Implications</b>	Initial fund from grant
<b>Resource Implications</b>	Staff time and publicity material
<b>Legal Implications</b>	None
<b>Equality &amp; Diversity Implications</b>	None

**Implementation Date for Decision**

Immediately following committee meeting

## Appendices

### Background Papers

<b>Contact Officer</b>	Phil Dillon
<b>Telephone Number</b>	0151 526 3705
<b>Email Address</b>	Phil.dillon@maghull-tc.gov.uk

#### 1. Background

Council approved exploring the establishment of a Youth Council to determine how best to secure and provide activities for young people and structure how they wish to be engaged with Council. To this end MTC needs to develop an understanding of the characteristics of a successful youth council contained in the British Youth Council report presented to full Council: -

- Why does MTC wish to involve young people
- What young people can and can't do, thereby establishing boundaries
- Dedicate a participation champion to help lead youth participation
- Develop an implementation plan accompanied by an audit process
- Identify flagship projects to help raise the profile and engage with young people
- Identify a group of young people that looks and sounds like the local youth population and can speak on their behalf with authority

Identifying a group of young people would be an exercise that involves local schools and youth organisations to help identify young people who would engage and relay their thoughts and ideas about both the formation of a youth council and the activities they could be involved in.

Referring to the BYC checklist for an effective Youth Council MTC needs to establish which councillors will be involved with its development and how they will report to Council on its progress. The initial target group of young people requires definition and how youth council representatives are to be appointed requires decisions to be made both in the immediate sense and then longer term. Resourcing of the Youth Council to sustain it and enable it to engage in broader Council services will require more detailed discussion along with its servicing by MTC. How the Youth Council feeds into Council decision making processes is also a crucial element of the BYC checklist that will require determining.

Considering the details required to set up a Youth Council will help determine the timescales involved and the possible phasing to the different stages of its development.

An initial consultation exercise should be run within the next month to enable focus on the issues young people wish to be involved with allowing promotion of the Youth Council with confidence that it will be engaged with issues of interest to young

people. This would also help identify how it could be structured initially and how best to communicate to the target group.

**Recommendation(s):-**

- 1. Agree steps forward to help establish a Youth Council**
- 2. Note the report**

**Report to:** Community Services Committee  
**Date of Meeting:** 08/11/2023  
**Agenda Item Number** 9  
**Subject:** Your MAGhull Community Magazine  
**Report of:** Community Services Manager  
**Exempt / Confidential Report:**

**Summary**

<b>Maghull Town Council Priority</b>	<b>Yes/No</b>
1. A Sustainable and Greener Maghull	No
2. High Quality, Accessible, Biodiverse Green Spaces and Parks	No
3. An Excellent Offer for the Youth of Maghull	No
4. A Great Place to Live, Work and Visit	Yes
5. Statutory Requirement	No

**Recommendation(s)**

1. Note the report
2. Agree on support for a community magazine

**Reasons for Recommendation(s)**

The Council has produced a magazine to provide information to local residents and relies on advertising revenue to cover its costs of printing and delivery

**Alternative Options Considered and Rejected**

None

**What will it cost and how will it be financed?**

(A) **Revenue** from a combination of advertising and community services budget

(B) **Capital** N/A

**Implications of Recommendations:**

<b>Financial Implications</b>	Maximum of £3,000 from community services budget
<b>Resource Implications</b>	None
<b>Legal Implications</b>	None
<b>Equality &amp; Diversity Implications</b>	None

**Implementation Date for Decision**

Immediately following committee meeting

## Appendices

### Background Papers

<b>Contact Officer</b>	Phil Dillon
<b>Telephone Number</b>	0151 526 3705
<b>Email Address</b>	Phil.dillon@maghull-tc.gov.uk

#### 1. Background

Since December 2022 MTC has produced a community magazine to replace the information void left by the demise of The Champion newspaper. This is targeted at Maghull residents and is delivered to 8,800 homes across the town. This falls under the remit of Community Services committee as per the Scheme of delegation: -

(e) *To oversee the Council's external communications, including website, social media, and press and media relations and ensure the work of the Town Council is effectively promoted.*

The magazine has been well received by both residents and businesses who appreciate MTC for making efforts to provide information about local services and events. There is currently no other equivalent publication and many residents have commented that they aren't able or are unwilling to use social media. The magazine reaches residents that would not otherwise have access to the information it contains.

