

Minutes of Amenities Committee Meeting Held Wednesday 17th April 2024 at 6:30 PM

Those present :

Chairman : Cllr G Birchall

Councillors : Cllr P Brougham, Cllr P Darlington, Cllr J Desmond, Cllr D Leatherbarrow,
Cllr R Mason, Cllr C Parker, Cllr J Sayers

Officers : S Lawrence, A Mc Intyre, D Stephens

1 Apologies for Absence

Apologies have been received from Cllr K Hughes.

2 Declarations of Interest

None received.

3 Public Participation.

None received.

4 To Confirm the Minutes of the Last Meeting

RESOLVED that the minutes of the meeting held on 15th November 2023 were approved as a correct record.

5 Health & Safety Update

The Amenities manager Derek Stephens informed members over the past six months, MTC has been dedicated to implementing processes aimed at improving various aspects of our health and safety management, including contractor management, statutory compliance management, hazardous substance management, and staff well-being management.

A recent follow-up audit review has noted significant progress in these areas. As a result, the MTC is now operating at an acceptable level of health and safety compliance. To uphold and enhance this standard, we will continue to hold monthly team meetings, conduct toolbox talks, and establish goals and objectives for staff members as part of our annual & semi-annual appraisal reviews.

Cllrs applauded and thanked Derek Stephens and ground maintenance team on there hard work.

RESOLVED that:-

- 1. The work undertaken by the Amenities manager and GM team with regards to H&S be noted;**
- 2. All members agreed to have an updated on Health & Safety at every amenities meeting going forward;**
- 3. The report be noted.**

gb

6 **Business Justification Request**

The Amenities manager Derek Stephens informed members the aging ride-on mower, exceeding its 8-year mark, has become increasingly unreliable, leading to costly repairs. These maintenance issues have resulted in significant downtime, directly impacting our daily operations and the aesthetic appeal of our parks. MTC propose selling the aging ride-on mower, and reallocating these funds towards essential attachments for our compact tractor.

Reallocating funds from the sale of the aging ride-on mower towards essential attachments for our compact tractor this not only addresses immediate operational challenges but helps MTC to deliver higher quality services to our community while reducing long-term maintenance expenses. Failure to invest in the tractor will perpetuate its redundancy, hindering our ability to effectively maintain our parks and sports surfaces.

RESOLVED that:-

- 1. All members agreed for MTC to sell one ride-on mower, and reallocate funds for attachments for the compact tractor;**
- 2. The report be noted.**

7 **Play Equipment Refurb/Upgrade Schedule**

The Amenities manager Derek Stephens informed members the parks play equipment refurbishment and replacement programme is progressing well, with several works already completed and a schedule outlined for upcoming projects. It is essential to note that the prioritisation of work orders is based on risk assessment, considering factors such as the severity and likelihood of accidents or injuries due to deteriorating play equipment. This approach ensures that resources are allocated efficiently to address the most critical needs first.

Updates regarding the progress of the refurbishment and replacement programme will be disseminated through the Maghull Town Council's (MTC) Facebook page and website, on a monthly basis. Regular posts will inform residents about completed works, upcoming projects, and any delays due to weather conditions or unforeseen circumstances.

RESOLVED that:-

- 1. All members agreed schedule of works for replacing equipment and safety flooring;**
- 2. The prioritisation of this work order is based on risk assessment, considering factors such as the severity and likelihood of accidents or injuries due to deteriorating play equipment be noted;**
- 3. The report be noted.**

ES

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Town Hall Refurbishment Update

The Amenities manager Derek Stephens informed members phase one of the TH decorating is nearly complete. Works is at a high standard and is happy with the results. Phase two - The council chamber will commence May 2024.

RESOLVED that the update be noted.

Chair's Report

The Chair thanked everyone for attending the meeting.

CHAIR

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