The aim has been to ensure that all costs are covered by advertising revenue so that for MTC the magazine is cost neutral. This has only been achieved on the August 2023 edition and advertising revenue is proving to be hard work to secure to the level that all costs are covered. This has involved considerable effort by MTC Officers, councillors and by Frank Sharp from FOMD. The costs of publication and distribution for each edition runs at £3,700 and there are currently 3 editions produced each year.

In order to ensure certainty about the magazine's production going forward it would be possible to increase the current contingency fund of £1,500 from the Community Services budget to £3,000 each year to provide a safety net should advertising revenue not reach the level to cover costs. The aim would remain to generate enough advertising revenue to cover all costs and where possible generate a profit which could be recycled back into magazine production.

There are options for reducing the frequency of magazine production from three editions a year to two (Christmas and Summer) or just one. It is worth noting that recipients of the magazine have been asking for an increased frequency rather than a reduction. Savings around printing costs are also being investigated, although when quotes were sourced originally Custom Print were the cheapest by a good margin and they have proved to be reliable and flexible.



**Recommendation(s):-**

- 1. Note the report**
- 2. Agree on support for the community magazine**

**Report to:** Community Services Committee  
**Date of Meeting:** 08/11/2023  
**Agenda Item Number** 10  
**Subject:** Young people’s wellbeing sessions  
**Report of:** Community Services Manager  
**Exempt / Confidential Report:**

**Summary**

<b>Maghull Town Council Priority</b>	<b>Yes/No</b>
1. A Sustainable and Greener Maghull	No
2. High Quality, Accessible, Biodiverse Green Spaces and Parks	No
3. An Excellent Offer for the Youth of Maghull	Yes
4. A Great Place to Live, Work and Visit	No
5. Statutory Requirement	No

**Recommendation(s)**

- 1. Note the report**
- 2. Agree to support two initial wellbeing sessions**

**Reasons for Recommendation(s)**

In line with creating an excellent offer for the youth of Maghull, support for young people’s wellbeing forms part of the Council’s approach.

**Alternative Options Considered and Rejected**

None

**What will it cost and how will it be financed?**

(A) **Revenue** from Community Services Youth budget

(B) **Capital** N/A

**Implications of Recommendations:**

<b>Financial Implications</b>	Payment of children’s entertainer
<b>Resource Implications</b>	None
<b>Legal Implications</b>	None
<b>Equality &amp; Diversity Implications</b>	None

## **Implementation Date for Decision**

Immediately following committee meeting

## **Appendices**

### **Background Papers**

<b>Contact Officer</b>	Phil Dillon
<b>Telephone Number</b>	0151 526 3705
<b>Email Address</b>	Phil.dillon@maghull-tc.gov.uk

### **1. Background**

Cllr Parker has been in discussion about two weekend wellbeing sessions in December which would be targeted at young people. This follows the death of Cllr Lock and the perceived need for greater support for young people and their mental health.

The sessions would be run on two Saturdays, 2nd and 9th December based in the town hall's activity room. Select Training CIC already deliver such sessions in Sefton and are prepared to deliver the first session free of charge if there is a space to host it in. The sessions would be held with a children's entertainer encouraging attendance and allow for adults and children to receive information about young people's wellbeing from members of Select Training.

There is money within the youth budget to support initial activities and if longer term proposals are to be brought forward then discussions would be held to resolve where further funding would be found.

### **Recommendation(s):-**

- 1. Note the report**
- 2. Agree to support two initial wellbeing sessions**

**Report to:** Community Services Committee  
**Date of Meeting:** 08/11/2023  
**Agenda Item Number** 11  
**Subject:** Budget report  
**Report of:** Community Services Manager  
**Exempt / Confidential Report:**

**Summary**

<b>Maghull Town Council Priority</b>	<b>Yes/No</b>
1. A Sustainable and Greener Maghull	No
2. High Quality, Accessible, Biodiverse Green Spaces and Parks	No
3. An Excellent Offer for the Youth of Maghull	No
4. A Great Place to Live, Work and Visit	No
5. Statutory Requirement	Yes

**Recommendation(s)**

- 1. Note the report**

**Reasons for Recommendation(s)**

Information on budget spend to date and an initial projection for next year’s budget requirements for Community Services

**Alternative Options Considered and Rejected**

None

**What will it cost and how will it be financed?**

(A) **Revenue** N/A

(B) **Capital** N/A

**Implications of Recommendations:**

<b>Financial Implications</b>	Budget spend monitoring guides future spending
<b>Resource Implications</b>	None
<b>Legal Implications</b>	None
<b>Equality &amp; Diversity Implications</b>	None

**Implementation Date for Decision**

Immediately following committee meeting

## Appendices

### Background Papers

<b>Contact Officer</b>	Phil Dillon
<b>Telephone Number</b>	0151 526 3705
<b>Email Address</b>	Phil.dillon@maghull-tc.gov.uk

#### 1. Background

Budget monitoring figures are shown in the table produced by MTC's Finance Officer (Appendix1). This shows the current expenditure against the agreed budget for the year.

Miscellaneous income includes contributions from advertising, the refund from insurance for MaghullFest cancellation £1,915, Cosy Club refunds from FOMD £832, £1320 retained ex-mayoral donation for youth and Community Resilience Fund award £1,000.

Expenditure on Events will be offset by the insurance refund but still requires expenditure for some of the recent Funday activities to be included for the iBox vehicle hire and face painter who had not been paid for MaghullFest. Given the Civic Awards event is set for February 2024 it is requested that £3,000 be vired to the Events budget from the Youth budget as this is underspent. This underspend is greater than expected due to the youth activities expected only costing £105 to date, although this is likely to increase should Youth Council progress and develop a programme of activities and projects later in the year. We still retain the ex-mayoral donation that could be used to support youth activities.

Christmas expenditure has just commenced with the purchase of a Christmas tree which will be donated to Central Square for the display. Discussions are ongoing with the Community Champion at Morrisons about providing the products to fill the hampers to be delivered to the town's most vulnerable tenants. With a shift towards providing more family hampers costs will almost certainly increase above the £2,150 budget of last year.

Community Grants have been awarded with £2,100 provided to Maghull in Bloom. Maghull Foodbank has access to £500 which it has yet to draw down but given demand at the foodbank this may well be used this year in the run up to Christmas.

The committee should consider its requirements for the next financial year and the community projects it may wish to deliver in comparison to this year's budget when determining what financial resources would be require in 2024/25.

**Recommendation(s):-**

- 1. Note the report**

Community Support	Department 3				
Proposed 23/24					
<b>Codes</b>		<b>2023/24</b>			
		<b>Budget</b>	<b>Actual</b>	<b>Variance</b>	<b>Explanation</b>
<b><u>INCOME</u></b>					
<b>4001</b>	PRECEPT	88,967.00	44,483.58	44,483.42	
<b>4391</b>	FESTIVAL EVENTS INCOME	1,600.00	1,000.00	600.00	
<b>4395</b>	MISC INCOME	0.00	7,569.04	-7,569.04	Includes £1320 from Mayoral donation for Youth Activities
		<b>90,567.00</b>	<b>53,052.62</b>	<b>37,514.38</b>	
<b><u>EXPENDITURE</u></b>					
	<b><u>SUPPLIERS</u></b>				
<b>5330</b>	NEIGHBOURHOOD ACTIVITIES	8,000.00	3,695.73	4,304.27	
<b>5331</b>	EVENTS	5,000.00	5,382.82	-382.82	
<b>5333</b>	CHRISTMAS ACTIVITIES	5,000.00		5,000.00	
<b>5334</b>	YOUTH PROVISION	8,000.00	105.00	7,895.00	
<b>5335</b>	GRANTS	5,000.00	2,852.14	2,147.86	
		<b>31,000.00</b>	<b>12,035.69</b>	<b>18,964.31</b>	
	<b><u>OVERHEADS</u></b>				
<b>7003</b>	MOBILE PHONES	100.00		100.00	
<b>7100</b>	SALARIES	46,141.00	22,080.48	24,060.52	
<b>7106</b>	EMPLOYER'S NI	4,283.00	1,791.84	2,491.16	
<b>7107</b>	PENSIONS	9,043.00	3,886.20	5,156.80	
		<b>59,567.00</b>	<b>27,758.52</b>	<b>31,808.48</b>	
<b>TOTAL</b>		<b>0.00</b>	<b>13,258.41</b>	<b>-13,258.41</b>	